

PUBLIC NOTICE IS HEREBY GIVEN that the following governing body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA
ATKINS CITY COUNCIL
CITY HALL – 480 3RD AVENUE
TUESDAY, AUGUST 25, 2026
6:00 P.M.

1. Call to Order and Pledge of Allegiance led by Mayor Brian Cruise
2. Roll Call by City Clerk
3. Approval of the Agenda by City Council.
4. Citizens' Opportunity to address the Council:
 - In conformance with the Iowa Open Meetings law, no action or deliberation can occur on items presented during the Citizens' Forum
 - Please walk to the front and state your name and address and the subject of your discussion
 - Speakers are encouraged to limit their comments to three (3) minutes
5. Unfinished Business:
6. New Business:
 - A. Stone Ridge 5th Addition Minor Boundary Change Lot 3:
 - Review and recommendation from Planning & Zoning Commission by Scott Flory, City Administrator.
 - Open by Public Hearing on proposal by Mayor Brian Cruise
 - Close Public Hearing by Mayor Brian Cruise
 - **Motion** to approve **Resolution #2026-08-02**, "A Resolution approving a Minor Boundary Change to Stone Ridge 5th Addition Lot 3 to create Parcel A & B for Twin Home Construction on Lot 3" by the City Council.
 - Discussion and consideration of **Motion** by City Council
 - Roll Call Vote by City Clerk
 - B. Write-Off of Utility Accounts with Credit Balances:
 - Review by Shelley Annis, City Clerk
 - **Motion** to approve **Resolution #2026-08-03**, "A Resolution authorizing and directing the City Clerk to write-off certain combined utility accounts having credit balances for the City of Atkins" by the City Council
 - Discussion and consideration of **Motion** by City Council
 - Roll Call Vote by City Clerk

C. Consideration of request from Boland Farms, Ltd., owner of 12201 16th Ave SW, Cedar Rapids, Iowa, 52404 for a Residential Parcel Split:

- Introduction by Scott Flory, City Administrator
- Review of the request by the applicant
- **Motion** to approve **Resolution #2026-08-04**, “A Resolution approving the Final Plat of Boland Farms an Addition to Linn County, Iowa” by City Council.
- Discussion and consideration of **Motion** by City Council
- Roll Call Vote by City Clerk
- **Motion** to approve Letter Opposing Re-Zoning Application submitted to Linn County by Alliant Energy for the Morgan Valley Energy Center Project
- Discussion and consideration of **Motion** by City Council
- Voice vote by Mayor Cruise

D. Road Use Tax Report – FY 26:

- Review by Scott Flory, City Administrator
- **Motion** to approve **Resolution #2026-08-05** “A Resolution approving the Fiscal Year 2026 Street Financial Report” by City Council.
- Discussion and consideration of **Motion** by City Council
- Roll Call Vote by City Clerk

E. Utility Late Fee and Penalty Waiver for July 2026:

- Review by Scott Flory, City Administrator
- **Motion** to approve **Resolution #2026-08-06** “A Resolution authorizing and directing the City Clerk to waive any and all fees and penalties for non-payment of Atkins utility bills applied for the month of July 2026 for Residential Customer accounts and to apply any and all payments received for the same retroactively as a credit to the customers account” by City Council.
- Discussion and consideration of **Motion** by City Council
- Roll Call Vote by City Clerk

F. Water System Master Planning & Preliminary Engineering Design for a Water Distribution System Booster Station Improvement Project:

- Review by Scott Flory, City Administrator
- **Motion** to approve Engineering Service Agreement with Veenstra & Kimm in the amount of \$14,000 (Water System Master Planning Phase) by City Council
- Discussion and consideration of **Motion** by City Council
- Voice vote by Mayor Cruise

7. City Administrator's Report:

- TEAP Request for Safe Routes to Schools Study
- Watermain Break – 415 1st Street

8. Mayor's Report:

9. Consent Agenda:

- Approval of August 10 (workshop), August 11 (regular), & August 12 (workshop), 2026, City Council Meeting Minutes
- Approval of the bills & claims submitted by the City Clerk
- Approval of 07/2026 Treasurer's Report, Bank Reconciliation Reports, Financial Reports, and Revenue & Expense Reports
- Approval of the 07/2026 and revised 06/2026 Utility Billing AR Reports

10. Other Business:

11. Adjournment

NEXT REGULAR MEETING – SEPTEMBER 8, 2026 at 6:00 P.M.

This notice is given pursuant to Chapter 21.4 (1) of the Code of Iowa and of the local Rules & Procedures of the Governing Body

**Written comments are welcome in advance of the meeting and may be received at the office of the City Clerk in-person, or by email at: cityclerk@cityofatkins.org at Atkins City Hall, 480 Third Avenue, Atkins, IA 52206. Contact the City Clerk's Office if you plan to speak before the Council on an agenda item and need any special assistance.*

Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa