

PUBLIC NOTICE IS HEREBY GIVEN that the following governing body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA
ATKINS CITY COUNCIL
CITY HALL – 480 3RD AVENUE
TUESDAY, MAY 12, 2026
6:00 P.M.

1. Call to Order and Pledge of Allegiance led by Mayor Brian Cruise
2. Roll Call by City Clerk
3. Approval of the Agenda by City Council.
4. Citizens' Opportunity to address the Council:
 - In conformance with the Iowa Open Meetings law, no action or deliberation can occur on items presented during the Citizens' Forum
 - Please walk to the front and state your name and address and the subject of your discussion
 - Speakers are encouraged to limit their comments to three (3) minutes
5. Unfinished Business:
6. New Business:
 - A. Amendment to the City's Social Media Policy:
 - Review by Scott L. Flory, City Administrator
 - **Motion** to approve **Resolution #2026-05-01**, "A Resolution amending Resolution #2024-04-02 by amending the City's Social Media Policy" City of Atkins, Iowa".
 - Discussion and consideration of **Motion** by City Council
 - Roll Call Vote by City Clerk
 - B. Adoption of the Iowa League of Cities Records Retention Manual (4/2024):
 - Review by Scott L. Flory, City Administrator
 - **Motion** to approve **Resolution #2026-05-02**, "A Resolution approving and adopting a Records Retention Manual for Iowa Cities as a guideline for the management of records in the City of Atkins, Iowa" by City Council.
 - Discussion and consideration of **Motion** by City Council
 - Roll Call Vote by City Clerk

C. Ordinance Amending the Code of Ordinances of the City of Atkins, Iowa, by adding new sub-sections to Chapter 69.07 Parking Regulations (Temporary No-Parking and Parking on Residentially Zoned Property):

- Review by Scott L. Flory, City Administrator
- **Motion** to approve Ordinance #241, "An Ordinance amending the Code of Ordinances of the City Atkins, Iowa, by adding new sub-sections to Chapter 69.07 Parking Regulations" (1st reading)
- Discussion and consideration of **Motion** by City Council
- Roll Call Vote by City Clerk

D. Consideration of approval of a bid for a new sidewalk on City-owned property at 500 Cardinal Avenue (stormwater detention pond):

- Introduction by Scott L. Flory, City Administrator
- Review of competitive quotes and recommendation, David Schrier, Public Work Director
- **Motion** to approve quote and award work for sidewalk construction
- Discussion and consideration of **Motion** by City Council
- Voice vote by Mayor Cruise

E. Review of 2019 Atkins Water Distribution Study and 2023 Preliminary Engineering Report by Snyder & Associates:

- Introduction by Scott L. Flory, City Administrator
- Review by Nick Eisenbaccher, P.E., Snyder & Associates
- Discussion by City Council

7. City Administrator's Report:

- Review of Spring Large Item Drop-Off Event (April 30/May1st)
- Update on 1939 Water Tower Rehabilitation Work
- Outdoor Recreation Area Trail - StoryWalk Project Update

8. Mayor's Report:

9. Consent Agenda:

- Approval of April 28, 2026, City Council Meeting Minutes
- Approval of the bills & claims as submitted by the City Clerk

- Approval of April (2026) financial reports: Treasurer's Report, Bank Reconciliation, and Revenue & Expense Report.
- Approval of Retail Tobacco License for Casey's (401 Stone Brook Drive) (renewal)
- Approval of new Pavilion Rental Agreement and guidelines
- **Resolution #2026-05-03**, "A Resolution amending Resolution #2025-10-02 Approving the Preliminary and Final Plat for Koopman Holding 2nd Addition"
- Approval of Pay Request #16 to Garling Construction in the amount of \$17,670 (final pay estimate excluding the retainage)

10. Other Business:

11. Adjournment

NEXT REGULAR MEETING – MAY 26, 2026 at 6:00 P.M.

This notice is given pursuant to Chapter 21.4 (1) of the Code of Iowa and of the local Rules & Procedures of the Governing Body

**Written comments are welcome in advance of the meeting and may be received at the office of the City Clerk in-person, or by email at: cityclerk@cityofatkins.org at Atkins City Hall, 480 Third Avenue, Atkins, IA 52206. Contact the City Clerk's Office if you plan to speak before the Council on an agenda item and need any special assistance.*

Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa