

PUBLIC NOTICE IS HEREBY GIVEN that the following governing body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA  
ATKINS CITY COUNCIL  
CITY HALL – 480 3<sup>RD</sup> AVENUE  
**TUESDAY, FEBRUARY 24, 2026**  
6:00 P.M.

1. Call to Order and Pledge of Allegiance led by Mayor Brian Cruise
2. Roll Call by City Clerk
3. Approval of the Agenda by City Council.
4. Citizens' Opportunity to address the Council on any items not on the agenda\*:
  - In conformance with the Iowa Open Meetings law, no action or deliberation can occur on items presented during the Citizens' Forum
  - Please walk to the front and state your name and address and the subject of your discussion
  - Speakers are encouraged to limit their comments to three (3) minutes
5. Unfinished Business:
  - **Motion** to approve **Ordinance #239**, "An Ordinance amending the Code of Ordinances of the City of Atkins, Iowa, by adding a new section prohibiting parking on certain streets" by City Council (2<sup>nd</sup> reading)
  - Discussion & Consideration of Motion by City Council
  - Roll call vote by City Clerk
  - **Motion** to suspend the rules pursuant to *Iowa Code Section 380.3* and place **Ordinance #239** on final reading by City Council.
  - **Motion** to approve **Ordinance #239**, "An Ordinance amending the Code of Ordinances of the City of Atkins, Iowa, by adding a new section prohibiting parking on certain streets" by City Council (3<sup>rd</sup> & final reading)
  - Discussion & Consideration of Motion
  - Roll call vote by City Clerk
  - **Motion** to approve **Ordinance #238**, "An Ordinance Amending the Code of Ordinances of the City of Atkins. Iowa, by amending provisions pertaining to Meter Costs" by City Council (3<sup>rd</sup> & final reading)
  - Discussion & Consideration of Motion by City Council
  - Roll call vote by City Clerk
6. New Business:

A. 2025-26 Fiscal Year Budget Amendment (#1):

- Review by Scott Flory, City Administrator
- Open Public Hearing by Mayor Brian Cruise
- **Motion** to close Public Hearing by City Council
- Discussion & Consideration of Motion by City Council
- Voice vote by Mayor Brian Cruise
- **Motion** to approve **Resolution #2026-02-02**, “A Resolution approving the budget amendment (#1) for FY 2026” by City Council.
- Discussion & Consideration of Motion by City Council
- Voice vote by Mayor Brian Cruise

B. Proposal for new City Website Design & Development:

- Review by Scott Flory, City Administrator
- **Motion** to approve proposal from Fusebox Marketing of Carroll, Iowa, by City Council
- Discussion & Consideration of Motion by City Council
- Voice vote by Mayor Brian Cruise

C. Proposal to advertise and list certain real property owned by the City of Atkins commonly known as 619 High Point Drive for sale and declaring said property as surplus property:

- Review by Scott Flory, City Administrator
- **Motion** to approve **Resolution #2026-02-03**, “A Resolution authorizing and empowering City staff to list real property owned by the City located at 619 High Point Drive in the City of Atkins, Iowa for sale and establishing certain parameters regarding the sale of the property” by City Council.
- Discussion & Consideration of Motion by City Council
- Roll call vote by City Clerk

7. City Administrator’s Report:

- Legislative Day: March 4<sup>th</sup> at the Capitol
- Security Cameras & Access Control System Installation City Hall/Library & Pavilion
- Request from S&J Sanitation regarding early starts for collection

8. Mayor’s Report:

9. Consent Agenda:

- Approval of the abstract of the bills & claims as submitted
- Approval of February 17, 2026, City Council meeting (special) minutes

10. Other Business:

11. Closed Session: Pursuant to Code of Iowa Section 21.5 (1)(i) to evaluate the professional competency of an individual (appointment, hiring, performance, or discharge) when necessary to prevent needless and irreparable injury to that person's reputation and if those individuals request a closed session.

- Motion to enter closed session by City Council.
- Discussion & Consideration of Motion
- Roll call vote by City Clerk

12. Motion to Adjourn

NEXT REGULAR MEETING – MARCH 10, 2026 at 6:00 P.M.

This notice is given pursuant to Chapter 21.4 (1) of the Code of Iowa and of the local Rules & Procedures of the Governing Body

*\*Written comments are welcome in advance of the meeting and may be received at the office of the City Clerk in-person, or by email at: [cityclerk@cityofatkins.org](mailto:cityclerk@cityofatkins.org) at Atkins City Hall, 480 Third Avenue, Atkins, IA 52206. Contact the City Clerk's Office if you plan to speak before the Council on an agenda item and need any special assistance.*

*\*\* As City Council members may attend this meeting in numbers that could constitute a quorum an agenda will be posted.*

*Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa*