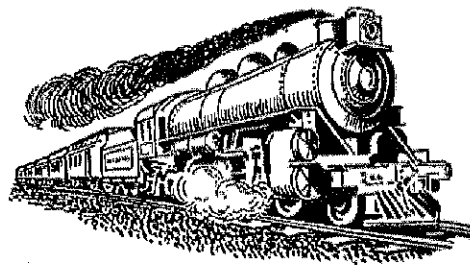


The City of *Atkins*



December 5, 2025

Mayor:

Bruce Visser

Council:

EJ Bell
Trevor Dursky
David Fisher
Bob Stolen
Samantha Petersen

City Administrator:

Scott Flory
sflory@cityofatkins.org

City Clerk/Treasurer:

Shelley Annis

Utility Clerk:

Teri Watkins

Water/Waste Water

Superintendent:

Todd Damon

Public Works Dept:

Jarrod Tomlinson
Mike Rammelsberg

Fire Chief:

Dan Rammelsberg

Library Director:

Pamela Duball

HONORABLE MAYOR & CITY COUNCIL MEMBERS:

The next regular meeting of the Atkins City Council is scheduled for **Tuesday, December 9, 2025, at 6:00 p.m.** in the Council Chambers, at City Hall. Please refer to the attached agenda for the items discussed below.

ITEM #5B. Petty Cash Policy. The City Clerk's office currently maintains a Petty Cash Fund for several purposes, such as making change for "walk-in" customers and to pay for claims/needs (postage, etc) that it is impractical to issue a check for or use a credit card.

The Auditors working on the FY 25 City Audit requested a copy of the City's Petty Cash Policy and staff is unable to locate any such policy establishing and governing the use of the Petty Cash Fund. Consequently, there are no established and codified procedures for reconciliation of the Fund, custodian of the Fund, the amount of cash authorized to be in the Fund, replenishment of the Fund, authorized uses of the Fund and so on.

Because these are cash funds (currency in the form of coins and bills), extra security precautions should be taken to safeguard these funds and a Policy set by the Council. The proposed Policy establishes a Petty Cash Fund for the City of \$200. The City Clerk has recently acquired a new metal lock box to properly secure petty cash funds in a locked cabinet to which access is limited.

ITEM #6C. Back-Up Emergency Generator Community Shelter. At the previous Council meeting, the Clerk for Fremont Township made a request for a "one-time" grant from the City of Atkins to off-set the costs of replacing the back-up generator for property owned by the Township at 89 Main Avenue. The property is identified in the Benton County Emergency Management Hazard Mitigation Plan as an Emergency Shelter for the Community. Presently, the only such location in the City.

The cost of the replacement back-up emergency generator is \$10,084. The one-time grant funding would come from accumulated local option sales tax dollars designated for Community Betterment. The existing generator is many years old and beyond repair. The new back-up emergency generator is proposed as a Kohler generator with cold weather package, 200-amp transfer switch, battery and e-stop switch.

ITEM #6D. Re-Codification of City's Code of Ordinances. Among many high priorities of the City Council has been the updating and re-codification of the City's 2005 Code of Ordinances. Enclosed in the Council packet is a proposal from Iowa Codification to assist the City complete the project. Obviously, this will require extensive time commitment from the City

Administrator and City Clerk, both of whom have been through multiple re-codification in other communities and have worked with Iowa Codification previously.

The process generally takes about six months to complete and entails taking all the City's new ordinances, amendments and changes since the last time the city's code book was updated and incorporating these changes into the new updated code book. Also, changes to the code book to reflect changes in Code of Iowa will be made. Updating the code book is a perfect opportunity to make additional changes and revisions to as needed by the City.

Code of Iowa Section 380.8 generally requires the City to do this re-codification once every 5 years.

This has been something the City has attempted off and on over many years, suffering countless false starts and setbacks.

Smart Quote: "*The heart makes dreams seem like ideas.*" – Daniel Woodrell, writer

CITY OF ATKINS, IOWA

Scott L. Flory
City Administrator

PUBLIC NOTICE IS HEREBY GIVEN that the following governing body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA
ATKINS CITY COUNCIL
CITY HALL – 480 3RD AVENUE
TUESDAY, DECEMBER 9, 2025
6:00 P.M.

1. Call to Order, Roll Call, and Pledge of Allegiance led by Mayor Bruce Visser.
2. Approval of the Agenda by City Council.
3. Citizens' Opportunity to address the Council on any items not on the agenda*:
 - In conformance with the Iowa Open Meetings law, no action or deliberation can occur on items presented during the Citizens' Forum
 - Please walk to the lectern and state your name and address so the Clerk can properly enter it into the record and the subject of your discussion
 - Speakers are encouraged to limit their comments to no more than three (3) minutes
4. Unfinished Business:
 - A. Ordinance #237, An Ordinance Amending the Code of Ordinances of the City of Atkins, 2005, as amended by adding a new Section 92.09 entitles "Establishing City Utility Accounts; Deposit Required" by City Council:
 - **Motion** to approve "**Ordinance #237**, An Ordinance Amending the Code of Ordinances of the City of Atkins, 2005, as amended by adding a new Section 92.09 entitles "Establishing City Utility Accounts; Deposit Required" by City Council" by City Council (final reading)
 - Discussion and consideration of Motion by City Council.
 - Roll Call Vote by Mayor Visser
5. New Business:
 - A. Resolution 2025-12-01 removing Bruce Visser and Samantha Petersen as authorized signatories on City banks accounts and depository services and authorizing and adding Mayor-elect Brian Cruise and providing for an effective date of January 2, 2026 (12:00 p.m.):
 - Review by Scott Flory, City Administrator

- **Motion** to approve **Resolution 2025-12-01** removing Bruce Visser and Samantha Petersen as authorized signatories on City banks accounts and depository services and authorizing and adding Mayor-elect Brian Cruise and providing for an effective date of January 2, 2026 (12:00 p.m.) by City Council.
- Discussion and consideration of Motion by City Council.
- Roll Call Vote by Mayor Visser

B. Resolution 2025-12-02 Establishing a Petty Cash Fund:

- Review of request by Scott Flory, City Administrator
- **Motion** to approve **Resolution #2025-12-02**, A "Resolution establishing a Petty Cash Policy" by City Council.
- Discussion and consideration of Motion by City Council
- Roll Call Vote by Mayor Visser

C. Request from Fremont Township regarding property located at 89 Main Ave:

- Review by Scott Flory, City Administrator
- **Motion** to approve **Resolution #2025-12-03**, A "Resolution authorizing a One-time Grant from the City to Fremont Township for funding a new back-up emergency generator for 89 Main Avenue" City Council.
- Discussion and consideration of Motion by City Council.
- Roll Call Vote by Mayor Visser

D. Approval of Agreement with Iowa Codification for Codification Services to update the City's Code of Ordinances and re-codify the 2005 Atkins Code of Ordinances:

- Review by Scott Flory, City Administrator
- **Motion** to approve Agreement with Iowa Codification in the amount of \$5,800 by City Council.
- Discussion and consideration of Motion by City Council.
- Roll Call Vote by Mayor Visser

6. City Administrator's Report:

- Update on FY 2025 Municipal Audit – Bohnsack & Frommelt
- City Employee Holiday Luncheon – December 18th
- Posting of position announcement for Water/Wastewater Superintendent/Public Works Director
- City Holiday hours: Christmas Eve 7:00 a.m. to 2:00 p.m.; closed Christmas Day; and Day-after Christmas 8:00 a.m. to 3:00 p.m
- Meeting for Office Furniture for Fire dept, City Hall and Library

7. Mayor's Report:

8. Consent Agenda:

- Approval of the abstract of the bills & claims as submitted
- Approval of Revenue & Expense Reports
- Approval of Treasurer's Report and Bank Reconciliation
- Approval of November 25, 2025, City Council meeting minutes
- Approve re-scheduling the December 23, 2025 Council meeting to December 18, 2025, at 6:00 p.m.
- **Resolution #2025-12-04**, A "Resolution authorizing the City Clerk/Treasurer to make transfers between funds for the City of Atkins, Iowa"
- Approval of Library Board of Trustees wage Resolution for Library staff

9. Other Business:

10. Motion to Adjourn

NEXT REGULAR MEETING – DECEMBER 18, 2025 at 6:00 P.M.

This notice is given pursuant to Chapter 21.4 (1) of the Code of Iowa and of the local Rules & Procedures of the Governing Body

**Written comments are welcome in advance of the meeting and may be received at the office of the City Clerk in-person, or by email at: cityclerk@cityofatkins.org at Atkins City Hall, 480 Third Avenue, Atkins, IA 52206. Contact the City Clerk's Office if you plan to speak before the Council on an agenda item and need any special assistance.*

Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa

Atkins Public Library Board Minutes

Special Meeting

Monday, October 13th, 2025

City Council Chambers

Call meeting to order Lochner called the meeting to order. Present were Carney, Lochner, Lapan, Duball. Absent- Fiala and Scheer.

Secretary's Report Carney made a motion to approve the October 6th minutes, Lapan seconded, motion carried.

New Business

- Lochner made motion to approve RESOLUTION NO- LIB2025-10-06, Carney seconded, motion carried.
- Lapan made motion to approve RESOLUTION NO- LIB2025-10-13, Carney seconded, motion carried
- Lochner made a motion to approve Invoice- Kate Hopkins Presentation- \$250.00, Carney seconded, motion carried

Bills to be approved

Kate Hopkins Presentation	Invoice 0014	Author Visit	\$250.00
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Total Expenses- **\$250.00**

Next meeting- November 3rd, 2025

Adjournment- Carney made motion to adjourn, Lochner seconded motion, motion carried.

Michelle Lochner

Date: 10-13-25

Kate K. Lapan

Date: 10-13-25

RESOLUTION NO. LIB2025-10-06

A RESOLUTION TO APPROVE WAGES FOR EMPLOYEES OF THE ATKINS PUBLIC LIBRARY

BE IT RESOLVED BY THE ATKINS LIBRARY BOARD OF TRUSTEES:

The following persons and positions named herein shall be paid at the effective date and rate as indicated below, set by the Library Board of Trustees, Atkins, Iowa. Passed on 10/06/2025 as stated in Library Board of Trustees minutes dated 10/06/2025.

Name	Position	Rate(hour)	Effective Date
Melanie Cook	Library Technician	\$17.66	10/06/2025
Addesyn Duball	Library Assistant	\$17.66	10/06/2025
Pamela Duball	Library Director	\$33.60	10/06/2025

Now be it Therefore Resolved, the Atkins Library Board of Trustees hereby approved and adopted RESOLUTION NO. Lib10-06-2025 this 13th day of October 2025.

Fiala absent
Carney JC
Scheer absent
Lochner LLJ
Lapan RKL

Michelle Johnson - Secretary

RESOLUTION NO. LIB2025-12-01

A RESOLUTION CORRECTING WAGES FOR EMPLOYEE OF THE ATKINS PUBLIC LIBRARY

BE IT RESOLVED BY THE ATKINS LIBRARY BOARD OF TRUSTEES:

"Resolution to Amend Resolution No. LIB2025-10-06

WHEREAS, Resolution No. LIB2025-10-06 titled A RESOLUTION TO APPROVE WAGES FOR EMPLOEES OF THE ATKINS was adopted on 10/13/2025; and

WHEREAS, an error was identified in the hourly pay rate stated for Pamela Duball; and

WHEREAS, it is the intent of Library Board of Trustees to correct this error to accurately reflect the original purpose and intent of the resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Library Board of Trustees, that Resolution No. LIB2025-12-01, be and hereby corrects Resolution No. LIB2025-10-06 to read as follows:

Pamela Duball, Library Director; will receive an hourly wage of \$36.30 with the effective date of 10/06/2025.

NOW, THEREFORE, BE IT RESOLVED by the Library Board of Trustees, hereby amend Resolution LIB2025-10-06 on this 1st day of December 2025.

Fiala



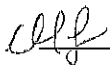
Carney



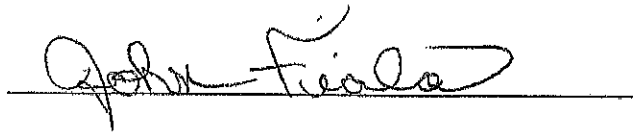
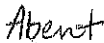
Lapan



Lochner



Scheer



Atkins Public Library Board Minutes

December 1st, 2025 @ 4pm

City Council Chambers

Call meeting to order- Fiala called the meeting to order. Present were Fiala, Carney, Lapan, Duball, Lochner. Absent: Scheer

Secretary's Report- Motion made by Lochner to approve secretary report, seconded by Carney, motion carried.

Financial Report- October expense/revenue report was reviewed. Lochner made motion to approve financial reports, Carney seconded, motion carried.

Unfinished Business-

- Fax Policy was reviewed. Carney made a motion to adopt faxing services policy with 2-c. moved to A-8. Fiala second motion. Motion carried.

New Business-

- Resolution No. LIB2025-12-01 was reviewed. Lochner made motion to approve Resolution No. LIB2025-12-01, Fiala second motion, motion carried.

Public Comment-

Boards Report-

Director's Report-

- The library had 366 patrons in the month of November, 510 attending programs, 876 using the library, with 16 programs held for the month.
- The library had 393 check-outs, 395 check-ins, 92 renewals, and 23 in house use.
- The library had 4 patrons added to our library family this month.
- The library received 16 calls for the City Park Rental in the month of November, with 8 walk-ins and 6 agreements signed for the month of November for the City Park Rental.
- Library is holding a Holiday Trivia night on Dec. 4th for the community with Tap Haus serving mocktails.
- Director will have accreditation coming up in January 2026 with February 28th for the due date.

Bills to be approved- Lochner made a motion to approve bills, Carney seconded motion, motion carried.

The Gazette	Newspaper	Acct#88557390	\$322.40
Mid America Books	Books	Invoice0078393	\$228.36
Menards	Refrigerator	Invoice1958	\$200.00
Amazon	Books	Invoice1CW6FM4GQ4FV	\$131.08
Amazon	Books/office supplies	Invoice1KKY94C3K9PV	\$258.59

RESOLUTION # 2025-12-01

A RESOLUTION REMOVING BRUCE VISSER AND SAMANTHA PETERSEN
AS AUTHORIZED SIGNATORIES ON CITY BANK ACCOUNTS AND DEPOSITORY SERVICES
AND AUTHORIZING AND ADDING MAYOR-ELECT BRIAN CRUISE AND
PROVIDING FOR AN EFFECTIVE DATE OF JANUARY 2, 2026 (12:00 P.M.)

WHEREAS, the City Code of the City of Atkins, Iowa (the "City") designates that the Mayor, Mayor Pro-Tem, City Administrator, and City Clerk are authorized signers for all City bank accounts and depository services; and

WHEREAS, Bruce Visser and Samantha Petersen's terms as Mayor and Mayor Pro-Tem, respectively, are set to expire on December 31, 2025; and

WHEREAS, Mayor-elect Brian Cruise was duly elected as Mayor for the City of Atkins, Iowa, on November 4, 2025, and his term of office shall commence on January 2, 2026, at 12:00 p.m.).

NOW, THEREFORE, BE IT RESOLVED the City of Atkins, Iowa, hereby removes Bruce Visser and Samantha Petersen as authorized bank signatories from all City of Atkins Bank accounts and revokes any and all access to the financial affairs of the City to be effective 12:00 p.m. on January 2, 2026.

BE IT FURTHER RESOLVED by the Atkins, Iowa, City Council that, effective January 2, 2026 (12:00 p.m.), the following designated individual is authorized to sign the disbursements on all fund accounts on behalf of the City of Atkins, Iowa, as Mayor:

Brian Cruise

BE IT FURTHER RESOLVED that the above named person is authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions, or purposes for which funds, checks, or items of the City may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of this Resolution.

BE IT FURTHER RESOLVED that the authority hereby conferred upon the above-named person shall be and remain in full force and effect until written notice of any amendment or revocation thereof shall have been delivered to and received by the Financial Institution at each location where an account is maintained. Financial Institution shall be indemnified and held harmless from any loss suffered or any liability incurred by it

in continuing to act in accordance with this Resolution. Any such notice shall not affect any items in process at the time notice is given.

PASSED and APPROVED this 9th day of December 2025.

Bruce Visser, Mayor of Atkins

Attest:

Shelley Annis, City Clerk/Treasurer

RESOLUTION # 2025-12-02

A RESOLUTION ESTABLISHING A PETTY CASH FUND POLICY

WHEREAS, the City of Atkins requires working funds available for incidental items such as cleaning supplies, postage, and miscellaneous office supplies; and

WHEREAS, issuing a check is not always timely or cost effective for purchases under \$50.00.

WHEREAS, upon updating of the City's Code of Ordinances, a new paragraph shall be added to Chapter 7 Fiscal Management, Section 7.03 Cash Control, which shall have a new subsection entitled "Petty Cash Fund. The City Council shall by resolution periodically set the amounts of any and all petty cash funds to be maintained by any City Department. Petty Cash funds shall be used for the payment of small claims."

NOW, THEREFORE, BE RESOLVED by the City Council of the City of Atkins, Iowa, as follows:

PURPOSE:

The purpose of this Petty Cash Policy is to control the use, establishment, and operation of petty cash funds for the City of Atkins.

SCOPE:

This policy is applicable to all approved staff members appointed to solely operate, safeguard, and make disbursements from the petty cash fund.

POLICY:

Petty cash may only be used for:

- Making change where the City receives cash revenue; e.g. for permits, utility payments, or facility rentals.
- Essential, immediate purchases for which the City procurement of credit cards or charge accounts is impractical

DIRECTIVES:

- Current petty cash balance is set at \$200.00. Only the City Administrator or City Clerk/Treasurer may request the establishment of the petty cash fund to increase or decrease. This request must be done in writing and approved by the City Council.

- The petty cash fund should not exceed approved amount.
- Cash to be deposited in a petty cash fund must be disbursed in the form of a check, payable to the City.
- The petty cash custodian shall ensure the petty cash is kept in a safe place (i.e., lockable box in secure area with limited employee access).

DISBURSING AND ACCOUNTING FOR PETTY CASH:

- Duties – The City Clerk/Treasurer and Utility Billing Clerk are solely responsible to operate, account for, and safeguard the cash, receipts and verification. All cash and related documents shall be kept in a secure cash box until reconciliation.
- Reimbursements – The City Clerk/Treasurer or Utility Billing Clerk may use the petty cash to reimburse or to make small purchases. The Clerk must receive from the employee being reimbursed both a written receipt for the expenditure and a signed certification of payment acknowledging the reimbursement. The written receipt must: Describe the purchase and state the cost; Bear the signed approval of an employee with expenditure authority for purchase made.
- Advancements – The City Clerk/Treasurer may only advance petty cash to employees and only for allowable uses. Petty cash may not be advanced to anyone for personal use, nor may it be used to return a residents utility deposit positive balance on an account. Advanced cash must be accounted for in the cash box by a verification of cash advance signed by the person receiving the cash. Expended cash must be accounted for in the same way as a reimbursement and expended cash must be promptly returned to the fund. A verification of a cash advance must be retained until the sum of verified expenditure receipts and returned cash equals the amount of the advance.

RECONCILING, REPLENISHING AND CLOSING THE PETTY CASH FUND:

The sum of cash on hand and verified disbursements (i.e. verified receipts and advances) must always equal the approved amount of the petty cash fund.

- The City Clerk/Treasurer shall reconcile the petty cash fund:
 - At the end of every month
 - At year end
 - Anytime there is turnover at City Hall
- The City Clerk/Treasurer shall initiate the replenishment of a petty cash fund:

- When the funds near depletion; and
- At the end of each Fiscal Year.

This policy was accepted and approved by the City Council for the City of Atkins, Iowa on the 9th day of December 2025.

RESOLUTION # 2025-12-03

AUTHORIZING A ONE-TIME GRANT FROM THE CITY OF ATKINS, IOWA, TO
FREMONT TOWNSHIP FOR FUNDING OF A NEW BACK-UP EMERGENCY GENERATOR
FOR 89 MAIN AVENUE , ATKINS, IOWA

WHEREAS, the Benton County Hazard Mitigation Plan identifies the property owned by Fremont Township, located at 89 Main Avenue, as a designated Emergency Shelter for the City of Atkins and its residents; and

WHEREAS, the existing Emergency Back-up Generator for the building has failed and is not operational or cost-effective to repair, which severely impacts the building's usefulness as an Emergency Shelter; and

WHEREAS, the property is owned by Fremont Township, with a business address of 6848 30th Avenue, Atkins, Iowa 52206, and is currently under lease to the American Legion Post 217, a 501(c) (19) non-profit organization; and

WHEREAS, the Fremont Township Clerk, on behalf of the Township Trustees, has requested one-time grant assistance from the City for funding in the amount of \$10,084 to replace said Emergency Back-up Generator with a new Kohler Generator with cold weather package, 200-amp transfer switch; battery and E-stop switch, including all necessary labor; and

WHEREAS, the Fremont Township Trustees have made substantial investment in the property located at 89 Main Avenue, following the August 2020 Derecho, including a total investment of \$663,088, with \$613,266 in FEMA funds and insurance proceeds and a private 0% loan from Atkins Savings Bank & Trust of \$49,000; and

WHEREAS, Chapter 15A of the Code of Iowa provides that a City may make a contribution for a public purpose in the form of a grant or a loan for the benefit of private parties, including other government entities and non-profits; and

WHEREAS, Chapter 15A requires that the City Council must make a determination that a public purpose will reasonably be accomplished by spending or use of City funds.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Atkins, Iowa, as follows:

Section 1. The City Council finds that a public purpose will reasonably be accomplished, through generating public gains and benefits, by funding the One-Time Grant, as requested, to Fremont Township for the property at 89 Main Avenue.

Section 2. The One-Time Grant in the amount requested of \$10,084 is hereby approved.

Section 3. The Grant shall be entirely forgivable over a period of 2 years providing that the property remains a designated Emergency Shelter for the City and the Grant shall be funded from accumulated Sales Tax Revenues from the City's 1% local option sales tax fund, of which 70% was designated for Community Betterment.

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

PASSED and APPROVED this 9th day of December, 2025.

Bruce Visser, Mayor

Attest:

Shelley Annis, City Clerk/Treasurer

G & H ELECTRIC, INC.3021 74th STREET • BOX 134
ATKINS, IOWA 52206
(319) 446-7875**INVOICE**

ATKLEG

INVOICE NO.16943

BILL TO:

ATKINS LEGION BUILDING
89 MAIN AVE
ATKINS, IA 52206

SHIP TO:

ATKINS LEGION BUILDING
89 MAIN AVE
ATKINS, IA 52206

PURCHASE ORDER NUMBER		ORDER DATE	F.O.B.	SHIP VIA
Verbal		11/04/2025		
INVOICE DATE	TERMS		SALESPERSON	OUR ORDER NUMBER
11/04/2025	Due Upon Receipt			None
QUANTITY	DESCRIPTION		UNIT PRICE	EXTENDED PRICE
	REPLACE GENERATOR WITH A NEW KOHLER GENERATOR			
1.00	20 KW KOHLER GENERATOR WITH COLD WEATHER PACKAGE		\$0.00	\$0.00
1.00	200 AMP TRANSFER SWITCH		\$0.00	\$0.00
1.00	BATTERY AND E STOP SWITCH AND GENERATOR		\$0.00	\$0.00
1.00	LABOR AND MATERIAL FOR HOOK UP		\$10084.00	\$10084.00
	NonTaxable Subtotal			\$10,084.00
	Taxable Subtotal			\$0.00
	Sales Tax @ 0.000%			\$0.00
	Total Amount			\$10,084.00

Page 1 of 1

3 SAFEGUARD. LIT110 USA A FINANCE CHARGE of 1 1/2% per month (18% per annum) will be applied to accounts over 30 days old.

12/11 LGSF00021715

**LOCAL GOVERNMENT PROFESSIONAL SERVICES, INC.
DBA IOWA CODIFICATION**

114 E. 5th Street.
P.O. Box 244
Storm Lake, Iowa 50588
(641) 357-7596

AGREEMENT FOR CODIFICATION SERVICES

Iowa Codification, hereinafter referred to as the COMPANY, and the City of Atkins, Iowa, hereinafter referred to as the CITY, hereby agree as follows:

**ARTICLE 1
NEW CODE PREPARATION**

1.1 The CITY agrees to provide the following to the COMPANY: One (1) copy of all ordinances that have not been incorporated into the CITY's Code of Ordinances, a current copy of the CITY's existing code, and a list of any other special subjects not presently covered by the existing Code of Ordinances, but which are to be included in the new Code of Ordinances.

1.2 As part of the new code preparation, the CITY agrees to respond to questions posed in a Code Editor's Review Report that will be prepared after the COMPANY's review of the CITY's existing Code of Ordinances and materials provided pursuant to Section 1.1 hereof. The Code Editor's Review Report may include, but is not limited to, questions relating to specific code sections and chapters, suggested topics for further review, and sample language for the CITY to consider. The CITY agrees to review and respond to the materials provided in the Review Report and forward requested information to the COMPANY within 120 days after receipt of the Review Report.

1.3 The COMPANY agrees to furnish one (1) copy of a comprehensive draft Code of Ordinances, based on the COMPANY's copyrighted model Code of Ordinances and the materials provided by the CITY pursuant to Sections 1.1 and 1.2 hereof.

The parties hereto agree that all material provided by the COMPANY during preparation of the new code remains the property of the COMPANY and shall not be duplicated, copied, or in any fashion reproduced, in whole or in part, except for purposes of review by CITY officials, without the express written consent of the COMPANY.

1.4 The CITY agrees to review and modify the draft Code of Ordinances and to return the edited draft copy to the COMPANY within ninety (90) days after receipt of the draft Code.

1.5 A second draft code following the first draft will not be provided unless requested by the CITY. If a second draft is requested, the CITY agrees to pay the COMPANY's costs related to printing and shipping the second draft. The edited second draft must be returned within forty-five (45) days after receipt by the CITY. There shall be a charge of twenty dollars (\$20.00) per page for any further revisions to the second draft except for changes requested by the CITY which are due to typographical or similar errors on the part of the COMPANY.

1.6 The COMPANY agrees to prepare and print for use of the CITY one (2) complete copy (not including new binders or tabs) of the new Code of Ordinances upon receipt of the edited draft(s) specified in Section 1.4 or 1.5 hereof. COMPANY also agrees to provide the Code of Ordinances on CD in Microsoft Word format after the code is adopted. Additional copies of the final code will be \$110.00 per copy (not including new binders or tabs).

1.7 The Base Price for services and materials provided with respect to the contents of the new Code of Ordinances made up of sections of the COMPANY's model Code, the CITY's current code, and uncodified ordinances through the delivery of the draft shall be five thousand eight hundred dollars (\$5,800.00). Additional local ordinances provided by the CITY to COMPANY after delivery of the draft code to the CITY, or other special materials, will be included in the new Code of Ordinances at the rate of thirty dollars (\$30.00) per page, provided such material does not require special typesetting, reproduction methods or other special handling.

If the draft Code of Ordinances is not edited and returned to the COMPANY within the time frames specified in either Section 1.4 or 1.5 of this AGREEMENT, and the delay makes it necessary to reprocess the draft to incorporate legislative changes or updates and revisions which have been developed by the COMPANY subsequent to delivery of the draft to the CITY, the Base Price will be increased by fifteen percent (15%) in order to cover costs incurred by the COMPANY.

1.8 Payment for services and materials provided under this AGREEMENT shall be as follows:

A. An initial payment of one thousand eight hundred dollars (\$1,800.00) shall be due and payable upon execution of this AGREEMENT by the CITY.

B. A second installment of two thousand two hundred dollars (\$2,200.00) shall be due and payable upon delivery by the COMPANY of the draft copy of the new Code of Ordinances.

C. A final installment of one thousand eight hundred dollars (\$1,800.00) shall be due and payable upon the delivery of the final code and the proceedings for adoption to the CITY.

1.9 All material provided by the COMPANY under the terms of this AGREEMENT is intended for the sole and exclusive use of the CITY, and the CITY shall not allow such material to be duplicated, copied, or in any manner reproduced in whole or in part for the use or benefit of any other person, city, governmental agency, firm, or corporation for profit without the express written consent of the COMPANY.

ARTICLE 2 TERMINATION AND NONCOMPLIANCE

2.1 This AGREEMENT is terminable by either party upon written notice given to the other party no later than ten (10) days prior to the requested termination date. If this AGREEMENT is terminated by the CITY after the COMPANY has delivered a draft copy of the new Code as provided in Section 1.3 or 1.5 hereof and before the COMPANY has delivered the copies of the new Code as provided in Section 1.6 hereof, the CITY shall pay the COMPANY an amount equal to the Base Price set out in Section 1.7 hereof.

2.2 At the option of the COMPANY, if the CITY does not provide to the COMPANY responses to the Code Editor's Review Report as specified in Section 1.2 hereof or such later date as may be agreed upon by the CITY and the COMPANY, the COMPANY may proceed with the project and produce the draft code based on materials provided in Section 1.1 of this agreement.

If the edited draft(s) are not returned within the time as specified in Sections 1.4 or 1.5 hereof, or such later date as may be agreed upon by the CITY and the COMPANY, the CITY shall pay the COMPANY an amount equal to the Base Price set out in Section 1.7 hereof.

IN WITNESS WHEREOF, the CITY and the COMPANY have executed this AGREEMENT as of the dates shown opposite the signatures below.

CITY OF: Atkins

By: _____
Mayor Date

Attest: _____
City Clerk Date

LOCAL GOVERNMENT PROFESSIONAL SERVICES, INC.
DBA IOWA CODIFICATION

By: Jennifer Movall December 4, 2025
Jennifer Movall Date

RESOLUTION NO. 2025-12-04**A RESOLUTION AUTHORIZING THE CITY CLERK/TREASURER
TO MAKE TRANSFERS BETWEEN FUNDS
FOR THE CITY OF ATKINS, IOWA**

Be it resolved by the Council of the City of Atkins, Iowa the following transfers are hereby authorized as set out below:

FUND	FUND & NAME OF ACCT	BAL BEFORE TRANSFER	BAL AFTER TRANSFER	AMOUNT OF TRANSFER
From:				
125	TIF Fund	597,432.41	593,338.66	4,093.75
610	Sewer Fund	301,363.63	290,443.63	10,920.00
			Total	15,013.75
To:				
200	Debt Service Fund	94,016.00	109,029.75	15,013.75
			Total	15,013.75

Reason for Transfers:

To Transfer from the TIF Fund to the Debt Service Fund to make the following GO Bond Interest Payments:

2015 GO - \$1,993.75

2016A GO - \$2,100.00

To Transfer \$10,920.00 from the Sewer Fund to the Debt Service Fund to make the SRF GO Interest Payment.

PASSED AND APPROVED BY THE CITY COUNCIL THIS 9TH DAY OF DECEMBER 2025.

Approved:

Mayor

Attest:

City Clerk/Treasurer

City of Atkins, Iowa
November 25, 2025 Council Meeting Minutes

Mayor Bruce Visser called the meeting to order at 6:00 p.m. with the Pledge of Allegiance. Council members EJ Bell, Trevor Dursky, Dave Fisher, and Bob Stolen answered roll call. Sammy Petersen was absent. City Administrator Scott Flory and City Clerk/Treasurer Shelley Annis were also present.

Motion Fisher, 2nd Bell to approve the agenda. Stolen, Fisher, Bell, Dursky – aye.

Andy Jones, with the Benton County Fremont Township Trustees, reported on the Derecho Disaster recovery project of the Atkins Memorial building and requested city financial assistance for a backup generator for the building.

Motion Fisher, 2nd Bell to approve the 2nd Reading of Ordinance #237 adding City Code Chapter 92.09-Establishing City Utility Accounts; Deposit Required. Stolen, Fisher, Bell, Dursky - aye.

Motion Dursky, 2nd Stolen to approve Pay App #10 to Garling Construction for \$451,687.00 for work on the Fire Station Project. Stolen, Fisher, Bell, Dursky - aye.

Motion Bell, 2nd Fisher to approve Resolution 2025-11-06 approving the City of Atkins Employee Handbook/Personnel Policy Manual. Stolen, Fisher, Bell, Dursky – aye.

Motion Bell, 2nd Stolen to approve Resolution 2025-11-07 approving the City of Atkins fiscal year 2027 TIF Certification and Request for Increment Revenue Report. Stolen, Fisher, Bell, Dursky – aye.

Motion Dursky, 2nd Stolen to approve Resolution 2025-11-08 approving the City of Atkins fiscal year 2025 Annual Urban Renewal Report. Stolen, Fisher, Bell, Dursky – aye.

Motion Bell, 2nd Fisher to approve Resolution 2025-11-09 approving the fiscal year 2025 Annual Financial Report for fiscal year ending June 30, 2025 for the City of Atkins, Iowa. Stolen, Fisher, Bell, Dursky – aye.

City Administrator Flory and Mayor Visser gave their reports.

Motion Fisher, 2nd Bell to approve the consent agenda items including the claims list, and November 10, 2025 Council minutes. Stolen, Fisher, Bell, Dursky – aye.

Motion Stolen, 2nd Dursky to adjourn at 6:55 p.m. Stolen, Fisher, Bell, Dursky – aye.

BUDGET REPORT

CALENDAR 11/2025, FISCAL 5/2026

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-110-6413	CONTRACTUAL - POLICE	65,000.00	.00	30,420.00	46.80	34,580.00
	POLICE TOTAL	65,000.00	.00	30,420.00	46.80	34,580.00
001-130-6505	OTHER EQUIPMENT	.00	.00	4,800.00	.00	4,800.00-
001-130-6507	OPERATING SUPPLIES	.00	.00	.00	.00	.00
	EMERGENCY MANAGEMENT TOTAL	.00	.00	4,800.00	.00	4,800.00-
001-150-6010	WAGES - Per Diem	.00	.00	.00	.00	.00
001-150-6110	FICA - CITY SHARE	.00	.00	.00	.00	.00
001-150-6130	IPERS - CITY SHARE	.00	.00	.00	.00	.00
001-150-6160	WORKER'S COMP - FIRE	.00	.00	110.54	.00	110.54-
001-150-6230	EDUCATION & TRAINING	6,500.00	.00	75.00	1.15	6,425.00
001-150-6310	BUILDING REPAIR/MAINT	1,500.00	95.00	378.75	25.25	1,121.25
001-150-6330	FUEL EXPENSE	4,500.00	348.23	1,225.35	27.23	3,274.65
001-150-6331	VEHICLE OPERATIONS	5,500.00	.00	444.85	8.09	5,055.15
001-150-6332	VEHICLE REPAIR & MAINTENANCE	12,500.00	160.85	2,303.35	18.43	10,196.65
001-150-6333	VEHICLE PREVENTIVE MAINT	.00	.00	.00	.00	.00
001-150-6350	EQUIPMENT PREVENTIVE MAINT	4,500.00	.00	.00	.00	4,500.00
001-150-6371	UTILITY EXPENSE	2,800.00	218.32	1,076.44	38.44	1,723.56
001-150-6373	TELEPHONE EXPENSE	1,800.00	.00	439.53	24.42	1,360.47
001-150-6408	INSURANCE - PROPERTY	5,050.00	.00	.00	.00	5,050.00
001-150-6490	INSURANCE - LIABILITY	2,800.00	.00	.00	.00	2,800.00
001-150-6505	EMERGENCY MGT EQUIPMENT	.00	.00	.00	.00	.00
001-150-6507	OPERATION SUPPLIES MEDICAL	.00	.00	3,198.60	.00	3,198.60-
001-150-6510	OPERATION SUPPLIES FIRE	3,500.00	6.06	853.99	24.40	2,646.01
001-150-6727	CAPITAL EQUIPMENT EXP - FIRE	.00	.00	.00	.00	.00
001-150-6728	LOSST FUNDS	.00	.00	.00	.00	.00
001-150-6799	EQUIPMENT REPLACEMENT	11,000.00	563.00	1,837.00	16.70	9,163.00
	FIRE TOTAL	61,950.00	1,391.46	11,943.40	19.28	50,006.60
001-170-6050	SALARIES - BUILDING INSPECTION	10,000.00	.00	.00	.00	10,000.00
001-170-6110	FICA - CITY SHARE	.00	.00	.00	.00	.00
001-170-6130	IPERS - CITY SHARE	.00	.00	.00	.00	.00
001-170-6160	WORKER'S COMP	.00	.00	.00	.00	.00
001-170-6413	CONTRACTUAL SERVICES-BLDG INSP	15,000.00	1,035.00	5,132.50	34.22	9,867.50
001-170-6507	OPERATING SUPPLIES	.00	.00	.00	.00	.00
	BUILDING INSPECTIONS TOTAL	25,000.00	1,035.00	5,132.50	20.53	19,867.50
001-190-6490	ANIMAL CONTROL	500.00	.00	335.00	67.00	165.00
001-190-6507	OPERATING SUPPLIES	.00	.00	.00	.00	.00
	ANIMAL CONTROL TOTAL	500.00	.00	335.00	67.00	165.00

BUDGET REPORT

CALENDAR 11/2025, FISCAL 5/2026

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-210-6010	SALARIES - STREETS GENERAL	.00	.00	.00	.00	.00
001-210-6110	FICA - CITY SHARE	.00	.00	.00	.00	.00
001-210-6130	IPERS - CITY SHARE	.00	.00	.00	.00	.00
001-210-6140	DISABILITY INSURANCE	.00	.00	.00	.00	.00
001-210-6150	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-210-6160	WORKER'S COMP	.00	.00	.00	.00	.00
001-210-6408	INSURANCE - PROPERTY	.00	.00	.00	.00	.00
001-210-6490	INSURANCE - LIABILITY	.00	.00	.00	.00	.00
001-210-6507	OPERATION SUPPLIES	.00	.00	.00	.00	.00
001-210-6727	CAPITAL EXPENSE	.00	.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	.00	.00	.00
001-230-6371	STREET LIGHTS	.00	.00	.00	.00	.00
	STREET LIGHTING TOTAL	.00	.00	.00	.00	.00
001-290-6418	TAXES, PROPERTY OR SALES	.00	.00	375.00	.00	375.00-
001-290-6498	RECYCLING COLLECTION - GARBAGE	222,480.00	17,652.54	88,595.16	39.82	133,884.84
001-290-6499	CONTRACTUAL - LANDFILL	78,000.00	15,455.20	39,838.90	51.08	38,161.10
001-290-6567	CLEAN UP DAY - GARBAGE	2,500.00	.00	.00	.00	2,500.00
	GARBAGE TOTAL	302,980.00	33,107.74	128,809.06	42.51	174,170.94
001-410-6010	SALARIES - LIBRARY	84,000.00	6,995.21	35,669.99	42.46	48,330.01
001-410-6030	SALARIES - LIBRARY PART TIME	.00	.00	.00	.00	.00
001-410-6110	FICA - CITY SHARE	.00	.00	.00	.00	.00
001-410-6130	IPERS - CITY SHARE	.00	.00	.00	.00	.00
001-410-6140	DISABILITY INSURANCE	.00	.00	.00	.00	.00
001-410-6150	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-410-6160	WORKER'S COMP	1,650.00	.00	4.19	.25	1,645.81
001-410-6220	SUBSCRIPTION	.00	.00	2,042.44	.00	2,042.44-
001-410-6230	TRAINING & MILEAGE EXPENSE	300.00	.00	7.70	2.57	292.30
001-410-6371	UTILITY EXPENSE	19,200.00	.00	.00	.00	19,200.00
001-410-6373	TELEPHONE EXPENSE	2,000.00	.00	438.81	21.94	1,561.19
001-410-6408	INSURANCE - PROPERTY	3,150.00	.00	.00	.00	3,150.00
001-410-6409	CLEANING SERVICE	7,000.00	508.00	2,667.00	38.10	4,333.00
001-410-6310	BUILDING RENT	.00	.00	.00	.00	.00
001-410-6419	TECH SUPPORT	1,000.00	.00	.00	.00	1,000.00
001-410-6506	OFFICE SUPPLIES	3,000.00	231.38	1,929.80	64.33	1,070.20
001-410-6508	POSTAGE	400.00	20.56	20.56	5.14	379.44
001-410-6520	BOOKS	10,000.00	998.36	2,827.88	28.28	7,172.12
001-410-6521	PERIODICALS	1,500.00	.00	.00	.00	1,500.00
001-410-6522	AUDIO/VIDEO	500.00	.00	139.08	27.82	360.92
001-410-6523	SUMMER READ PROGRAM	3,000.00	.00	396.82	13.23	2,603.18
001-410-6524	PROGRAMS	3,500.00	42.25	842.25	24.06	2,657.75
001-410-6525	MAKERS SPACE	3,450.00	.00	88.30	2.56	3,361.70
001-410-6725	OFFICE EQUIPMENT	3,000.00	338.23	1,755.20	58.51	1,244.80

BUDGET REPORT

CALENDAR 11/2025, FISCAL 5/2026

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-410-6727	CAPITAL EXPENSE	5,000.00	.00	340.83	6.82	4,659.17
	LIBRARY TOTAL	151,650.00	9,133.99	49,170.85	32.42	102,479.15
001-430-6010	SALARIES - PARKS	84,000.00	2,957.44	19,411.53	23.11	64,588.47
001-430-6030	SALARIES - PARKS PART TIME	.00	.00	.00	.00	.00
001-430-6110	FICA - CITY SHARE	.00	.00	.00	.00	.00
001-430-6130	IPERS - CITY SHARE	.00	.00	.00	.00	.00
001-430-6140	DISABILITY INSURANCE	.00	.00	196.12	.00	196.12-
001-430-6150	HEALTH INSURANCE	.00	.00	.00	.00	.00
001-430-6160	WORKER'S COMP	.00	.00	52.42	.00	52.42-
001-430-6310	BUILDING REPAIR/MAINT	20,000.00	2,653.83	12,363.65	61.82	7,636.35
001-430-6330	FUEL EXPENSE	2,000.00	.00	639.13	31.96	1,360.87
001-430-6332	EQUIPMENT REPAIR & MAINTENANCE	.00	2,134.96	3,055.61	.00	3,055.61-
001-430-6371	UTILITY EXPENSE	3,000.00	137.72	972.75	32.43	2,027.25
001-430-6373	TELEPHONE/COMMUNICATIONS	.00	.00	.00	.00	.00
001-430-6408	INSURANCE - PROPERTY	5,000.00	.00	.00	.00	5,000.00
001-430-6507	OPERATIONS EXPENSES	25,000.00	74.91	10,911.55	43.65	14,088.45
001-430-6727	CAPITAL EXPENSE	10,000.00	.00	3,253.36	32.53	6,746.64
001-430-6728	OTHER CAPITAL EQUIPMENT	10,000.00	741.01	6,330.31	63.30	3,669.69
	PARKS TOTAL	159,000.00	8,699.87	57,186.43	35.97	101,813.57
001-540-6407	ENGINEERING	5,000.00	.00	1,478.75	29.58	3,521.25
001-540-6470	COMMUNITY PROMOTION	12,000.00	.00	1,990.88	16.59	10,009.12
001-540-6480	ECONOMIC DEVELOPMENT	5,000.00	.00	.00	.00	5,000.00
001-540-6490	PLANNING & ZONING	12,500.00	.00	1,451.90-	11.62-	13,951.90
	PLANNING & ZONING TOTAL	34,500.00	.00	2,017.73	5.85	32,482.27
001-610-6010	SALARIES - MAYOR/COUNCIL	15,000.00	.00	2,377.99	15.85	12,622.01
001-610-6160	WORKER'S COMP	.00	.00	.00	.00	.00
001-610-6230	TRAINING EXPENSE	3,000.00	650.00	3,331.20	111.04	331.20-
001-610-6299	Perf Salary Adjust	37,000.00	.00	.00	.00	37,000.00
001-610-6730	CAPITAL EXPENSE	.00	.00	.00	.00	.00
	MAYOR/COUNCIL/CITY MGR TOTAL	55,000.00	650.00	5,709.19	10.38	49,290.81
001-620-6010	SALARIES - CLERK	209,800.00	16,432.40	81,299.68	38.75	128,500.32
001-620-6030	SALARIES - CLERK PART TIME	.00	.00	.00	.00	.00
001-620-6140	DISABILITY INSURANCE	.00	.00	.00	.00	.00
001-620-6150	EMPLOYEE BENEFITS	.00	.00	2,586.23	.00	2,586.23-
001-620-6182	VEHICLE & CELL ALLOWANCE	3,960.00	390.00	1,890.00	47.73	2,070.00
001-620-6230	EDUCATION & TRAINING	7,500.00	273.12	2,977.64	39.70	4,522.36
001-620-6410	LABOR RELATIONS	.00	.00	.00	.00	.00
001-620-6491	OTHER PROFESSIONAL SERVICES	40,000.00	1,758.50	28,413.75	71.03	11,586.25
001-620-6496	LATE FEES & BANK SERVICE CHARG	.00	.00	.00	.00	.00

BUDGET REPORT
CALENDAR 11/2025, FISCAL 5/2026

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	CLERK/TREASURER/ADM TOTAL	261,260.00	18,854.02	117,167.30	44.85	144,092.70
001-630-6413	ELECTION EXPENSE	1,500.00	.00	29.40	1.96	1,470.60
	ELECTIONS TOTAL	1,500.00	.00	29.40	1.96	1,470.60
001-640-6411	LEGAL SERVICES	25,000.00	4,433.75	9,017.25	36.07	15,982.75
	LEGAL SERVICES/ATTORNEY TOTAL	25,000.00	4,433.75	9,017.25	36.07	15,982.75
001-620-6160	WORKER'S COMP	2,500.00	.00	18.47	.74	2,481.53
001-620-6170	UNEMPLOYMENT BENEFITS PD	.00	.00	.00	.00	.00
001-620-6210	DUES	3,500.00	.00	.00	.00	3,500.00
001-650-6310	BUILDING REPAIR/MAINT	6,000.00	1,079.00	2,894.37	48.24	3,105.63
001-650-6371	UTILITY EXPENSES	9,000.00	679.47	4,240.37	47.12	4,759.63
001-620-6373	TELEPHONE/COMMUNICATIONS	3,000.00	.00	922.87	30.76	2,077.13
001-620-6401	AUDITING SERVICES	40,000.00	5,837.50	5,837.50	14.59	34,162.50
001-650-6407	ENGINEERING	4,000.00	.00	.00	.00	4,000.00
001-620-6408	INSURANCE - PROPERTY	8,000.00	.00	.00	.00	8,000.00
001-650-6410	LABOR RELATIONS	300.00	.00	305.00	101.67	5.00-
001-620-6414	PUBLICATION EXPENSE	6,000.00	277.18	1,858.26	30.97	4,141.74
001-620-6419	WEBSITE MAINTENANCE	7,500.00	.00	.00	.00	7,500.00
001-650-6419	TECHNOLOGY SERVICES	18,000.00	3,394.14	9,728.58	54.05	8,271.42
001-620-6420	SOFTWARE	32,000.00	.00	14,898.28	46.56	17,101.72
001-620-6490	INSURANCE - LIABILITY	82,500.00	.00	157.00	.19	82,343.00
001-620-6497	CREDIT CARD FEES	.00	1,537.87	7,585.32	.00	7,585.32-
001-620-6505	CAPITAL EXPENSE	.00	.00	.00	.00	.00
001-620-6507	OFFICE SUPPLIES	9,000.00	1,689.22	4,181.74	46.46	4,818.26
001-620-6508	NEWSLETTER	4,000.00	.00	.00	.00	4,000.00
001-620-6725	OFFICE EQUIPMENT EXPENSE	10,000.00	406.67	2,175.14	21.75	7,824.86
	CITY HALL/GENERAL BLDGS TOTAL	245,300.00	14,901.05	54,802.90	22.34	190,497.10
001-910-6910	TRANSFER OUT	362,602.00	.00	13,398.00	3.69	349,204.00
	TRANSFERS IN/OUT TOTAL	362,602.00	.00	13,398.00	3.69	349,204.00
	TOTAL EXPENSES	1,751,242.00	92,206.88	489,939.01	27.98	1,261,302.99
	GENERAL TOTAL	1,751,242.00	92,206.88	489,939.01	27.98	1,261,302.99
110-210-6010	WAGES - FULL TIME	77,500.00	3,563.48	21,469.66	27.70	56,030.34

BUDGET REPORT

CALENDAR 11/2025, FISCAL 5/2026

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
110-210-6110	FICA - CITY SHARE	.00	.00	.00	.00	.00
110-210-6130	IPERS - CITY SHARE	.00	.00	.00	.00	.00
110-210-6140	DISABILITY INSURANCE	.00	.00	.00	.00	.00
110-210-6150	HEALTH INSURANCE	16,050.00	423.93	2,911.82	18.14	13,138.18
110-210-6160	WORKER'S COMP	3,800.00	.00	85.23	2.24	3,714.77
110-210-6315	RIGHT OF WAY/CULVERT MAINT	22,000.00	217.93	217.93	.99	21,782.07
110-210-6330	FUEL EXPENSE	3,000.00	335.78	1,038.39	34.61	1,961.61
110-210-6331	VEHICLE SUPPLIES	12,000.00	.00	3,011.64	25.10	8,988.36
110-210-6332	VEHICLE REPAIR & MAINTENANCE	20,000.00	6,733.58	7,780.42	38.90	12,219.58
110-210-6370	STREET LIGHTING	32,000.00	2,553.62	12,732.31	39.79	19,267.69
110-210-6371	UTILITY EXPENSE	6,300.00	197.31	1,493.53	23.71	4,806.47
110-210-6407	ENGINEERING	10,000.00	.00	3,520.95	35.21	6,479.05
110-210-6408	INSURANCE - PROPERTY	31,200.00	.00	.00	.00	31,200.00
110-210-6490	INSURANCE - LIABILITY	485.00	.00	.00	.00	485.00
110-210-6417	STREET MAINTENANCE	100,000.00	220.00	94,947.23	94.95	5,052.77
110-210-6421	STREET REPAIR/PROJECTS	75,000.00	.00	3,490.65	4.65	71,509.35
110-210-6422	STREET EQUIPMENT	30,000.00	2,270.00	2,835.25	9.45	27,164.75
110-210-6423	EQUIPMENT LEASE	12,000.00	741.01	2,992.97	24.94	9,007.03
110-210-6507	OPERATIONS SUPPLIES	20,000.00	1,193.11	7,668.34	38.34	12,331.66
110-210-6727	CAPITAL EXPENSE	45,000.00	29,387.74	29,387.74	65.31	15,612.26
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	ROADS, BRIDGES, SIDEWALKS TOTA	516,335.00	47,837.49	195,584.06	37.88	320,750.94
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110-250-6417	SNOW/ICE REMOVAL	30,000.00	.00	1,062.52	3.54	28,937.48
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	SNOW REMOVAL TOTAL	30,000.00	.00	1,062.52	3.54	28,937.48
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110-910-6910	TRANSFER OUT	5,000.00	.00	.00	.00	5,000.00
		-----	-----	-----	-----	-----
	TRANSFERS IN/OUT TOTAL	5,000.00	.00	.00	.00	5,000.00
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	TOTAL EXPENSES	551,335.00	47,837.49	196,646.58	35.67	354,688.42
		=====	=====	=====	=====	=====
	ROAD USE TAX TOTAL	551,335.00	47,837.49	196,646.58	35.67	354,688.42
		=====	=====	=====	=====	=====
111-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
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	TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	.00
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	TOTAL EXPENSES	.00	.00	.00	.00	.00
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BUDGET REPORT
CALENDAR 11/2025, FISCAL 5/2026

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	UTILITY TAX REPLACEMENT TOTAL	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
112-130-6110	FICA - CITY SHARE	.00	.00	.00	.00	.00
112-130-6130	IPERS - CITY SHARE	.00	.00	.00	.00	.00
112-130-6140	DISABILITY INSURANCE	.00	.00	.00	.00	.00
112-130-6150	HEALTH INSURANCE	.00	.00	.00	.00	.00
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	EMERGENCY MANAGEMENT TOTAL	.00	.00	.00	.00	.00
112-170-6110	FICA - CITY SHARE	765.00	.00	.00	.00	765.00
112-170-6130	IPERS - CITY SHARE	944.00	.00	.00	.00	944.00
112-170-6140	DISABILITY INSURANCE	.00	.00	.00	.00	.00
112-170-6150	HEALTH INSURANCE	.00	.00	.00	.00	.00
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	BUILDING INSPECTIONS TOTAL	1,709.00	.00	.00	.00	1,709.00
112-210-6110	FICA - CITY SHARE	5,929.00	261.10	1,580.09	26.65	4,348.91
112-210-6130	IPERS - CITY SHARE	7,316.00	336.38	1,838.22	25.13	5,477.78
112-210-6140	DISABILITY INSURANCE	.00	16.76	111.63	.00	111.63-
112-210-6150	HEALTH INSURANCE	.00	.00	49.40-	.00	49.40
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	ROADS, BRIDGES, SIDEWALKS TOTA	13,245.00	614.24	3,480.54	26.28	9,764.46
112-410-6110	FICA - CITY SHARE	6,426.00	539.49	2,741.20	42.66	3,684.80
112-410-6130	IPERS - CITY SHARE	7,930.00	660.33	3,367.22	42.46	4,562.78
112-410-6140	DISABILITY INSURANCE	.00	59.94	59.94	.00	59.94-
112-410-6150	HEALTH INSURANCE	.00	1,968.36	1,968.36	.00	1,968.36-
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	LIBRARY TOTAL	14,356.00	3,228.12	8,136.72	56.68	6,219.28
112-430-6110	FICA - CITY SHARE	6,426.00	216.51	1,442.65	22.45	4,983.35
112-430-6130	IPERS - CITY SHARE	7,930.00	279.18	1,691.07	21.32	6,238.93
112-430-6140	DISABILITY INSURANCE	1,200.00	14.76	28.77	2.40	1,171.23
112-430-6150	HEALTH INSURANCE	.00	.00	42.32-	.00	42.32
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	PARKS TOTAL	15,556.00	510.45	3,120.17	20.06	12,435.83
112-610-6110	FICA - CITY SHARE	1,224.00	.00	409.47	33.45	814.53
112-610-6130	IPERS - CITY SHARE	1,510.00	.00	.00	.00	1,510.00
112-610-6140	DISABILITY INSURANCE	.00	.00	.00	.00	.00
112-610-6150	HEALTH INSURANCE	.00	.00	.00	.00	.00
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	MAYOR/COUNCIL/CITY MGR TOTAL	2,734.00	.00	409.47	14.98	2,324.53

BUDGET REPORT
CALENDAR 11/2025, FISCAL 5/2026

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-620-6110	FICA - CITY SHARE	16,050.00	1,245.61	6,218.64	38.75	9,831.36
112-620-6130	IPERS - CITY SHARE	19,805.00	1,551.21	7,666.16	38.71	12,138.84
112-620-6140	DISABILITY INSURANCE	.00	59.89	229.70	.00	229.70-
112-620-6150	HEALTH INSURANCE	12,300.00	351.52	399.27	3.25	11,900.73
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	CLERK/TREASURER/ADM TOTAL	48,155.00	3,208.23	14,513.77	30.14	33,641.23
112-640-6130	IPERS - CITY SHARE	.00	.00	.00	.00	.00
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	LEGAL SERVICES/ATTORNEY TOTAL	.00	.00	.00	.00	.00
112-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
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	TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	.00
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	TOTAL EXPENSES	95,755.00	7,561.04	29,660.67	30.98	66,094.33
		=====	=====	=====	=====	=====
	EMPLOYEE BENEFITS TOTAL	95,755.00	7,561.04	29,660.67	30.98	66,094.33
		=====	=====	=====	=====	=====
121-910-6910	TRANSFER OUT	140,000.00	.00	.00	.00	140,000.00
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	TRANSFERS IN/OUT TOTAL	140,000.00	.00	.00	.00	140,000.00
121-950-6090	LOST EXP 70% COMMUNITY BTTMNT	.00	.00	.00	.00	.00
121-950-6091	LOST EXP 10% FIRE DEPT	.00	.00	.00	.00	.00
121-950-6092	LOST EXP 10% PARK DEPT	.00	.00	.00	.00	.00
121-950-6093	LOST EXP 10% TAX RELIEF	.00	.00	.00	.00	.00
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	GENERAL REVENUES TOTAL	.00	.00	.00	.00	.00
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	TOTAL EXPENSES	140,000.00	.00	.00	.00	140,000.00
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	LOCAL OPTION SALES TAX TOTAL	140,000.00	.00	.00	.00	140,000.00
		=====	=====	=====	=====	=====
125-520-6499	TIF EXP -STONERIDGE DEV AGREE	190,038.00	3,547.60	40,115.70	21.11	149,922.30
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	ECONOMIC DEVELOPMENT TOTAL	190,038.00	3,547.60	40,115.70	21.11	149,922.30

BUDGET REPORT
CALENDAR 11/2025, FISCAL 5/2026

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
125-910-6911	TRANSFER OUT - TIF	491,228.00	.00	.00	.00	491,228.00
	TRANSFERS IN/OUT TOTAL	491,228.00	.00	.00	.00	491,228.00
	TOTAL EXPENSES	681,266.00	3,547.60	40,115.70	5.89	641,150.30
	TAX INCREMENT FINANCING TOTAL	681,266.00	3,547.60	40,115.70	5.89	641,150.30
200-130-6801	PRINCIPAL PAYMENTS	100,000.00	.00	.00	.00	100,000.00
200-130-6851	INTEREST PAYMENTS	123,628.00	61,813.75	61,813.75	50.00	61,814.25
200-130-6899	BOND REGISTRATION FEES	600.00	.00	.00	.00	600.00
	EMERGENCY MANAGEMENT TOTAL	224,228.00	61,813.75	61,813.75	27.57	162,414.25
200-150-6801	PRINCIPAL PAYMENTS - FIRE	70,000.00	.00	.00	.00	70,000.00
200-150-6851	INTEREST PAYMENTS - FIRE	15,940.00	7,970.00	7,970.00	50.00	7,970.00
200-150-6899	BOND REGISTRATION FEES	500.00	.00	300.00-	60.00-	800.00
	FIRE TOTAL	86,440.00	7,970.00	7,670.00	8.87	78,770.00
200-210-6801	PRINCIPAL PAYMENTS - STREETS	.00	.00	.00	.00	.00
200-210-6851	INTEREST PAYMENTS - STREETS	.00	.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	.00	.00	.00
200-410-6801	PRINCIPAL PAYMENTS - LIBRARY	.00	.00	.00	.00	.00
200-410-6851	INTEREST PAYMENTS - LIBRARY	.00	.00	.00	.00	.00
	LIBRARY TOTAL	.00	.00	.00	.00	.00
200-810-6801	PRINCIPAL PAYMENTS - WATER	105,000.00	.00	.00	.00	105,000.00
200-810-6851	INTEREST PAYMENTS - WATER	4,200.00	2,100.00	2,100.00	50.00	2,100.00
200-810-6899	DEBT SERVICE FEE - WATER	600.00	.00	.00	.00	600.00
	WATER TOTAL	109,800.00	2,100.00	2,100.00	1.91	107,700.00
200-815-6801	PRINCIPAL PAYMENTS - SEWER	235,000.00	.00	.00	.00	235,000.00
200-815-6851	INTEREST PAYMENTS - SEWER	23,098.00	1,993.75	1,993.75	8.63	21,104.25
200-815-6899	DEBT SERVICE FEE - SEWER	3,330.00	.00	.00	.00	3,330.00
	SEWER/SEWAGE DISPOSAL TOTAL	261,428.00	1,993.75	1,993.75	.76	259,434.25

BUDGET REPORT
CALENDAR 11/2025, FISCAL 5/2026

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
200-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
	TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	.00
	TOTAL EXPENSES	681,896.00	73,877.50	73,577.50	10.79	608,318.50
	DEBT SERVICE TOTAL	681,896.00	73,877.50	73,577.50	10.79	608,318.50
301-210-6723	CAP OUTLAY-HEAVY EQUIP ROADS	.00	.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	.00	.00	.00
301-910-6910	TRANSFER OUT - CAP PROJ/EQUIP	.00	.00	.00	.00	.00
	TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00	.00
	CAPITAL PROJ/EQUIP FUND TOTAL	.00	.00	.00	.00	.00
310-130-6010	WAGES - FULL TIME	.00	.00	.00	.00	.00
310-130-6020	WAGES - PART TIME	.00	.00	.00	.00	.00
310-130-6110	FICA - CITY SHARE	.00	.00	.00	.00	.00
310-130-6310	BUILDING REPAIR/MAINT-C/H&LIB	.00	.00	.00	.00	.00
310-130-6311	FEMA BUILD REPAIR FIRE DEPT	361,000.00	1,048.75	10,989.39	3.04	350,010.61
310-130-6312	FEMA BUILD WATER DEPT	.00	.00	.00	.00	.00
310-130-6313	FEMA BUILDING REPAIR WWTP	.00	.00	.00	.00	.00
310-130-6314	FEMA BUILD REPAIR PARKS	.00	.00	.00	.00	.00
310-130-6315	FEMA BUILDING REPAIR ROADSSHOP	.00	.00	.00	.00	.00
310-130-6320	GROUNDS REPAIR/MAINT	.00	.00	.00	.00	.00
310-130-6321	STORM BRUSH REMOVEAL	.00	.00	.00	.00	.00
310-130-6322	STORM DAMAGE MATERIAL REMOVEAL	.00	.00	.00	.00	.00
310-130-6323	BRUSH GRINDING/DISPOSIAL	.00	.00	.00	.00	.00
310-130-6331	VEHICLE OPERATIONS	.00	.00	.00	.00	.00
310-130-6332	VEHICLE REPAIRS	.00	.00	.00	.00	.00
310-130-6350	OPERATIONAL EQUIP REPAIR	.00	.00	.00	.00	.00
310-130-6351	FEMA STORM EQUIPMENT RENTAL	.00	.00	.00	.00	.00
310-130-6372	GARBAGE/RECYCLING	.00	.00	.00	.00	.00
310-130-6399	OTHER REPAIR/MAINT	.00	.00	.00	.00	.00
310-130-6401	AUDITING/ACCOUNTING	.00	.00	.00	.00	.00

BUDGET REPORT
CALENDAR 11/2025, FISCAL 5/2026

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
310-130-6403	CLERICAL	.00	.00	.00	.00	.00
310-130-6407	ENGINEERING	.00	2,066.00	10,330.00	.00	10,330.00-
310-130-6411	LEGAL	.00	.00	27,500.00	.00	27,500.00-
310-130-6413	PAYMENTS - OTHER AGENCIES	.00	225.00	1,305.00	.00	1,305.00-
310-130-6419	TECHNOLOGY SERVICES	.00	315.00	315.00	.00	315.00-
310-130-6502	LIBRARY MATERIALS	.00	.00	.00	.00	.00
310-130-6508	POSTAGE	.00	.00	.00	.00	.00
310-130-6509	POSTS/SIGNS	.00	.00	.00	.00	.00
310-130-6510	SAFETY SUPPLIES	.00	.00	.00	.00	.00
310-130-6512	REPLACEMENT POSTS / SIGNS	.00	.00	.00	.00	.00
310-130-6750	CAP OUTLAY - BUILDINGS	1,139,000.00	451,687.00	1,541,294.71	135.32	402,294.71-
	EMERGENCY MANAGEMENT TOTAL	1,500,000.00	455,341.75	1,591,734.10	106.12	91,734.10-
310-910-6910	TRANSFER OUT	375,000.00	.00	.00	.00	375,000.00
	TRANSFERS IN/OUT TOTAL	375,000.00	.00	.00	.00	375,000.00
	TOTAL EXPENSES	1,875,000.00	455,341.75	1,591,734.10	84.89	283,265.90
	FIRE STATION(inc\ FEMA) TOTAL	1,875,000.00	455,341.75	1,591,734.10	84.89	283,265.90
320-520-6775	76 MAIN PROJECT EXPENSES	.00	.00	.00	.00	.00
	ECONOMIC DEVELOPMENT TOTAL	.00	.00	.00	.00	.00
320-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
	TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00	.00
	76 MAIN STREET TOTAL	.00	.00	.00	.00	.00
330-910-6910	TRANSFER OUT	.00	.00	492.19	.00	492.19-
	TRANSFERS IN/OUT TOTAL	.00	.00	492.19	.00	492.19-

BUDGET REPORT
CALENDAR 11/2025, FISCAL 5/2026

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	.00	.00	492.19	.00	492.19-
		=====	=====	=====	=====	=====
	FED AMERICAN RELIEF TOTAL	.00	.00	492.19	.00	492.19-
		=====	=====	=====	=====	=====
340-520-6407	ENGINEERING	.00	.00	.00	.00	.00
340-520-6480	CDBG EXPENSE	.00	.00	.00	.00	.00
340-520-6485	CDBG ADMIN EXPENSE	.00	.00	.00	.00	.00
340-520-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00	.00
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	ECONOMIC DEVELOPMENT TOTAL	.00	.00	.00	.00	.00
340-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
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	TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	.00
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	TOTAL EXPENSES	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
	CDBG-DR HOUSING GRANT TOTAL	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
600-810-6010	SALARIES - WATER	70,150.00	5,168.07	32,688.16	46.60	37,461.84
600-810-6030	SALARIES - WATER PART TIME	.00	.00	.00	.00	.00
600-810-6110	FICA - CITY SHARE	5,366.00	379.42	2,414.25	44.99	2,951.75
600-810-6130	IPERS - CITY SHARE	6,650.00	487.86	2,661.61	40.02	3,988.39
600-810-6140	DISABILITY INSURANCE	400.00	20.87	96.21	24.05	303.79
600-810-6150	HEALTH INSURANCE	10,000.00	649.24	3,244.40	32.44	6,755.60
600-810-6160	WORKER'S COMP	.00	.00	58.02	.00	58.02-
600-810-6230	EDUCATION & TRAINING	2,500.00	464.75	1,024.75	40.99	1,475.25
600-810-6310	BUILDING REPAIR/MAINT	15,000.00	298.69	4,919.28	32.80	10,080.72
600-810-6330	FUEL EXPENSE	1,000.00	766.01	900.91	90.09	99.09
600-810-6350	GENERATOR MAINTENANCE & REPAIR	3,500.00	.00	.00	.00	3,500.00
600-810-6371	UTILITY EXPENSE	70,400.00	4,675.23	27,584.39	39.18	42,815.61
600-810-6373	TELEPHONE EXPENSE	3,500.00	144.87	777.62	22.22	2,722.38
600-810-6499	WATER TOWER MAINTENANCE	25,000.00	.00	.00	.00	25,000.00
600-810-6407	ENGINEERING	20,000.00	.00	.00	.00	20,000.00
600-810-6408	INSURANCE - PROPERTY	22,000.00	.00	.00	.00	22,000.00
600-810-6418	WATER EXCISE TAX	30,000.00	2,483.03	14,817.46	49.39	15,182.54
600-810-6489	WATER EQUIPMENT REPAIR & MAINT	45,000.00	1,598.76	24,767.72	55.04	20,232.28
600-810-6490	INSURANCE - LIABILITY	5,000.00	.00	.00	.00	5,000.00
600-810-6491	WATER MAIN REPAIR & MAINT	25,000.00	.00	.00	.00	25,000.00
600-810-6492	TESTING	3,000.00	78.00	1,200.62	40.02	1,799.38
600-810-6493	WATER HYDRANT REPAIR & MAINT	35,000.00	.00	.00	.00	35,000.00
600-810-6497	CREDIT CARD FEES	8,500.00	3,276.80	3,276.80	38.55	5,223.20

BUDGET REPORT

CALENDAR 11/2025, FISCAL 5/2026

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
600-810-6501	CHEMICALS	125,000.00	3,153.40	33,033.35	26.43	91,966.65
600-810-6507	OPERATIONS EXPENSES	45,000.00	3,887.21	8,870.45	19.71	36,129.55
600-810-6508	POSTAGE	2,000.00	.00	745.73	37.29	1,254.27
600-810-6598	SCRUBBER REPAIR & MAINT	5,000.00	.00	2,025.18	40.50	2,974.82
600-810-6599	FILTER REPAIR & MAINT	3,500.00	619.69	1,348.29	38.52	2,151.71
600-810-6728	CAPITAL EXPENSE	.00	6,530.60	16,530.60	.00	16,530.60-
600-810-6725	GENERATOR CAPITAL EQUIP	.00	68,220.00	68,220.00	.00	68,220.00-
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	WATER TOTAL	587,466.00	102,902.50	251,205.80	42.76	336,260.20
600-910-6910	TRANSFER OUT	.00	.00	.00	.00	.00
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	TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	.00
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	TOTAL EXPENSES	587,466.00	102,902.50	251,205.80	42.76	336,260.20
		=====	=====	=====	=====	=====
	WATER TOTAL	587,466.00	102,902.50	251,205.80	42.76	336,260.20
		=====	=====	=====	=====	=====
610-815-6010	SALARIES - SEWER	44,935.00	4,228.99	24,999.03	55.63	19,935.97
610-815-6030	SALARIES - SEWER PART TIME	.00	.00	.00	.00	.00
610-815-6110	FICA - CITY SHARE	3,438.00	310.53	1,842.11	53.58	1,595.89
610-815-6130	IPERS - CITY SHARE	4,235.00	399.22	2,171.43	51.27	2,063.57
610-815-6140	DISABILITY INSURANCE	.00	18.78	85.63	.00	85.63-
610-815-6150	HEALTH INSURANCE	14,500.00	471.17	2,354.24	16.24	12,145.76
610-815-6160	WORKER'S COMP	1,000.00	.00	31.13	3.11	968.87
610-815-6230	EDUCATION & TRAINING	1,500.00	427.04	587.04	39.14	912.96
610-815-6310	BUILDING REPAIR/MAINT	17,000.00	85.00	1,002.71	5.90	15,997.29
610-815-6311	SEWER EQUIP REPAIR & MAINT	.00	741.02	3,926.88	.00	3,926.88-
610-815-6312	SLUDGE REMOVAL CAPITAL PROJECT	.00	.00	.00	.00	.00
610-815-6313	SEWER DISTRIBUTION REP & MAINT	40,000.00	.00	37,222.06	93.06	2,777.94
610-815-6314	INFLOW & INFILT REPAIR	25,000.00	.00	.00	.00	25,000.00
610-815-6317	SEWER PLANT CAP RESERVE	25,000.00	.00	.00	.00	25,000.00
610-815-6318	EQUIPMENT - SEWER PUMP	.00	19,840.00	19,840.00	.00	19,840.00-
610-815-6330	FUEL EXPENSE	1,000.00	37.82	172.75	17.28	827.25
610-815-6350	GENERATOR MAINTENANCE	6,500.00	.00	1,591.50	24.48	4,908.50
610-815-6371	UTILITY EXPENSE	100,000.00	5,544.28	45,298.85	45.30	54,701.15
610-815-6373	TELEPHONE EXPENSE	4,000.00	144.87	1,380.13	34.50	2,619.87
610-815-6407	ENGINEERING	20,000.00	.00	.00	.00	20,000.00
610-815-6408	INSURANCE - PROPERTY	25,000.00	.00	.00	.00	25,000.00
610-815-6409	INSURANCE - LIABILTiy	.00	.00	.00	.00	.00
610-815-6411	LEGAL	.00	.00	.00	.00	.00
610-815-6418	TAXES, PROPERTY OR SALES	.00	.00	3,321.09	.00	3,321.09-
610-815-6490	TESTING	15,000.00	1,514.00	6,262.00	41.75	8,738.00
610-815-6491	SEWER PLANT MAINT & REPAIR	20,000.00	1,115.20	1,664.20	8.32	18,335.80
610-815-6496	BANK SERVICE CHARGES	200.00	.00	10.00	5.00	190.00

BUDGET REPORT
CALENDAR 11/2025, FISCAL 5/2026

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
610-815-6497	CREDIT CARD FEES	8,500.00	.00	.00	.00	8,500.00
610-815-6501	CHEMICALS	.00	508.06	508.06	.00	508.06-
610-815-6507	OPERATION EXPENSES	35,000.00	1,227.27	9,908.49	28.31	25,091.51
610-815-6723	CAP OUTLAY-HEAVY EQUIP	.00	29,387.74	29,387.74	.00	29,387.74-
610-815-6727	2025 PIPE BURSTING SS PROJECT	50,000.00	.00	105,826.93	211.65	55,826.93-
610-815-6801	PRINCIPAL PAYMENTS	198,000.00	.00	.00	.00	198,000.00
610-815-6851	INTEREST PAYMENTS	45,745.00	.00	.00	.00	45,745.00
610-815-6899	BOND REGISTRATION FEES	6,535.00	.00	.00	.00	6,535.00
	SEWER/SEWAGE DISPOSAL TOTAL	712,088.00	66,000.99	299,394.00	42.04	412,694.00
610-910-6910	TRANSFER OUT	.00	.00	243,613.75	.00	243,613.75-
	TRANSFERS IN/OUT TOTAL	.00	.00	243,613.75	.00	243,613.75-
	TOTAL EXPENSES	712,088.00	66,000.99	543,007.75	76.26	169,080.25
	SEWER TOTAL	712,088.00	66,000.99	543,007.75	76.26	169,080.25
	TOTAL EXPENSES	7,076,048.00	849,275.75	3,216,379.30	45.45	3,859,668.70

REVENUE REPORT

CALENDAR 11/2025, FISCAL 5/2026

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
001-150-4090	LOCAL OPTION TAX	.00	.00	.00	.00	.00
001-150-4465	LOCAL GRANTS - FIRE	.00	.00	.00	.00	.00
001-150-4480	FIRE DISTRICT	58,000.00	.00	56,000.00	96.55	2,000.00
001-150-4481	FIRE DISTRICT - BONDS	.00	.00	.00	.00	.00
001-150-4500	CHGS/FEES FOR SERV - FIRE	.00	.00	.00	.00	.00
001-150-4710	REIMBURSEMENTS - FIRE	.00	.00	.00	.00	.00
001-150-4711	MISCELLANEOUS FIRE REV	.00	.00	6,742.82	.00	6,742.82-
001-150-4820	BOND PROCEEDS	.00	.00	.00	.00	.00
001-170-4005	FICA/IPERS SPEC REV LEV	.00	.00	.00	.00	.00
001-210-4005	FICA/IPERS SPEC REV LEV	.00	.00	.00	.00	.00
001-210-4705	STREET PROJECT CONTRIBUTION	.00	.00	.00	.00	.00
001-290-4500	RECYCLING FEE - GARBAGE	294,036.00	24,671.86	125,225.39	42.59	168,810.61
001-290-4501	LANDFILL	48,000.00	4,042.36	20,487.06	42.68	27,512.94
001-290-4550	DEVELOPMENT INSPECTIONS	.00	.00	.00	.00	.00
001-410-4310	LIBRARY RENT INCOME	.00	.00	.00	.00	.00
001-410-4455	VISION IOWA CAT GRANT	.00	.00	.00	.00	.00
001-410-4465	BENTON CO LOSST LIBRARY	6,100.00	.00	6,147.04	100.77	47.04-
001-410-4466	BENTON CO LIBRARY FUND	5,845.00	.00	3,390.00	58.00	2,455.00
001-410-4470	ENRICH IOWA	2,000.00	.00	1,555.05	77.75	444.95
001-410-4471	OPEN ACCESS	.00	.00	.00	.00	.00
001-410-4553	COPY REVENUE	200.00	.00	115.20	57.60	84.80
001-410-4700	LIBRARY DONATIONS	200.00	.00	17.60	8.80	182.40
001-410-4705	INACTIVE	.00	.00	.00	.00	.00
001-410-4710	INACTIVE	.00	.00	.00	.00	.00
001-410-4711	SUMMER READING PROGRAM	.00	.00	.00	.00	.00
001-410-4765	LIBRARY FINES	.00	.00	.00	.00	.00
001-430-4090	LOCAL OPTION TAX	.00	.00	.00	.00	.00
001-430-4310	PARK PAVILLION RENT	4,400.00	55.00	2,176.00	49.45	2,224.00
001-430-4311	SOCCER PAVILLION RENT	.00	.00	.00	.00	.00
001-430-4312	Misc Revenue	.00	.00	.00	.00	.00
001-540-4405	CDBG Revenue	.00	.00	.00	.00	.00
001-620-4553	COPY REVENUE	.00	.00	.00	.00	.00
001-910-4830	TRANSFER IN	145,000.00	.00	.00	.00	145,000.00
001-950-4000	CURRENT PROPERTY TAX	669,498.00	10,901.59	350,078.67	52.29	319,419.33
001-950-4001	PRIOR YEAR PROPERTY TAX	.00	.00	.00	.00	.00
001-950-4003	AG LAND TAXES	983.00	97.08	490.14	49.86	492.86
001-950-4011	Emergency Property Tax	.00	.00	.00	.00	.00
001-950-4012	CIVIC CENTER PROPERTY TAX	.00	.00	.00	.00	.00
001-950-4013	TORT LIABILITY	64,148.00	1,044.54	33,464.29	52.17	30,683.71
001-950-4060	UTILITY TAX REPLACEMENT	2,687.00	.00	.00	.00	2,687.00
001-950-4090	LOCAL OPTION TAX	.00	.00	.00	.00	.00
001-950-4095	Insurance Income	.00	.00	.00	.00	.00
001-950-4100	ALCOHOL LICENSES	1,700.00	.00	1,001.25	58.90	698.75
001-950-4105	CIGARETTE PERMITS	150.00	.00	206.25	137.50	56.25-
001-950-4120	BUILDING PERMITS	15,000.00	72.00	6,558.00	43.72	8,442.00
001-950-4140	PLATTING FEES	.00	.00	.00	.00	.00
001-950-4190	GOLF CART/CHICK	1,500.00	.00	.00	.00	1,500.00
001-950-4300	INTEREST - GENERAL	15,000.00	131.46	20,792.80	138.62	5,792.80-
001-950-4310	LIBRARY RENTAL INCOME	19,200.00	.00	.00	.00	19,200.00
001-950-4312	LIBRARY RENTAL INCOME	.00	.00	.00	.00	.00
001-950-4463	BUSINESS PROP TAX REPLACE	.00	.00	.00	.00	.00

REVENUE REPORT

CALENDAR 11/2025, FISCAL 5/2026

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
001-950-4464	COMM/IND PROP TAX REPLACEMENT	.00	.00	.00	.00	.00
001-950-4555	CREDIT CARD FEES	.00	.00	.00	.00	.00
001-950-4705	DONATIONS	.00	.00	.00	.00	.00
001-950-4710	CLEANUP FEES	.00	.00	.00	.00	.00
001-950-4715	REFUNDS	2,000.00	.00	9,065.59	453.28	7,065.59-
001-950-4765	FINES	.00	.00	.00	.00	.00
001-950-4799	MISCELLANEOUS	.00	.00	8.60	.00	8.60-
001-950-4820	PROCEEDS OF DEBT	.00	.00	.00	.00	.00
001-950-4821	BANK 2 DEBT PROCEEDS	.00	.00	.00	.00	.00
110-210-4005	FICA/IPERS SPEC REV LEV	.00	.00	.00	.00	.00
110-210-4430	ROAD USE TAXES	297,825.00	24,463.24	125,042.37	41.99	172,782.63
110-210-4515	MISC REVENUE	.00	.00	.00	.00	.00
110-210-4820	BOND PROCEEDS	.00	.00	.00	.00	.00
110-210-4821	BANK 2 DEBT PROCEEDS	.00	.00	.00	.00	.00
110-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
110-950-4300	INTEREST	.00	8.02	28.11	.00	28.11-
111-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
111-950-4000	PROPERTY TAXES	.00	.00	.00	.00	.00
111-950-4001	PRIOR YEAR PROPERTY TAX	.00	.00	.00	.00	.00
112-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
112-950-4000	FICA & IPERS BENEFITS	83,150.00	1,353.96	43,475.34	52.29	39,674.66
112-950-4001	OTHER EMPLOYEE BENEFITS	27,736.00	451.63	14,426.10	52.01	13,309.90
112-950-4060	UTILITY TAX REPLACEMENT	407.00	.00	.00	.00	407.00
112-950-4300	INTEREST	.00	7.42	20.34	.00	20.34-
112-950-4463	BUSINESS PROP TAX REPLACE	.00	.00	.00	.00	.00
112-950-4464	COMM/IND PROP TAX REPLACEMENT	.00	.00	.00	.00	.00
121-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
121-950-4090	LOST - 70% COMMUNITY BTTRMENT	140,000.00	13,533.32	65,333.09	46.67	74,666.91
121-950-4091	LOST - 10% FIRE DEPT	20,000.00	1,933.33	9,333.30	46.67	10,666.70
121-950-4092	LOST - 10% PARK DEPT	20,000.00	1,933.33	9,333.30	46.67	10,666.70
121-950-4093	LOST 10% PROP TX RELIEF	20,000.00	1,933.34	9,333.31	46.67	10,666.69
121-950-4300	INTEREST	.00	73.81	219.70	.00	219.70-
125-520-4000	TIF REV - STONERIDGE DEV	.00	.00	.00	.00	.00
125-910-4831	TRANSFER IN - TIF	.00	.00	.00	.00	.00
125-950-4050	TIF REVENUES	574,582.00	12,981.25	291,832.17	50.79	282,749.83
125-950-4300	INTEREST	.00	53.53	143.39	.00	143.39-
200-710-4000	DEBT SERVICE PROPERTY TAXES	187,625.00	3,280.20	97,398.62	51.91	90,226.38
200-710-4463	BUSINESS PROP TAX REPLACE	.00	.00	.00	.00	.00
200-710-4464	COMM/IND PROP TAX REPLACEMENT	.00	.00	.00	.00	.00
200-810-4060	UTILITY TAX REPLACEMENT	543.00	.00	.00	.00	543.00
200-910-4830	TRANSFER IN	2,602.00	.00	243,613.75	9,362.56	241,011.75-
200-910-4831	TRANSFER IN - TIF	491,228.00	.00	.00	.00	491,228.00
200-950-4300	INTEREST	.00	16.01	41.32	.00	41.32-
301-210-4820	LOAN PROCEEDS - ROADS EQUIP	.00	.00	.00	.00	.00
301-910-4830	TRANSFER IN - CAP PROJ/EQUIP	.00	.00	.00	.00	.00
310-130-4300	INTEREST	.00	9,468.81	28,555.23	.00	28,555.23-
310-130-4400	FEDERAL GRANTS - FEMA 2020	166,058.00	.00	.00	.00	166,058.00
310-130-4401	FEMA-FIRE STATION	361,000.00	.00	.00	.00	361,000.00
310-130-4402	FEMA-452EMG DON RES	.00	.00	.00	.00	.00
310-130-4720	INSURANCE SETTLEMENTS	.00	.00	.00	.00	.00
310-130-4820	PROCEEDS FROM DEBT/LOAN	.00	.00	.00	.00	.00

REVENUE REPORT

CALENDAR 11/2025, FISCAL 5/2026

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
310-130-4821	BANK 2 DEBT PROCEEDS	.00	.00	.00	.00	.00
310-910-4830	TRANSFER IN - FEMA 2020	.00	.00	.00	.00	.00
310-910-4831	TRANSFER IN - INSURANCE	360,000.00	.00	.00	.00	360,000.00
320-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
330-130-4400	FEDERAL GRANTS	.00	.00	.00	.00	.00
330-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
340-520-4400	FEDERAL GRANTS	.00	.00	.00	.00	.00
340-520-4405	CDBG REVENUE	.00	.00	6,225.00	.00	6,225.00-
340-910-4830	TRANSFER IN	.00	.00	13,398.00	.00	13,398.00-
600-810-4005	FICA/IPERS SPEC REV LEV	.00	.00	.00	.00	.00
600-810-4300	INTEREST - WATER	.00	2.91	19.19	.00	19.19-
600-810-4500	WATER SALES	513,000.00	41,201.74	207,718.58	40.49	305,281.42
600-810-4515	MISC REVENUE	2,000.00	.00	.00	.00	2,000.00
600-810-4530	LATE FEES	12,000.00	619.76	3,932.51	32.77	8,067.49
600-810-4540	WATER CONNECTIONS	.00	.00	.00	.00	.00
600-810-4541	TEMP SERVICE FEE	.00	.00	.00	.00	.00
600-810-4560	SALES TAX - WATER	30,780.00	2,886.16	13,271.82	43.12	17,508.18
600-810-4820	PROCEEDS FROM DEBT/LOAN	.00	.00	.00	.00	.00
600-910-4830	TRANSFER IN	375,000.00	.00	492.19	.13	374,507.81
600-910-4831	TRANSFER IN - TIF	.00	.00	.00	.00	.00
610-815-4300	INTEREST - SEWER	.00	29.60	87.34	.00	87.34-
610-815-4482	SRF - SEWER	.00	.00	.00	.00	.00
610-815-4500	SEWER SALES	346,000.00	28,220.52	146,503.34	42.34	199,496.66
610-815-4515	MISC REVENUE	.00	.00	.00	.00	.00
610-815-4530	SEWER DEBT FEE	430,000.00	35,216.50	178,231.84	41.45	251,768.16
610-815-4531	LATE FEES	.00	.00	.00	.00	.00
610-815-4532	BANK FEE INCOME	.00	.00	.00	.00	.00
610-815-4540	SEWER CONNECTIONS	.00	.00	.00	.00	.00
610-815-4560	SALES TAX - SEWER	.00	.00	.00	.00	.00
610-910-4830	TRANSFER IN	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
	DIFFERENCE	5,817,183.00	220,684.28	2,151,531.00	36.99	3,665,652.00
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	PROOF	5,817,183.00	220,684.28	2,151,531.00	36.99	3,665,652.00
		=====	=====	=====	=====	=====

TREASURER'S REPORT
CALENDAR 11/2025, FISCAL 5/2026

ACCOUNT TITLE		LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001	GENERAL	1,538,692.43	41,015.89	92,206.88	731.58-	1,486,769.86
110	ROAD USE TAX	112,824.72	24,471.26	47,837.49	.71	89,459.20
111	UTILITY TAX REPLACEMENT	.00	.00	.00	.00	.00
112	EMPLOYEE BENEFITS	88,510.54	1,813.01	7,561.04	.00	82,762.51
121	LOCAL OPTION SALES TAX	804,346.94	19,407.13	.00	.00	823,754.07
125	TAX INCREMENT FINANCING	587,945.23	13,034.78	3,547.60	.00	597,432.41
200	DEBT SERVICE	175,517.29	3,296.21	73,877.50	.00	104,936.00
301	CAPITAL PROJ/EQUIP FUND	.00	.00	.00	.00	.00
310	FIRE STATION(inc'l FEMA)	1,630,106.33	9,468.81	455,341.75	.00	1,184,233.39
320	76 MAIN STREET	.00	.00	.00	.00	.00
330	FED AMERICAN RELIEF	.00	.00	.00	.00	.00
340	CDBG-DR HOUSING GRANT	.00	.00	.00	.00	.00
600	WATER	91,003.09	44,710.57	102,902.50	.92	32,812.08
610	SEWER	333,297.44	63,466.62	66,000.99	.75	330,763.82
Report Total		5,362,244.01	220,684.28	849,275.75	729.20-	4,732,923.34

CITY OF ATKINS
BANK RECONCILIATION REPORTS
FOR THE MONTH ENDING NOVEMBER 30, 2025

FUND BALANCES - TREASURER'S REPORT

	Last Month End Balance	Received	Disbursed	Change in Liability	Ending Balance
001 GENERAL	1,538,692.43	41,015.89	92,206.88	(731.58)	1,486,769.86
110 ROAD USE TAX	112,824.72	24,471.26	47,837.49	0.71	89,459.20
112 EMPLOYEE BENEFITS	88,510.54	1,813.01	7,561.04	-	82,762.51
121 LOCAL OPTION SALES TAX	804,346.94	19,407.13	-	-	823,754.07
125 TAX INCREMENT FINANCING	587,945.23	13,034.78	3,547.60	-	597,432.41
200 DEBT SERVICE	175,517.29	3,296.21	73,877.50	-	104,936.00
310 FIRE STATION (incl FEMA)	1,630,106.33	9,468.81	455,341.75	-	1,184,233.39
330 FED. AMERICAN RELEIF	-	-	-	-	-
340 CDBG - DR HOUSING GRANT	-	-	-	-	-
600 WATER	91,003.09	44,710.57	102,902.50	0.92	32,812.08
610 SEWER	333,297.44	63,466.62	66,000.99	0.75	330,763.82
TOTAL	5,362,244.01	220,684.28	849,275.75	(729.20)	4,732,923.34

CASH & INVESTMENTS

ATKINS SAVINGS BANK AND TRUST - CHECKING	2,512,843.08
ATKINS SAVINGS BANK AND TRUST - SAVINGS	-
ATKINS SAVINGS BANK AND TRUST -MONEY MARKET	2,765,542.98
RECONCILING ITEMS:	
OUTSTANDING DEPOSITS - CHECKING	23,548.76
OUTSTANDING PAYMENTS - CHECKING	(569,011.48)

TOTAL	<u>4,732,923.34</u>
	-

CITY OF ATKINS
BANK RECONCILIATION REPORTS
FOR THE MONTH ENDING NOVEMBER 30, 2025

VERIFIED OPEN ITEMS - CHECKING				
OUSTANDING DEPOSITS				
11/23/2025	UTILITY BILING DEPOSIT			378.74
11/24/2025	UTILITY BILING DEPOSIT			168.48
11/25/2025	UTILITY BILING DEPOSIT			19,333.32
11/26/2025	UTILITY BILING DEPOSIT			2,496.79
11/26/2025	UTILITY BILING DEPOSIT			169.76
11/27/2025	UTILITY BILING DEPOSIT			158.12
11/27/2025	UTILITY BILING DEPOSIT			247.83
11/28/2025	UTILITY BILING DEPOSIT			409.92
11/29/2025	UTILITY BILING DEPOSIT			185.80
TOTAL				23,548.76
OUTSTANDING PAYMENTS				
Date	Check #	Vendor	Amount	
10/28/2025	12107	WILD'S CUSTOM MOWING	130.00	
11/10/2025	12113	ANNIS, SHELLEY	103.18	
11/10/2025	12123	DP PROPERTIES	788.00	
11/10/2025	12149	STATE CHEMICAL SOLUTIONS	837.99	
11/25/2025	12158	ACCESS SYSTEMS	1,162.60	
11/25/2025	12159	ACCESS SYSTEMS LEASING	921.62	
11/25/2025	12160	ACME TOOLS	286.00	
11/25/2025	12161	BENTON COUNTY SOLID WAST	2,091.20	
11/25/2025	12162	CHEM SULT INC	3,276.80	
11/25/2025	12163	CHOSEN VALLEY TESTING	978.75	
11/25/2025	12164	DAMON, TODD	199.50	
11/25/2025	12165	DSG	381.95	
11/25/2025	12166	ELANCITY	615.00	
11/25/2025	12167	ENGINEERED EQUIPMENT SOLUTIONS	630.65	
11/25/2025	12168	ESG PROFESSIONL ACCOUNTANTS	1,184.00	
11/25/2025	12169	GARLING CONSTRUCTION INC	451,687.00	
11/25/2025	12170	GAZETTE COMMUNICATIONS	228.18	
11/25/2025	12171	HI - VIZ SAFETY	1,655.00	
11/25/2025	12172	LINN COOP	728.20	
11/25/2025	12173	LYNCH DALLAS PC	4,433.75	
11/25/2025	12174	MENARDS	1,110.73	
11/25/2025	12175	PER MAR SECURITY SERVICES	187.65	
11/25/2025	12176	QUALITY FLOW SYSTEMS, INC	19,840.00	
11/25/2025	12177	QUILL	266.14	
11/25/2025	12178	SNYDER & ASSOCIATES	3,547.60	
11/25/2025	12179	SOLBERGS INC	398.46	
11/25/2025	12180	STATE CHEMICAL SOLUTIONS	706.75	
11/25/2025	12181	STOREY KENWORTHY	363.00	
11/25/2025	12182	TITAN MACHINERY	2,134.96	
11/25/2025	12183	VERMEER	65,306.08	
11/25/2025	12184	WILD'S CUSTOM MOVING	130.00	
11/25/2025	12185	CREATIVE TECHNOLOGIES	1,018.00	
11/25/2025	Electronic Transaction	BANKERS BANK	250.22	
11/25/2025	Electronic Transaction	BANKERS BANK	1,008.57	
11/25/2025	Electronic Transaction	BANKERS BANK	295.00	
11/25/2025	Electronic Transaction	BANKERS BANK	128.95	
TOTAL				569,011.48