

PUBLIC NOTICE IS HEREBY GIVEN that the following governing body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA
ATKINS CITY COUNCIL
CITY HALL – 480 3RD AVENUE
MONDAY, NOVEMBER 10, 2025
6:00 P.M.

1. Call to Order, Roll Call, and Pledge of Allegiance led by Mayor Bruce Visser.
2. Approval of the Agenda by City Council.
3. Citizens' Opportunity to address the Council on any items not on the agenda*:
 - In conformance with the Iowa Open Meetings law, no action or deliberation can occur on items presented during the Citizens' Forum
 - Please walk to the lectern and state your name and address so the Clerk can properly enter it into the record and the subject of your discussion
 - Speakers are encouraged to limit their comments to no more than three (3) minutes
4. Unfinished Business:
 - A. Ordinance #235, An Ordinance amending the Code of Ordinances of the City of Atkins, Iowa, 2005, as amended, by amending Chapter 106.08 (1) (A)(B)(C)(D) entitled "Collection Fees" by changing the amount billed for Residential Solid Waste & Recycling and Landfill Fees:
 - **Motion** to approve **Ordinance #235**, An "Ordinance amending the Code of Ordinances of the City of Atkins, Iowa, 2005, as amended, by amending Chapter 106.08 (1) (A)(B)(C)(D) entitled "Collection Fees" by changing the amount billed for Residential Solid Waste & Recycling and Landfill Fees" by City Council (final reading)
 - Discussion and consideration of Motion by City Council.
 - Roll Call Vote by Mayor Visser.
 - B. Ordinance #236, "An Ordinance amending the Code of Ordinances of the City of Atkins, Iowa, 2005, as amended, by amending provisions pertaining to Section 92.04 "Service Discontinued" sub-sections 3 (hearing) and 4 (fees) and 92.08 "Temporary Suspension of Service":

- **Motion** to approve **Ordinance #236**, An “Ordinance amending the Code of Ordinances of the City of Atkins, Iowa, 2005, as amended, by amending provisions pertaining to Section 92.04 “Service Discontinued” sub-sections 3 (hearing) and 4 (fees) and 92.08 “Temporary Suspension of Service” by City Council (final reading)
- Discussion and consideration of Motion by City Council.
- Roll Call Vote by Mayor Visser

5. New Business:

A. Ordinance #237, An Ordinance Amending the Code of Ordinances of the City of Atkins, 2005, as amended by adding a new Section 92.09 entitles “Establishing City Utility Accounts; Deposit Required” by City Council:

- Review of proposal, Scott Flory, City Administrator
- **Motion** to approve “**Ordinance #237**, An Ordinance Amending the Code of Ordinances of the City of Atkins, 2005, as amended by adding a new Section 92.09 entitles “Establishing City Utility Accounts; Deposit Required” by City Council” by City Council. (1st reading)
- Discussion and consideration of Motion by City Council.
- Roll Call Vote by Mayor Visser

B. Stone Ridge Development Internal Loan (5th Addition) and Annual Appropriation Approval (4th Addition):

- Review of request by Scott Flory, City Administrator
- **Motion** to approve **Resolution #2025-11-01**, A “Resolution authorizing an Internal Loan to fund Urban Renewal Project costs for Stone Ridge Development 5th Addition” by City Council.
- Discussion and consideration of Motion by City Council
- Roll Call Vote by Mayor Visser
- **Motion** to approve **Resolution #2025-11-02**, A “Resolution obligating funds from Incremental Property Tax Revenues for appropriation to the funding of an economic development payment obligation which shall come due in the next succeeding fiscal year to Stone Ridge Developing LLC” by City Council.
- Discussion and consideration of Motion by City Council.
- Roll Call Vote by Mayor Visser

C. City Council Position Vacancy:

- Review by Scott Flory, City Administrator

- **Motion** to approve **Resolution #2025-11-03**, A “Resolution to fill City Council Member Vacancy in accordance with the Iowa Constitution and the Code of Iowa Section 69.12(2)” by City Council.
- Discussion and consideration of Motion by City Council.
- Roll Call Vote by Mayor Visser

D. FY 2025 Road Use Tax Financial Report:

- Review of proposal by Scott Flory, City Administrator
- **Motion** to approve **Resolution #2025-11-04**, A “Resolution approving the Fiscal Year 2025 Street Financial Report for the Year Ended June 30, 2025; for the City of Atkins, Benton County, Iowa” by City Council.
- Discussion and consideration of Motion by City Council.
- Roll Call Vote by Mayor Visser

6. City Administrator’s Report:

- Employee Handbook Final Draft
- Annual US EPA Lead Water Service Line Letters Distributed by 11/15/25
- Iowa Municipal Leadership Academy Training Sessions
- Update on FY 2025 Municipal Audit – Bohnsack & Frommelt

7. Mayor’s Report:

8. Consent Agenda:

- Approval of the abstract of the bills & claims as submitted
- Approval of October(2025) Financial Reports (Revenue & Expense, Bank Reconciliation, & Treasurer’s Report)
- Approval of October 28, 2025, City Council meeting minutes
- Approval of **Resolution #2025-11-05**, A “Resolution setting the employee benefit insurance offerings for full-time employees of the City of Atkins, Iowa, effective January 1, 2025”.

9. Other Business:

10. Motion to Adjourn

NEXT REGULAR MEETING – NOVEMBER 25, 2025 at 6:00 P.M.

This notice is given pursuant to Chapter 21.4 (1) of the Code of Iowa and of the local Rules & Procedures of the Governing Body