

PUBLIC NOTICE IS HEREBY GIVEN that the following governing body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA
ATKINS CITY COUNCIL
CITY HALL – 480 3RD AVENUE
TUESDAY, OCTOBER 21, 2025*
6:00 P.M.
SPECIAL MEETING

1. Call to Order, Roll Call, and Pledge of Allegiance led by Mayor Bruce Visser.
2. Approval of the Agenda by City Council.
3. Citizens' Opportunity to address the Council on any items not on the agenda*:
 - In conformance with the Iowa Open Meetings law, no action or deliberation can occur on items presented during the Citizens' Forum
 - Please walk to the lectern and state your name and address so the Clerk can properly enter it into the record and the subject of your discussion
 - Speakers are encouraged to limit their comments to no more than three (3) minutes
4. Unfinished Business:
5. New Business:
 - A. Ordinance #235, An Ordinance amending the Code of Ordinances of the City of Atkins, Iowa, 2005, as amended, by amending Chapter 106.08 (1) (A)(B)(C)(D) entitled "Collection Fees" by changing the amount billed for Residential Solid Waste & Recycling and Landfill Fees:
 - Review of proposal, Scott Flory, City Administrator
 - **Motion** to approve **Ordinance #235**, "An Ordinance amending the Code of Ordinances of the City of Atkins, Iowa, 2005, as amended, by amending Chapter 106.08 (1) (A)(B)(C)(D) entitled "Collection Fees" by changing the amount billed for Residential Solid Waste & Recycling and Landfill Fees" by City Council (1st Reading)
 - Discussion and consideration of Motion by City Council
 - Roll Call vote by Mayor Bruce Visser

B. Public Purpose Policy for expenditure of funds in recognition and support of City employees, volunteers, and elected officials and use of City-owned buildings or facilities:

- Review of proposal, Scott Flory, City Administrator
- **Motion** to approve **Resolution #2025-10-01**, "A Resolution approving a Public Purpose Policy for expenditure of funds in recognition and support of City employees, volunteers, and elected officials and use of City-owned buildings or facilities" by City Council
- Discussion and consideration of Motion by City Council
- Roll Call vote by Mayor Bruce Visser

C. Ordinance #236, "An Ordinance amending the Code of Ordinances of the City of Atkins, Iowa, 2005, as amended, by amending provisions pertaining to Section 92.04 "Service Discontinued" sub-sections 3 (hearing) and 4 (fees) and 92.08 "Temporary Suspension of Service":

- Review of proposal, Scott Flory, City Administrator
- **Motion** to approve **Ordinance #236**, "An Ordinance amending the Code of Ordinances of the City of Atkins, Iowa, 2005, as amended, by amending provisions pertaining to Section 92.04 "Service Discontinued" sub-sections 3 (hearing) and 4 (fees) and 92.08 "Temporary Suspension of Service" by City Council (1st reading)
- Discussion and consideration of Motion by City Council
- Roll Call vote by Mayor Bruce Visser

D. Consideration of a quote from Per Mar Security Services for Access Control Systems for City Hall/Library Doors; security cameras for City Hall (2); and conversion of Fire Alarm from phone line(s) to Cellular dialer:

- Review of proposal, Scott Flory, City Administrator
- **Motion** to approve quote proposal from Per Mar Security Services in an amount not to exceed \$17,895.93 by City Council
- Discussion and consideration of Motion by City Council
- Roll Call vote by Mayor Bruce Visser

6. City Administrator's Report:

- Update on Old Water Plant Improvement Project
- Update on Final Draft of Personnel Manual

7. Mayor's Report:

- Reminder of Trick or Treat hours on October 31st

8. Consent Agenda:

- Approval of the abstract of the bills & claims as submitted
- Approval of the September 23, 2025 City Council meeting minutes
- Approval of use of City Hall Community Room by the Atkins Friends of the Library from 8:00 a.m. on Friday, November 14, 2025 through 8:00 p.m. on November 15, 2025 (event is on Saturday)
- Approval of September 2025 Financial Reports: Treasurer's Report, Bank Reconciliation, and Revenue & Expense Reports
- Approval of adding Veteran's Day as a recognized official holiday of the City of Atkins Employee Handbook
- Approval of Library Board of Trustees New Hire and Salary Resolution
- Approval of **Resolution #2025-10-02**, "A Resolution approving the Preliminary & Final Plat for Koopman Holding 2nd Addition"

9. Other Business:

10. Motion to Adjourn

NEXT REGULAR MEETING – OCTOBER 28, 2025 at 6:00 P.M.

This notice is given pursuant to Chapter 21.4 (1) of the Code of Iowa and of the local Rules & Procedures of the Governing Body

**Written comments are welcome in advance of the meeting and may be received at the office of the City Clerk in-person, or by email at: cityclerk@cityofatkins.org at Atkins City Hall, 480 Third Avenue, Atkins, IA 52206. Contact the City Clerk's Office if you plan to speak before the Council on an agenda item and need any special assistance.*

Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa

- **Regular meeting scheduled for October 14, 2025 canceled due to a lack of a quorum**