City of Atkins, Iowa
September 23, 2025 Council Meeting Minutes

Mayor Bruce Visser called the meeting to order at 6:00 p.m. with the Pledge of Allegiance. Council members Trevor Dursky, Dave Fisher, Jim Koehn, and Samantha Petersen answered roll call. EJ Bell was absent. City Administrator Scott Flory and City Clerk/Treasurer Shelley Annis were also present.

Motion Fisher, 2nd Petersen to approve the agenda. Dursky, Petersen, Koehn, Fisher – aye.

Council member EJ Bell joined the meeting at 6:13 p.m.

Motion Fisher, 2nd Bell to approve Resolution 2025-09-05 approving a Solid Waste, Single-Stream Recycling, and Yard Waste Collection Agreement with S&J Sanitation for the City of Atkins, Iowa. Dursky, Petersen, Koehn, Fisher, Bell – aye.

Motion Dursky, 2nd Koehn to approve Pay App #8 for $212,427.77 to Garling Construction Inc., Belle Plaine, IA for work completed on the Fire Station Project. Dursky, Petersen, Koehn, Fisher, Bell – aye.

Motion Koehn, 2nd Dursky to approve Change Order #10 an increase of $4,405.02 to the Fire Station Project. Dursky, Petersen, Koehn, Fisher, Bell – aye.

Mayor Visser gave his report.

Motion Koehn, 2nd Petersen to approve the consent agenda items including the claims list, September 9, 2025 Council minutes, August 2025 Financial Reports, Resolution 2025-09-06 a transfer from the ARPA Fund to the Water Fund, and Resolution 2025-09-07 transferring the year-to-date balance of the General Fund-Streets salaries account into the Road Use Tax salaries account. Dursky, Petersen, Koehn, Fisher, Bell – aye.

Motion Koehn, 2nd Fisher to adjourn at 6:36 p.m. Dursky, Petersen, Koehn, Fisher, Bell – aye.

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Bruce Visser, Mayor

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Shelley Annis, City Clerk/Treasurer

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ACCESS SYSTEMS LEASING	5/25-8/24 LEASE		1,140.58		
AMAZON CAPITAL SERVICES	MAILBOX		463.38		
SHELLEY ANNIS	MILEAGE REIMB		29.40		
ANTHEM SPORTS LLC	GOAL WHEEL KITS		1,951.02		
BADGER METER	HOSTING		125.38		
BENTON COUNTY SOLID WASTE COMM	TIPPING FEES		1,988.58		
CEDAR VALLEY HUMANE SO	STRAY		205.00		
CHEM-SULT INC	SUPPLIES		6,400.65		
CHOSEN VALLEY TESTING INC	TESTING		1,737.50		
DES MOINES STAMP	SUPPLIES		55.15		
EMPLOYEE HSA	09/12		474.98	13274723	9/12/25
ESG PROFESSIONAL ACCOUNTA	9/2-9/12 SVC		992.00		
SCOTT FLORY	LEAGUE CONF MILEAGE		151.20		
FUTURE LINE TRUCK EQUIPMT	REPAIRS		186.88		
GAZETTE COMMUNICATIONS INC	PUBS		270.85		
BRITTNEY HENNINGS	DEPOSIT REF		100.00		
HI-VIZ SAFETY	SIGNS		1,264.50		
ION ENVIRONMENTAL SOLUTIONS	07-08/25 SVC		1,133.00		
IOWA DNR	2026 WATER USE PERMIT FEE		115.00		
IMFOA	IMFOA CONF-ANNIS		350.00		
IRON MOUNTAIN INCORPORATED	7/23-8/26 SVC		124.53		
JETCO INC	SECURITY		3,374.00		
JOHN DEERE FINANCIAL	SUPPLIES		180.85		
LARRY FRANCK TRUCKING LLC	TRUCKING		152.87		
LYNCH DALLAS PC	8/11-9/8 SVC		1,640.00		
MENARDS	SUPPLIES		198.66		
RIPPLING - PAYROLL	09/12 PR		20,902.95	13274725	9/12/25
SNYDER & ASSOCIATES	PROF SVC THRU 8/31/25		7,273.70		
TOMORROW'S SOLUTIONS	05-08/2025 SVC		4,843.75		
TREASURER STATE OF IOWA	08/25 WET		2,319.19	13274726	9/18/25
TRUENORTH	SAFETY MTG		500.00		
VOYA RETIREMENT PLAN	09/12		399.38	13274724	9/12/25
WASTE MANAGEMENT CORP SVCS	EVENT CHARGE		1,200.00		
WELLMARK BC/BS OF IOWA	10/2025		690.12		
WILD'S CUSTOM MOWING	8/7-8/28 MOWING		260.00		
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	Accounts Payable Total		63,195.05		
	Invoices: Paid		24,096.50		
	Invoices: Scheduled		39,098.55		
	Payroll Checks				
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	Report Total		63,195.05		
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FUND	NAME	AMOUNT
001	GENERAL	35,390.13
110	ROAD USE TAX	3,920.52
112	EMPLOYEE BENEFITS	1,579.22
310	FIRE STATION(incl FEMA)	1,737.50
600	WATER	16,565.76
610	SEWER	4,001.92
	TOTAL FUNDS	63,195.05