

City of Atkins, Iowa  
September 9, 2025 Council Meeting Minutes

Mayor Bruce Visser called the meeting to order at 6:00 p.m. with the Pledge of Allegiance. Council members EJ Bell, Trevor Dursky, Dave Fisher, Jim Koehn, and Samantha Petersen answered roll call. Bell and Petersen participated by phone. City Administrator Scott Flory and City Clerk/Treasurer Shelley Annis were also present.

Motion Fisher, 2<sup>nd</sup> Dursky to approve the agenda. Dursky, Koehn, Fisher, Bell, Petersen – aye.

Motion Fisher, 2<sup>nd</sup> Koehn to approve the 3<sup>rd</sup> Reading of Ordinance #233 amending the Atkins City Code Chapter 23-City Administrator as presented. Dursky, Koehn, Fisher, Bell, Petersen – aye.

Motion Fisher, 2<sup>nd</sup> Dursky to approve the 3<sup>rd</sup> Reading of Ordinance #234 amending Atkins City Code Chapter 15-Mayor and Chapter 17-Council as presented. Dursky, Koehn, Fisher, Bell, Petersen – aye.

Motion Bell, 2<sup>nd</sup> Fisher to approve Resolution 2025-09-01 accepting a proposal from S&J Sanitation for the collection of residential solid waste, recycling, and yard waste for a single hauler agreement. Dursky, Koehn, Fisher, Bell, Petersen – aye

Motion Dursky, 2<sup>nd</sup> Fisher to approve and authorize the Mayor and City Administrator to execute an Engagement Letter with Bohnsack & Frommelt LLP for the fiscal year 2025 audit. Dursky, Fisher, Bell, Petersen – aye; Koehn – nay.

Motion Fisher, 2<sup>nd</sup> Dursky to approve a proposal from Mike Wagner Construction Company for \$7,546.20 for city park pavilion repairs, and a proposal from PerMar Security for \$3,796.42 for keyless entry access control for the city park pavilion. Dursky, Koehn, Fisher, Bell, Petersen – aye.

Mayor Visser gave his report.

Motion Dursky, 2<sup>nd</sup> Fisher to approve the consent agenda items including the claims list, August 26, 2025 Council minutes, Resolution 2025-09-03 a transfer from the General Fund to the CDBG Housing Fund, and Resolution 2025-09-04 transferring the Atkins Savings Bank savings account balance into the checking account. Dursky, Koehn, Fisher, Bell, Petersen – aye

Motion Koehn, 2<sup>nd</sup> Dursky to adjourn at 6:47 p.m. Dursky, Koehn, Fisher, Bell, Petersen – aye

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Bruce Visser, Mayor

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Shelley Annis, City Clerk/Treasurer

CITY OF ATKINS, IOWA  
08/27-09/09/2025 CLAIMS LIST

**UPDATED**  
**9/9/2025**

VENDOR	REFERENCE	AMOUNT
ACCESS SYSTEMS	9/13-10/12	1,162.60
ALLIANT ENERGY	07/30-08/28	14,725.09
AMAZON CAPITAL SVCS	SUPPLIES	182.81
ATKINS LUMBER CO	SUPPLIES	131.25
ATKINS TELEPHONE CO	9/1-9/30	506.47
BAKER & TAYLOR	BOOKS	49.56
BANKERS BANK	SUPPLIES	78.00
BENTON CO SOLID WASTE	1Q FY26	13,364.00
BOOK SYSTEMS	ANNUAL SUB	1,249.00
BOUND TREE MEDICAL	SUPPLIES	988.87
CHEM-SULT INC	CHEMICALS	2,516.60
CRAWFORD QUARRY	ROCK	340.50
D P PROPERTIES	CLEANING	1,035.00
DAVE SCHMITT CONST	FINAL RETAINAGE	4,840.69
DELTA INDUSTRIES	REPAIRS	933.88
DEMCO	SUPPLIES	227.36
THE DEPOT EXPRESS	GAS/FUEL	1,752.03
DUBALL, PAMELA	REIMB	7.70
EMC INSURANCE	FY25 AUDIT	157.00
EMPLOYEE HSA	08/29PR	399.98
ESG PROFESSIONALS	PAYROLL	610.75
ESG PROFESSIONALS	8/21-8/28	928.00
G & H ELECTRIC	REPAIRS	5,398.66
GAZETTE COMMUNICATIONS	PUBLICATIONS	32.92
ICHECK GATEWAY LLC	08/25 ONLCHECKS	706.35
IOWA ONE CALL	LOCATES	35.10
IPERS	07/25 IPERS	6,408.92
JENSEN INSPECTION SERVICE	08/25 INSP	1,307.50
M & D MINI STORAGE	09/25 RENT	70.00
MENARDS	SUPPLIES	29.74
MERCHANT SERVICE	08/25 ONLCCARD	776.31
MIDAMERICAN ENERGY	7/25-8/25	85.82
MIDWEST PATCH	SUPPLIES	924.50
MORITZ SERVICE & REPAIR	SUPPLIES	120.00
USPS	08/29 BILLS	370.88
QUILL	SUPPLIES	947.46
RIPPLING - PAYROLL	08/29 PR	20,691.13
SANKOTS GARAGE	631 REPAIRS	955.00

SCHIMBERG	SUPPLIES	352.73
SIMPLY GREEN	08/25 SVC	849.95
SOLBERG'S INC	SUPPLIES	31.85
SOLUM LANG ARCHITECTS	FD PROJ	4,132.00
STATE INDUSTRIAL PROD	PROGRAM	837.99
TREAS STATE OF IOWA	07/25 WET	4,973.24
TRIONFO SOLUTIONS	08/25 STD	145.39
U S CELLULAR	08/28-09/27	272.64
USA BLUEBOOK	SUPPLIES	284.05
VOYA RETIREMENT	08/29 PR	339.38
WASTE MANAGEMENT	08/25 SVC	17,577.54
	TOTAL	<u>\$114,844.19</u>
BY FUND:		
GENERAL		62,427.24
ROAD USE TAX		5,339.69
EMPLOYEE BENEFITS		2,605.27
FIRE STATION(incl FEMA)		4,795.26
WATER		23,974.82
SEWER		15,701.91
	TOTAL	<u>\$114,844.19</u>