

PUBLIC NOTICE IS HEREBY GIVEN that the following governing body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA
ATKINS CITY COUNCIL
CITY HALL – 480 3RD AVENUE
TUESDAY, SEPTEMBER 9, 2025
6:00 P.M.

1. Call to Order, Roll Call, and Pledge of Allegiance led by Mayor Bruce Visser.
2. Approval of the Agenda by City Council.
3. Citizens' Opportunity to address the Council on any items not on the agenda*:
 - In conformance with the Iowa Open Meetings law, no action or deliberation can occur on items presented during the Citizens' Forum
 - Please walk to the lectern and state your name and address so the Clerk can properly enter it into the record and the subject of your discussion
 - Speakers are encouraged to limit their comments to no more than three (3) minutes
4. Unfinished Business:
 - **Motion** to approve **Ordinance #233** "An Ordinance amending the Code of Ordinances of the City of Atkins, Iowa, 2005, as amended by amending Chapter 23- City Administrator" by City Council. (final reading)
 - Discussion and consideration of Motion by City Council
 - Roll Call vote by Mayor Bruce Visser
 - **Motion** to approve **Ordinance #234** "An Ordinance amending the Code of Ordinances of the City of Atkins, Iowa, 2005, as amended, by amending Chapter 15 – Mayor and Chapter 17- Council" by City Council. (final reading)
 - Discussion and consideration of Motion by City Council
 - Roll Call vote by Mayor Bruce Visser
5. New Business:
 - A. Consideration of Solid Waste, Recycling, & Yard Waste Collection RFP response proposals:
 - Review by Scott Flory, City Administrator

- **Motion** to approve **Resolution #2025-09-01**, “A Resolution accepting proposal from S & J Sanitation for the collection of solid waste, recycling, & yard waste for a single hauler agreement with the City of Atkins for residential properties” by City Council
- Discussion and consideration of **Motion** by City Council.
- Roll Call Vote by Mayor Visser

B. City of Atkins Audit Report – Fiscal Year 2025 Engagement Letter:

- Review by Scott Flory, City Administrator
- **Motion** to approve **Resolution #2025-09-02**, “A Resolution approving and authorizing the Mayor & City Administrator to execute an Engagement Letter with Bohnsack & Frommelt LLP for the Fiscal Year 2025 Audit” by City Council.
- Discussion and consideration of **Motion** by City Council.
- Roll Call Vote by Mayor Visser

C. City Park Pavilion Repairs and Access Control Project:

- Review by Scott Flory, City Administrator
- **Motion** to approve proposal from Mike Wagner Construction Company (Atkins) in the amount of \$7,546.20 (inc. materials) and Access Control quote (keyless entry) from Per Mar for \$3,796.42 by City Council.
- Discussion and consideration of **Motion** by City Council.
- Roll Call Vote by Mayor Visser

6. City Administrator’s Report:

7. Mayor’s Report:

- Nomination Papers due **at City Hall** by 5:00 p.m. September 18, 2025.
- Iowa League of Cities Annual Conference & Exhibit

8. Consent Agenda:

- Approval of the abstract of the bills & claims as submitted
- Approval of the August 26, 2025 City Council meeting minutes
- Approval of **Resolution #2025-09-03**, “A Resolution approving transfers between funds for the FY 2025-26 from General Fund to CDBG Housing Grant Fund in the amount of \$13,398”

- Approval of **Resolution #2025-09-04**, "A Resolution authorizing transfer of funds from the City's Savings Account to Checking Account in the amount of \$386,727.35 plus accrued interest"

9. Other Business:

10. Motion to Adjourn

NEXT REGULAR MEETING – SEPTEMBER 23, 2025 at 6:00 P.M.

This notice is given pursuant to Chapter 21.4 (1) of the Code of Iowa and of the local Rules & Procedures of the Governing Body

**Written comments are welcome in advance of the meeting and may be received at the office of the City Clerk in-person, or by email at: cityclerk@cityofatkins.org at Atkins City Hall, 480 Third Avenue, Atkins, IA 52206. Contact the City Clerk's Office if you plan to speak before the Council on an agenda item and need any special assistance.*

Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa