

City of Atkins, Iowa
August 26, 2025 Council Meeting Minutes

Mayor Bruce Visser called the meeting to order at 6:00 p.m. with the Pledge of Allegiance. Council members EJ Bell, Trevor Dursky, Dave Fisher, Jim Koehn, and Samantha Petersen answered roll call. City Administrator Scott Flory and City Clerk/Treasurer Shelley Annis were also present.

Motion Fisher, 2nd Petersen to approve the agenda. Bell, Koehn, Dursky, Petersen, Fisher – aye.

Motion Petersen, 2nd Bell to approve the 2nd Reading of Ordinance #233 amending the Atkins City Code Chapter 23-City Administrator as presented. Bell, Koehn, Dursky, Petersen, Fisher – aye.

Motion Dursky, 2nd Fisher to approve the 2nd Reading of Ordinance #234 amending Atkins City Code Chapter 15-Mayor and Chapter 17-Council as presented. Bell, Koehn, Dursky, Petersen, Fisher – aye.

Motion Dursky, 2nd Petersen to accept receipt of the City of Atkins Fiscal Year 2024 Audit Report. Bell, Koehn, Dursky, Petersen, Fisher – aye.

Motion Koehn, 2nd Petersen to approve Pay Application #7 to Garling Construction Inc., Belle Plaine, IA for \$307,857.00 for work completed on the Fire Station Building Improvement Project. Bell, Koehn, Dursky, Petersen, Fisher – aye.

City Administrator Flory and Mayor Visser gave their reports.

Motion Dursky, 2nd Koehn to approve the consent agenda items including Resolution 2025-08-04 authorizing and designating new City Clerk Shelley Annis onto the City of Atkins banking and depository services, and Resolution 2025-08-05 approving an interfund transfer. Bell, Koehn, Dursky, Petersen, Fisher – aye

Motion Koehn, 2nd Bell to adjourn at 6:35 p.m. Bell, Koehn, Dursky, Petersen, Fisher – aye

Bruce Visser, Mayor

Shelley Annis, City Clerk/Treasurer

CITY OF ATKINS, IA
8/12-8/26/25 CLAIMS REPORT

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
ACCESS SYSTEMS	8/13-9/12	1,162.60
ACCESS SYSTEMS LEASE	LEASES/COPIERS	921.62
ALTORFER INC	SUPPLIES	604.00
ATKINS AUTO REPAIR	REPAIRS	624.92
	25/26 SIREN	
B & R ENTERPRISES	MAINT	4,800.00
BANKERS BANK	TRAINING	187.33
BANKERS BANK	SUPPLIES	2,748.54
BANKERS BANK	SUPPLIES	79.53
BANKERS BANK	SUPPLIES	176.09
BENTON CO SOLID WASTE	7/23-8/20 FEES	2,755.86
TERRY CARNEY	REFUND	55.00
CEDAR VALLEY HUMANE SOC	07/01 CAT	130.00
CHEM-SULT INC	CHEMICALS	3,509.60
CUSTOM HOSE & SUPPLIES	SUPPLIES	284.62
DAKOTA SUPPLY GROUP	SUPPLIES	937.00
EMPLOYEE HSA	08/15 HSA	399.98
ESG PROFESSIONAL ACCT	8/1-8/14	5,632.00
G & H ELECTRIC	REPAIRS	1,325.03
GARLING CONST	FIRE STATION	307,857.00
GAZETTE COMM	PUBLICATIONS	127.87
HI - VIZ SAFETY	UNIFORMS	130.00
HUPP ELECTRIC MOTORS	FAN MOTOR	4,244.91
ION ENVIRONMENTAL	LAB SVC	1,547.00
IOWA LEAGUE OF CITIES	MAYOR DUES	30.00
KOMLINE HARN	SUPPLIES	2,536.00
LINN COOP	SUPPLIES	709.73
LYNCH DALLAS PC	PROF SVC	1,380.00
MENARDS	SUPPLIES	368.24
MIDWEST ALARM	ALARM MONITOR	513.00
DENISE MISFELDT	REFUND	55.00
PER MAR SECURITY	ALARM MONITOR	184.53
POWESHIEK WATER	7/18-8/19	134.25
QUILL	SUPPLIES	1,006.10
RIPPLING - PAYROLL	08/15 PR	18,199.60
SCHIMBERG	SUPPLIES	410.88
SNYDER & ASSOCIATES	PROF SVC	4,965.25
STAR EQUIPMENT	TOOL	195.00
STATE INDUSTRIAL PROD	CHEMICALS	813.58
TRUENORTH	SAFETY MTG	500.00
VOYA RETIREMENT	08/15 PR	399.38

WASTE MGMT CORPORATE	ROLL OFF	599.71
WELLMARK BC/BS OF IOWA	09/25 PREMIUMS	2,652.99
WILDS CUSTOM MOWING	MOWING	910.00
	TOTAL	<u>\$376,803.74</u>

BY FUND

GENERAL	37,133.64
ROAD USE TAX	2,726.42
EMPLOYEE BENEFITS	2,751.01
FIRE STATION CAPITAL	307,857.00
WATER	17,945.95
SEWER	8,389.72
TOTAL FUNDS	<u>\$376,803.74</u>