

PUBLIC NOTICE IS HEREBY GIVEN that the following governing body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA  
ATKINS CITY COUNCIL  
CITY HALL – 480 3<sup>RD</sup> AVENUE  
TUESDAY, AUGUST 26, 2025  
6:00 P.M.

1. Call to Order, Roll Call, and Pledge of Allegiance led by Mayor Bruce Visser.
2. Approval of the Agenda by City Council.
3. Citizens' Opportunity to address the Council on any items not on the agenda\*:
  - In conformance with the Iowa Open Meetings law, no action or deliberation can occur on items presented during the Citizens' Forum
  - Please walk to the lectern and state your name and address so the Clerk can properly enter it into the record and the subject of your discussion
  - Speakers are encouraged to limit their comments to no more than three (3) minutes
4. Unfinished Business:
  - **Motion** to approve **Ordinance #233** "An Ordinance amending the Code of Ordinances of the City of Atkins, Iowa, 2005, as amended by amending Chapter 23- City Administrator" by City Council. (2<sup>nd</sup> reading)
  - Discussion and consideration of Motion by City Council
  - Roll Call vote by Mayor Bruce Visser
  - **Motion** to approve **Ordinance #234** "An Ordinance amending the Code of Ordinances of the City of Atkins, Iowa, 2005, as amended, by amending Chapter 15 – Mayor and Chapter 17- Council" by City Council. (2<sup>nd</sup> reading)
  - Discussion and consideration of Motion by City Council
  - Roll Call vote by Mayor Bruce Visser
5. New Business:
  - A. Fiscal Year 2024 Audit Report of Financial Statements:
    - Review by Scott Flory, City Administrator
    - **Motion** to accept receipt of the 2024 City of Atkins Audit Report by City Council
    - Discussion and consideration of **Motion** by City Council.

- Roll call vote by Mayor Bruce Visser.

B. Fire Station Building Improvement Project:

- Update and review of Pay Application #7, Scott Flory, City Administrator
- **Motion** to approve Pay Application #7 by City Council
- Discussion and consideration of **Motion** by City Council.
- Roll call vote by Mayor Bruce Visser.

6. City Administrator's Report:

- Update on competitive quotes for Pavillion improvements
- Update on Employee Handbook/Personnel Manual
- Update on Solid Waste Collection RFP solicitation

7. Mayor's Report:

8. Consent Agenda:

- Approval of the abstract of the bills & claims as submitted
- Approval of the August 12, 2025 City Council meeting minutes
- Approval of the Revenue & Expense Report; Treasurer's Report; and Bank Reconciliation
- Approval of a Class "E" Retail Alcohol License for Casey's Marketing Company (d/b/a: Casey's #4647), 401 Stonebrook Drive, – 10/14/25 to 6/30/26 (new)
- Approval of **Resolution #2025-08-04**, "A Resolution amending Resolution #2025-07-01 authorizing and designating the official signatories of the City of Atkins for banking and depository services by adding the City Clerk Shelley Annis".
- Approval of **Resolution #2025-08-05**, "A Resolution approving the Interfund transfer from the Sanitary Sewer Fund to the Debt Service Fund in the amount of \$243,613.75".

9. Other Business:

10. Motion to Adjourn

NEXT REGULAR MEETING – SEPTEMBER 9, 2025 at 6:00 P.M.

This notice is given pursuant to Chapter 21.4 (1) of the Code of Iowa and of the local Rules & Procedures of the Governing Body

*\*Written comments are welcome in advance of the meeting and may be received at the office of the City Clerk in-person, or by email at: [cityclerk@cityofatkins.org](mailto:cityclerk@cityofatkins.org) at Atkins City Hall, 480 Third Avenue, Atkins, IA 52206. Contact the City Clerk's Office if you plan to speak before the Council on an agenda item and need any special assistance.*

*Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa*