

City of Atkins, Iowa
August 12, 2025 Council Meeting Minutes

Mayor Bruce Visser called the meeting to order at 6:00 p.m. with the Pledge of Allegiance. Council members EJ Bell, Trevor Dursky, Dave Fisher, Jim Koehn, and Samantha Petersen answered roll call. City Administrator Scott Flory and City Clerk/Treasurer Shelley Annis were also present.

Motion Dursky, 2nd Petersen to approve the agenda. Koehn, Fisher, Bell, Petersen, Dursky – all aye.

Motion Koehn, 2nd Dursky to approve Pay Application #1 to Dave Schmitt Construction, Cedar Rapids, IA in the amount of \$91,973.06 for the 2025 Sanitary Sewer Line Pipe Bursting Project. Koehn, Fisher, Bell, Petersen, Dursky – aye.

Motion Koehn, 2nd Petersen to approve Change Order #1, a deduction of \$5,471.00, and Change Order #2, a deduction of \$2,013.25 to the contract with Dave Schmitt Construction for the 2025 Sanitary Sewer Line Pipe Bursting Project. Koehn, Fisher, Bell, Petersen, Dursky – aye.

Motion Koehn, 2nd Fisher to approve Resolution #2025-08-01 accepting the work on the 2025 Sanitary Sewer Line Pipe Bursting Project as performed by Dave Schmitt Construction, Cedar Rapids, IA. Koehn, Fisher, Bell, Petersen, Dursky – aye.

Motion Dursky, 2nd Koehn to approve Pay Application #6 in the amount of \$286,944.94 to Garling Construction, Belle Plaine, Iowa for work completed on the Fire Station Building Improvement Project. Koehn, Dursky, Bell, Fisher, Petersen – aye.

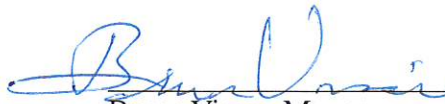
Motion Fisher, 2nd Dursky to approve the 1st Reading of Ordinance #233 amending the Atkins City Code Chapter 23-City Administrator as presented but striking Section 23.02. Koehn, Dursky, Bell, Fisher, Petersen – aye.

Motion Fisher, 2nd Dursky to approve the 1st Reading of Ordinance #234 amending Atkins City Code Chapter 15-Mayor and Chapter 17-Council as presented. Koehn, Dursky, Bell, Fisher, Petersen – aye.

City Administrator Flory and Mayor Visser gave their reports.

Motion Koehn, 2nd Dursky to approve the consent agenda items. Koehn, Fisher, Bell, Petersen, Dursky – aye.

Motion Koehn, 2nd Bell to adjourn at 6:54 p.m. Koehn, Fisher, Bell, Petersen, Dursky – aye.


Bruce Visser, Mayor


Shelley Annis, City Clerk/Treasurer

CITY OF ATKINS, IOWA
7/23-8/12/2025 CLAIMS REPORT

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
ACCESS SYSTEMS LEASING	COPIER	921.62
ALLIANT ENERGY	ELECTRIC	19,004.54
AMAZON CAPITAL SVC	SUPPLIES	695.78
ATKINS LUMBER CO. INC.	SUPPLIES	450.92
ATKINS TELEPHONE CO	TELEPHONE	647.26
BADGER METER	HOSTING	117.12
BAKER & TAYLOR	BOOKS	32.18
BANKERS BANK	PURCHASES	2,306.41
BENTON CO SHERIFF	FY26 Q1 LAW ENFORCE	15,210.00
CHEM-SULT, INC	CHEMICALS	4,021.45
CREATIVE TECHNOLOGIES	SUPPORT	1,018.00
CUSTOMERS	DEPOSIT RETURNS	396.92
D P PROPERTIES	CLEANING	888.00
DAKOTA SUPPLY GROUP	SUPPLIES	1,465.00
DAVE SCHMITT CONST CO	PROF SVC	91,973.06
DORSEY & WHITNEY LLP	LEGAL SERVICES	27,500.00
ESG PROFESSIONAL	PAYROLL	1,294.00
ESG PROFESSIONAL	07/ 25 CONSULTING	4,000.00
FASTENAL	SUPPLIES	258.16
G & H ELECTRIC	REPAIRS	1,577.02
GARLING CONST	FIRE STATION PROJ	286,944.94
GAZETTE	PUBLICATIONS	606.42
GRAINGER	SUPPLIES	27.32
HI - VIZ SAFETY	SIGNS	768.25
ICHECK GATEWAY LLC	FEES	1,423.60
IOWA AUDIO VIDEO, INC	COUNCIL ROOM	3,253.36
IOWA DNR	FY NPDES PERMIT	210.00
IOWA ONE CALL	LOCATES	139.70
ION ENVIRONMENTAL	LAB SVC	1,547.00
IOWA LEAGUE OF CITIES	MAYOR DUES	30.00
IRON MOUNTAIN INC	06/25/2025-07/22/2025	123.48
JARROD TOMILNSON	7/18/25HSA	157.68
JENSEN INSPECTION SVC	INSPECTIONS	1,080.00
LARRY FRANCK TRUCKING	HAULING	143.96
LINN COOP	FUEL	2,397.71
LYNCH DALLAS, P.C.	LEGAL SERVICES	963.50
M & D MINI STORAGE	STORAGE	70.00
MENARD'S	SUPPLIES	277.31
MERCHANT SERVICE	FEES	1,602.22
MIDAMERICAN ENERGY	UTILITY EXP	85.36
MIDWEST ALARM	ALARM MONITOR	513.00
MIKE RAMMELSBERG	7/18/25HSA	157.68
OVERDRIVE	EBOOKS	793.44
PER MAR	ALARM MONITOR	184.53

POWESHIEK WATER ASSOC	UTILITY EXP	79.75
QUILL	SUPPLIES	86.77
RIPPLING - PAYROLL	2024 FUTA AMEND	1.20
RIPPLING - PAYROLL	07032025PAYROLL	37,297.11
SCHIMBERG	SUPPLIES	227.59
SCOTT FLORY	7/18/25HSA	250.00
SNYDER & ASSOCIATES	ENGINEERING	9,407.43
TODD DAMON	7/18/25HSA	234.60
TRIONFO SOLUTIONS	08/25	145.39
U S CELLULAR	CELL PHONES	287.96
USA BLUEBOOK	SUPPLIES	416.09
USPS - POSTMASTER	POSTAGE	371.49
VOYA RETIREMENT	CONTRIBUTION	798.76
WASTE MGMT	REFUSE COLLECTIONS	18,177.25
CLAIMS TOTAL		<u>\$545,059.29</u>

BY FUND

GENERAL	109,800.13
ROAD USE TAX	8,150.84
EMPLOYEE BENEFITS	4,507.13
FIRE STATION (incl FEMA)	287,476.91
WATER	21,087.43
SEWER	<u>114,036.85</u>
TOTAL FUNDS	<u>\$545,059.29</u>