

PUBLIC NOTICE IS HEREBY GIVEN that the following governing body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA
ATKINS CITY COUNCIL
CITY HALL – 480 3RD AVENUE
TUESDAY, AUGUST 12, 2025
6:00 P.M.

1. Call to Order, Roll Call, and Pledge of Allegiance led by Mayor Bruce Visser.
2. Approval of the Agenda by City Council.
3. Citizens' Opportunity to address the Council on any items not on the agenda*:
 - In conformance with the Iowa Open Meetings law, no action or deliberation can occur on items presented during the Citizens' Forum
 - Please walk to the lectern and state your name and address so the Clerk can properly enter it into the record and the subject of your discussion
 - Speakers are encouraged to limit their comments to no more than three (3) minutes
4. Unfinished Business:
5. New Business:
 - A. 2025 Sanitary Sewer Line Pipe Bursting Project:
 - Introduction by Scott Flory, City Administrator
 - Review of Pay Application #1 (final) and Change Orders #1 & #2, Nick Eisenbacher, P.E. Snyder & Associates
 - **Motion** to approve **Pay Application #1** to Dave Schmitt Construction in the amount of \$91,973.06 by City Council
 - Discussion and consideration of Motion by City Council
 - Roll Call vote by Mayor Bruce Visser
 - **Motion** to approve **Change Order #1** (deduction of \$5,471) & **Change Order #2** (deduction of \$2,013.25) by City Council.
 - Discussion and consideration of Motion by City Council
 - Roll Call vote by Mayor Bruce Visser
 - **Motion** to approve **Resolution #2025-08-01**, "A Resolution Accepting the Work for the 2025 Sanitary Sewer Line Pipe Bursting Project" by City Council.
 - Discussion and consideration of Motion by City Council
 - Roll Call vote by Mayor Bruce Visser

B. Fire Station Building Improvement Project:

- Project update and review of Pay Application #6, Scott Flory, City Administrator.
- **Motion** to approve **Pay Application #6** to Garling Construction in the amount of \$286,944.94 by City Council
- Discussion and consideration of Motion by City Council
- Roll Call vote by Mayor Bruce Visser

C. Ordinance Modifications to City Administrator, City Council, and Mayor Chapters of the Code of Ordinances of the City of Atkins, 2005, as amended:

- Review of request, Scott Flory, City Administrator
- **Motion** to approve **Ordinance #233** "An Ordinance amending the Code of Ordinances of the City of Atkins, Iowa, 2005, as amended by amending Chapter 23- City Administrator" by City Council. (1st reading)
- Discussion and consideration of Motion by City Council
- Roll Call vote by Mayor Bruce Visser
- **Motion** to approve **Ordinance #234** "An Ordinance amending the Code of Ordinances of the City of Atkins, Iowa, 2005, as amended, by amending Chapter 15 – Mayor and Chapter 17- Council" by City Council. (1st reading)
- Discussion and consideration of Motion by City Council
- Roll Call vote by Mayor Bruce Visser

6. City Administrator's Report:

- GASB 77 Tax Abatement/Rebates Disclosure Letters completed (filed: 8/4/25)
- Annual Debt Report to State Treasurer's Office (filed: 8/4/25) (FY 24 \$5.9M to FY 25 \$7.5M)
- FY 2024 Audit Final Report and Engagement Letter for FY 25 Audit Report update
- City Hall Community Room Audio/Visual System Installation

7. Mayor's Report:

8. Consent Agenda:

- Approval of the abstract of the bills & claims as submitted
- Approval of the July 22nd, 2025 City Council meeting minutes
- Class "C" Retail Alcohol License (LC) Bobby T's Bar & Grill (96 Main Avenue) (renewal)

- Approval of a Retail Tobacco License for Casey's Marketing Company (401 Stonebrook Drive) – 10/9/25 to 6/30/26 (new)
- **Resolution #2025-08-02**, "A Resolution approving Fiscal Year 2024/25 Interfund Transfer from the Tax-Increment Fund to the Capital Projects Fund in the amount of \$125,000"
- **Resolution #2025-08-03**, "A Resolution authorizing the City Administrator and City Clerk to have access to the Safe Deposit Box"

9. Other Business:

10. Motion to Adjourn

NEXT REGULAR MEETING – AUGUST 26, 2025 at 6:00 P.M.

This notice is given pursuant to Chapter 21.4 (1) of the Code of Iowa and of the local Rules & Procedures of the Governing Body

**Written comments are welcome in advance of the meeting and may be received at the office of the City Clerk in-person, or by email at: cityclerk@cityofatkins.org at Atkins City Hall, 480 Third Avenue, Atkins, IA 52206. Contact the City Clerk's Office if you plan to speak before the Council on an agenda item and need any special assistance.*

Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa