

SPECIAL CITY COUNCIL MEETING MINUTES CITY OF ATKINS, IOWA

The Atkins City Council met in special session on Tuesday, July 15, 2025, at 5:30 p.m., in the Community Room, at City Hall, with Mayor Bruce Visser presiding. City Council members present: Petersen, Dursky, Fisher, Bell. Absent: Koehn. Also present: City Administrator Scott Flory.

Mayor Visser called the meeting to order at 5:32 p.m., called the roll, and led the Pledge of Allegiance.

Mayor Visser announced that it was now the time and place for citizen comments. There were no citizen comments.

Motion was made by Fisher, seconded by Bell, to approve the consent agenda, which included:

- Approval of the abstract of the bills & claims
- Approval of the minutes of the July 8th City Council meeting
- Approval of **Resolution #2025-07-02**, "A Resolution correcting a prior recording of funds and approving an inter-fund transfer for FY 24 from General Fund to Tax-Increment Fund and Local Option Sales Tax Fund.
- Approval of **Resolution #2025-07-03**, "A Resolution approving the appointment of Scott Flory to the position of interim City Clerk".

Roll Call: Passed Unanimously.

City Administrator Scott Flory reviewed a request to enter closed session pursuant to Code of Iowa Section 21.5 1(i) for purposes of evaluating an individual's prospective appointment to the position of City Clerk. Flory stated that in determining to enter a closed session, in accordance with this Code section, the Council so determines that there would be "needless and irreparable injury to the individual's reputation. He advised that in this situation, the individual has made the request in writing for a closed session; the individual is gainfully employed in this same capacity in another community in the area and a public interview and evaluation of the individual's candidacy for this position would, or at the very least, could reasonably be expected to result in "needless and irreparable injury to the individual's reputation" in the current Community in which they work and with their employer; and that a public evaluation could further result in negative economic consequences to the individual.

Motion was made by Petersen, seconded by Dursky that based on Flory's comments and the candidate's request that there is sufficient finding of cause to enter closed session. Roll Call: Passed Unanimously.

Motion made by Petersen, seconded by Dursky to enter closed session at 5:40 p.m.. Roll Call: Passed Unanimously.

Motion was made by Bell, seconded by Dursky, to return to open session at 6:05 p.m., with no final action being taken on any item in closed session. Roll Call: Passed Unanimously.

Motion was made by Dursky, seconded by Fisher, to direct and empower the City Administrator to enter into employment negotiations with the applicant for the City Clerk position. Roll Call: Passed Unanimously.

There being no further business to come before the Council, Bell moved, seconded by Fisher to adjourn the meeting at 6:09 p.m.. Roll Call: Passed Unanimously.

Bruce Visser, Mayor

Attest:

Scott Flory, City Administrator/Interim City Clerk

CLAIMS REPORT FOR JULY 15, 2025:

<u>VENDOR/PAYEE</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
BANKERS BANK	MAY TRANS	118.98
BANKERS BANK	MAY TRANS	102.53
BANKERS BANK	MAY TRANS	102.54
BANKERS BANK	MAY TRANS	101.72
BANKERS BANK	MAY TRANS	28.27
BANKERS BANK	MAY TRANS	139.85
BANKERS BANK	MAY TRANS	123.77
BANKERS BANK	MAY TRANS	123.77
UMB BANK NA	ADMIN FEES	250
UMB BANK NA	ADMIN FEE	250
RIPPLING - PAYROLL	2Q COUNCIL PAYROLL	2,285.64
RIPPLING - PAYROLL	2Q COUNCIL PAYROLL	393.57
USPS - POSTMASTER	POSTAGE FOR UB	170.8
USPS - POSTMASTER	POSTAGE FOR UB	170.8
TRIONFO SOLUTIONS, LLC	LIFE INS/STD JULY 25	14.33
TRIONFO SOLUTIONS, LLC	LIFE INS/STD JULY 25	42.16
TRIONFO SOLUTIONS, LLC	LIFE INS/STD JULY 25	29.77
TRIONFO SOLUTIONS, LLC	LIFE INS/STD JULY 25	22.29
ESG PROFESSIONAL ACCOUNTA	PAYROLL	683.25
ENTERTAINMENT GROUP LLC	PERFORMANCE FEE 7/10/2025	550
ALLIANT ENERGY	ELECTRIC	997.45

ALLIANT ENERGY	ELECTRIC	2,682.50
ALLIANT ENERGY	ELECTRIC	106.66
ALLIANT ENERGY	ELECTRIC	5,059.49
ALLIANT ENERGY	ELECTRIC	11,207.63
AMAZON CAPITAL SERVICES	CC/COPY PAPER	91.87
ATKINS LUMBER CO. INC.	SUPPLIES	113.2
ATKINS LUMBER CO. INC.	SUPPLIES	196.86
ATKINS LUMBER CO. INC.	SUPPLIES	84.8
ATKINS TELEPHONE CO..INC.	TELEPHONE	361.8
ATKINS TELEPHONE CO..INC.	TELEPHONE	99.61
ATKINS TELEPHONE CO..INC.	TELEPHONE	37.66
ATKINS TELEPHONE CO..INC.	TELEPHONE	102.61
BADGER METER	METERING	115.04
BAKER & TAYLOR	BOOKS	17.1
BENTON COUNTY SOLID WASTE COMM	CITY GATE FEE	2,437.08
CATERPILLAR FINANCIAL SER	LEASE FOR EXCAVATOR	769.94
CATERPILLAR FINANCIAL SER	LEASE FOR EXCAVATOR	769.94
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CHEM-SULT, INC.	CHEMICALS	2,910.45
CHOSEN VALLEY TESTING, IN	TESTING	2,095.00
D P PROPERTIES	CLEANING	928
DEMCO	LIBRARY CARDS	854.32
EVERGREEN LANDSCAPE NURSY	WOOD CHIPS	1,120.00
FELD EQUIPMENT COMPANY INC	COMP REPAIR	1,274.00
G & H ELECTRIC	INSTALL AIR CONDITIONER	649.35
GAZETTE COMMUNICATIONS, Inc.	LEGALS 6/10 MINUTES	222.96
IOWA DNR	ANNUAL WATER SUPPLY FEE FY26	323.52
IOWA ONE CALL	May-25	63
IRON MOUNTAIN INCORPORATED	SHRED SERVICE	245.91
IRT SERVICES & CLEARLY CLEAN	PARKING LOT LINE STRIPING	2,434.75
JENSEN INSPECTION SERVICE	INSPECTIONS	1,215.00
M & D MINI STORAGE	Derecho - costs	70
MIDAMERICAN ENERGY	GAS	34.71
MIDAMERICAN ENERGY	GAS	14.54
MIDAMERICAN ENERGY	GAS	47.21
OLLINGER GARAGE DOOR INC.	REPAIRS	323.2
POWESHIEK WATER ASSOICATION	WATER	72.5
RACOM CORP.	BELT CLIP	157.5
SNYDER & ASSOCIATES	PLANNING AND ZONING	3,385.60
SNYDER & ASSOCIATES	ENGINEERING	3,520.95
SOLUM LANG ARCHITECTS	FIRE STATION	2,066.00
THE DEPOT EXPRESS	FUEL-JUNE 25	699.74

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THE DEPOT EXPRESS	FUEL-JUNE 25	56.87
TREASURER STATE OF IOWA	WET JUNE 2025	2,469.58
TRUENORTH	TRAINING	500
TRUGREEN	LAWN SERVICE	550
U S CELLULAR	TELEPHONE	140.51
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USA BLUEBOOK	TESTING	179.53
WM CORPORATE SERVICES, INC.	WASTE MANAGEMENT	17,577.54
ACCOUNTS PAYABLE TOTAL		78,909.63

July 2025 Expenses

001 GENERAL	\$34,786.97
110 ROAD USE TAX	\$9,790.87
112 EMPLOYEE BENEFITS	\$42.16
121 LOCAL OPTION SALES TAX	-
125 TAX INCREMENT FINANCING	-
200 DEBT SERVICE	-
310 FIRE STATION (incl FEMA)	\$4,337.66
330 FED. AMERICAN RELEIF	-
340 CDBG - DR HOUSING GRANT	-
600 WATER	\$13,243.65
610 SEWER	\$12,305.13
TOTAL	\$74,506.44