

PUBLIC NOTICE IS HEREBY GIVEN that the following governing body will meet at the date, time, and place herein set out. The tentative agenda for said meeting is as follows:

TENTATIVE AGENDA  
ATKINS CITY COUNCIL  
CITY HALL – 480 3<sup>RD</sup> AVENUE  
TUESDAY, JULY 22, 2025  
6:00 P.M.

1. Call to Order, Roll Call, and Pledge of Allegiance led by Mayor Bruce Visser.
2. Approval of the Agenda by City Council.
3. Citizens' Opportunity to address the Council on any items not on the agenda\*:
  - In conformance with the Iowa Open Meetings law, no action or deliberation can occur on items presented during the Citizens' Forum
  - Please walk to the lectern and state your name and address so the Clerk can properly enter it into the record and the subject of your discussion
  - Speakers are encouraged to limit their comments to no more than three (3) minutes
4. Unfinished Business:
5. New Business:
  - A. Request for Proposals for Professional Audit Services:
    - Review and update by Scott Flory, City Administrator
    - **Motion** to approve **Resolution #2025-07-04**, "A Resolution approving proposal from Bohnsack & Frommelt LLP for Professional Audit Services for years ending June 30, 2025-2027" by City Council.
    - Discussion and consideration of motion by City Council.
    - Roll Call vote by Mayor Bruce Visser.
  - B. Appointment of City Clerk/Treasurer:
    - Review of request, Scott Flory, City Administrator
    - **Motion** to approve **Resolution #2025-07-05**, "A Resolution approving the appointment of a City Clerk pursuant to Iowa Code Section 372.13 (3) and Chapter 18 of the City of Atkins Code of Ordinances, 2005, as amended" by City Council.
    - Discussion and consideration of motion by City Council.
    - Roll Call vote by Mayor Bruce Visser.

6. City Administrator's Report:

- Fire Station Building Project Update
- RFP released for Solid Waste, Recycling & Yard Waste Collection

7. Mayor's Report:

8. Consent Agenda:

- Renewal of Special Class "B" Retail Native Wine License for Atkins Family Pharmacy (401 Cardinal Avenue)
- **Resolution #2025-07-06**, "A Resolution approving the 2025 City Contribution to an Employee's High-Deductible Health Savings Account"
- Approval of the July 15<sup>th</sup> Special City Council meeting minutes
- Approval of the abstract of the bills & claims as submitted
- Approval of the Financials: Treasurer's Report, Bank Reconciliation, Revenue & Expense Report.

9. Other Business:

10. Motion to Adjourn

NEXT REGULAR MEETING – AUGUST 12, 2025 at 6:00 P.M.

This notice is given pursuant to Chapter 21.4 (1) of the Code of Iowa and of the local Rules & Procedures of the Governing Body

*\*Written comments are welcome in advance of the meeting and may be received at the office of the City Clerk in-person, or by email at: [cityclerk@cityofatkins.org](mailto:cityclerk@cityofatkins.org) at Atkins City Hall, 480 Third Avenue, Atkins, IA 52206. Contact the City Clerk's Office if you plan to speak before the Council on an agenda item and need any special assistance.*

*Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa*