

REGULAR CITY COUNCIL MEETING MINUTES CITY OF ATKINS, IOWA

The Atkins City Council met in regular session on Tuesday, July 8, 2024, at 6:00 p.m., in the Community Room, at City Hall, with Mayor Pro-Tem Samantha Petersen presiding. Council members present: Dursky, Bell, Fisher, and Koehn. Also present: City Administrator Scott Flory.

The meeting was also live streamed on the City's social media platform(s).

Mayor Pro-Tem Petersen announced that it was now the time and place for citizen comments. There were no citizen comments.

Flory reviewed a proposed RFP for Residential Solid Waste, Recycling, & Yard Waste Collection Services. He advised the intent is to issue the RFP following Council approval and select a contractor in September, with an effective date of January 1, 2026, for a new contract. Motion was made by Bell, seconded by Fisher, to approve the issuance of the RFP. Roll Call: Ayes: Dursky, Fisher, Bell, and Petersen. Nays: Koehn. Motion carried 4-1.

Flory reviewed a proposal to amend Chapter 7 Fiscal Management (accounting – checks) by adding an additional internal control method requiring 2 signatures on checks and identifying the Mayor, City Administrator, Mayor Pro-Tem, and City Clerk as approved signers. He also reviewed a Resolution specifically naming Scott Flory, Bruce Visser, and Samantha Petersen as approved signatories for banking and depository services.

Motion was made by Fisher, seconded by Bell, to approve Resolution 2025-07-01 authorizing and designating the official signatories of the City of Atkins for Banking and Depository services. Roll call: Passed Unanimously.

Motion was made by Fisher, seconded by Bell, to approve Ordinance #232, "An Ordinance amending the Code of Ordinances of the City of Atkins, 2005, by amending provisions pertaining to Chapter 7 Fiscal Management (Accounting – Checks) on 1st reading. Roll call: Passed Unanimously. Motion was made by Fisher, seconded by Bell, to suspend the rules pursuant to Iowa Code Section 380.3 and place Ordinance #232 on final reading. Roll call: Passed Unanimously. Motion was made by Fisher, seconded by Bell, to approve Ordinance #232 on the third and final reading. Passed Unanimously.

Flory gave an update on the City's RFP process for Professional City Auditing Services for upcoming fiscal years. He advised that he has received 2 responses thus far to the RFP solicitation and he expects to receive one additional prior to next week's submission deadline.

Motion was made by Bell, seconded by Fisher, to approve the consent agenda - with the removal of the bills & claims, which were unavailable for the Council meeting due to an employee resignation, - which included:

- Minutes of July 8, 2025 regular City Council meeting

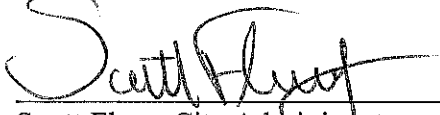
- Renewal of Class "C" Retail Alcohol License to Bobby T's, Inc., (d/b/a: Bobby T's Bar & Grill) 96 Main Avenue
- Lucky Wife Wine Slushies (402 Main Avenue) Class "C" Retail Alcohol License (5-day) August 6th – 11th
- Approve appointment of City Clerk Selection Committee (Council Members Fisher and Dursky, City Administrator Flory)
- Approve Change Order #7 Fire Station Building Project for a deduction (credit) of \$6,200 for revising cast iron to PVC pipe

Passed unanimously.

There being no further business to come before the Council, Bell moved, Fisher seconded, to adjourn the meeting at 6:29 p.m. Roll Call: Passed Unanimously.

Samantha Petersen, Mayor Pro-Tem

Attest:



Scott Flory, City Administrator