

City of Atkins City Council Meeting Regular Session

Tuesday, November 26, 2024 at 6:30 p.m.

City Hall Council Room, 480 Third Avenue, Atkins, Iowa, 52206

The meeting is to be broadcast on <https://www.youtube.com/@CityofAtkinsIA>. Public comments may be received at the office of the City Clerk, Atkins City Hall, 480 Third Avenue, Atkins and as provided in-person below.

Contact the City Clerk at 319-446-7870 or email cityclerk@cityofatkins.org if you plan to speak before the Council on an agenda item.

NOTICE AND CALL OF PUBLIC MEETING. The Mayor and Council welcome comments from the public during public input time. You are required to approach the podium and state your name and address for the record and to limit the time used to present your remarks in order that others may be given an opportunity to speak. The order of business is at the discretion of the Chair. The meeting may be recorded.

A G E N D A

Pledge of Allegiance

1. Call to order and roll call by Mayor Bruce Visser.
2. Approve the Agenda
3. Consent agenda:
 - a. Approve City Council Minutes of November 12,2024 (special session and regular session) and November 13, 2024 (special session).
 - b. List of Bills for Approval
4. Resolution approving the Annual Urban Renewal Report (AURR) FY 2023-2024
5. Resolution acknowledging the Fiscal Year Ending 2024 Street Finance Report
6. Resolution acknowledging the Annual Financial Report for FY24
7. Resolution certifying TIF Debt Certification
8. Resolution obligating fiscal year ending 2026 annual appropriation for Stone Ridge Developing, LLC.
9. Discussion regarding a work plan and calendar to prepare the FY26 Budget.
10. Resolution approving street closures for the Atkins Community Club Light the Night parade on December 8, 2024, at 5:30p.m.
11. Resolution permitting Class B Aerial Fireworks Display during Atkins Community Club Light the Night parade on December 8, 2024, at 5:30p.m.
12. Employee Health Insurance Discussion.

13. Resolution approving Pay App Request 1 from EASTERN IOWA EXCAVATING AND CONCRETE, LLC OF CASCADE IOWA FOR THE POND OUTLET REPAIR PROJECT in the amount of \$16,984.05.
14. Discussion regarding City Administrator / City Clerk position.
15. Reports:
 - a. Mayor's Report
 - b. Engineer's Report
 - c. Council member Reports
16. Future Agenda Item Discussion:
17. Public input for items not on the agenda. Comments are limited to 3 minutes.
Correspondence received:
18. Next regular council meeting to be held December 3, 2024, at 6:30 p.m. City Hall/Library, Council Room, 480 3rd Avenue, Atkins, IA.
19. Adjournment.

This Notice is given at the direction of the mayor pursuant to Chapter 21, Code of Iowa, and the local rules of the City of Atkins, Iowa.

Posted November 24, 2024, City Hall and Post Office.

**City of Atkins City Council Meeting Special Session Tuesday,
Tuesday, November 12, 2024 at 5:30 p.m.
Minutes**

Mayor Bruce Visser called the meeting to order at 5:34 PM in the Council Room at City Hall.

Council members Jim Koehn, Samantha Petersen, and Trevor Dursky were present in-person, and EJ Bell and David Fisher were present by phone. Graham Valdes with Specialized Recruiting Group was also present in person.

Dursky moved to enter into closed session pursuant to Iowa Code Section 21.5.(1)(i). Seconded by Koehn. Ayes: Petersen, Koehn, Fisher, Bell and Dursky. Nays: none. Motion carried. The Council entered into closed session at 5:35 PM.

Mayor Visser announced that the Council has ended the closed session at 6:24 PM. The Council entered back into open session at 6:24 PM.

Petersen moved to invite the person discussed in closed session to an in-person interview and to reimburse travel expenses in an amount not-to-exceed \$2,000.

Koehn moved to adjourn the meeting. Seconded by Petersen. Ayes: Petersen, Koehn, Fisher, Bell and Dursky. Nays: none. Motion carried. Meeting adjourned at 6:25 pm.

Sandi Fowler, Interim City Administrator

Bruce Visser, Mayor

City Council Meeting Regular Session
Tuesday, November 12, 2024, at 6:30 p.m.
City Hall Council Room, 480 Third Avenue, Atkins, Iowa, 52206
Minutes

Mayor Bruce Visser called the meeting to order at 6:40 pm.

Present were Council members Samantha Petersen, Jim Koehn and Trevor Dursky in-person, and David Fisher and EJ Bell by phone. Also present were Interim City Administrator Sandi Fowler and members of the public.

Petersen moved to approve the agenda. Seconded by Dursky. Ayes: Bell, Dursky, Fisher, Petersen, and Koehn. Nays: none. Motion carried.

Dursky moved to approve the consent agenda. Seconded by Petersen. Consent agenda items included Council Minutes for October 22, 28, 29, and 30, 2024, and List of Bills for Approval. Ayes: Bell, Dursky, Fisher, Petersen, and Koehn. Nays: none. Motion carried.

List of Bills:

CITY OF ATKINS - ACCOUNTS PAYABLE RUN
 CLAIMS REPORT 11.12.24

VENDOR	REFERENCE	AMOUNT
EFTPS	FED/FICA TAX	\$ 2,862.26
IPERS	IPERS REGULAR	\$ 3,702.40
AMY BREESE	HSA 10/25/24	\$ 50.00
TODD DAMON	HSA 10/25/24	\$ 111.53
MIKE RAMMELSBERG	HSA 10/25/24	\$ 73.07
Cardmember Service	SEPTEMBER TRANSACTIONS	\$ 665.05
PAYROLL EMPLOYEE CHECKS	PAYROLL 10/20/24-11/2/24	\$ 9,202.02
USPS - POSTMASTER	POSTAGE FOR OCT24 BILLS	\$ 342.72
RALSTON ECO HOMES, LLC.	CDBG-DR GRANT REIMB	\$ 126,831.62
IPERS	FINANCE CHARGES	\$ 21.89
EFTPS	FED/FICA TAX	\$ 3,285.22
AMY BREESE	HSA 11/8/24	\$ 50.00
TODD DAMON	HSA 11/8/24	\$ 111.53
MIKE RAMMELSBERG	HSA 11/8/24	\$ 73.07
TRIONFO SOLUTIONS, LLC	LIFE INS/STD	\$ 26.95
PAYROLL EMPLOYEE CHECKS	PAYROLL 11/3/24-11/16/24	\$ 10,364.47
AEROMOD	WWTP PARTS	\$ 255.68
ALLIANT ENERGY	UTILITY EXP	\$ 16,330.43
AMAZON CAPITAL SERVICES	LIBRARY	\$ 157.39

AMY BREESE	REIMB TRAINING EXPENSES	\$	213.56
ATKINS LUMBER CO. INC.	SUPPLIES	\$	258.89
ATKINS TELEPHONE CO..INC.	TELEPHONE	\$	584.95
BADGER METER	ORION CELLULAR	\$	103.68
BAKER & TAYLOR	BOOKS	\$	178.28
BEHRENS, CINDY	PARK RENTAL REFUND	\$	55.00
BENTON COUNTY SOLID WASTE COMM	2ND QTR LANDFILL	\$	15,065.08
DAKOTA SUPPLY GROUP	SUPPLIES	\$	381.34
CATERPILLAR FINANCIAL SER	LEASE FOR EXCAVATOR	\$	3,079.76
CHEM-SULT, INC.	CHEMICALS	\$	6,583.00
CJ COOPER & ASSOC., INC	ANNUAL ADMIN FEE	\$	290.00
Creative Technologies	SUPPORT FOR DEC,JAN,FEB	\$	1,018.00
D P PROPERTIES	CLEANING-LIBRARY-OCT 24	\$	708.00
DUBALL, PAMELA	MILEAGE-OCT 2024	\$	44.22
ESG PROFESSIONAL ACCOUNTA	OCT 24 SERVICE	\$	528.75
FOWLER PUBLIC SECTOR CONS	CONSULTING 101324-110324	\$	9,875.00
GAZETTE COMMUNICATIONS, Inc.	ANNUAL LIBRARY SUBSCRIPTION	\$	703.60
HAWKEYE FIRE SAFETY	EXTINGUISHER INSPECTION	\$	136.25
HOLIDAY INN AIRPORT	BREESE CONFERENCE EXP	\$	356.16
IOWA RURAL WATER ASSOC	FY25 MEMBERSHIP DUES	\$	355.00
IRON MOUNTAIN INCORPORATED	9/25/24-10/22/24	\$	120.33
JOHN DEERE FINANCIAL	SUPPLIES	\$	359.96
LYNCH DALLAS, P.C.	LEGAL SERVICES SEPT/OCT 2024	\$	536.50
M & D MINI STORAGE	DERECHO - COSTS	\$	70.00
MARTIN EQUIPMENT	VEHICLE REPAIR	\$	3,712.20
MENARD'S	SUPPLIES	\$	315.74
MIDAMERICAN ENERGY	UTILITY EXP	\$	146.39
QUILL	SUPPLIES	\$	618.36
SIMPLY GREEN, LLC.	VEGETATION CONTROL	\$	959.68
SNYDER & ASSOCIATES	ENGINEERING	\$	2,915.71
SOLUM LANG ARCHITECTS	FIRE STATION DESIGN	\$	29,374.36
THE DEPOT EXPRESS	FUEL-OCT 2024	\$	705.43
THOMPSON TIRE & RETREAD,	FIRE TRUCK BULBS	\$	139.58
TOMORROW'S SOLUTIONS	SEPT/OCT SERVICES 2024	\$	2,763.40
U S CELLULAR	CELL PHONES	\$	247.80
WM CORPORATE SERVICES, INC.	GARBAGE COLLECTION	\$	16,627.14
WELLMARK BC/BS OF IOWA	NOVEMBER PREMIUM	\$	2,438.64
Accounts Payable Total		\$	257,520.55
Invoices: Paid		\$	138,207.31
Invoices: Scheduled		\$	119,313.24
Payroll Checks		\$	19,566.49
***** REPORT TOTAL *****		\$	<u>277,087.04</u>

NO FUND ASSIGNED	
OPEN ACCESS	\$ 73,208.78
ROAD USE TAX	\$ 12,035.79
FEMA	\$ 29,444.36
CDBG-DR HOUSING GRANT	\$ 126,831.62
WATER	\$ 20,134.84
SEWER	\$ 15,431.65
TOTAL FUNDS	<u>\$ 277,087.04</u>

Koehn moved Resolution 2024-11-01 approving the purchase of a 2025 Chevrolet Silverado 2500HD 4WD Crew Cab 172" Work Truck from McGrath Fleet and Commercial for \$66,700, and outfitting with safety lights and plow mount from Future Line Truck Bodies for \$6,747.06 for a total purchase price of \$73,447.06. Seconded by Petersen. Ayes: Dursky, Petersen and Koehn. Nays: Fisher and Bell. Motion carried.

Koehn moved Resolution 2024-11-02 approving Contract Amendment No. 1 with ECICOG to provide FEMA grant administration support for debris removal for a not-to-exceed amount of \$4,500. Seconded by Dursky. Ayes: Bell, Dursky, Fisher, Petersen, and Koehn. Nays: none. Motion carried.

Dave Vanous of Stone Ridge Developing, LLC addressed the City Council and expressed his appreciation for the Council's consideration of a partnership through TIF to develop infrastructure supporting new housing in Atkins. Council members discussed the item. Fisher moved to table the Resolution, and the motion died for lack of a second.

Petersen moved Resolution 2024-11-03 expressing intent to provide economic development support to Stone Ridge Developing, LLC. Seconded by Koehn. Ayes: Dursky, Petersen and Koehn. Nays: Fisher and Bell. Motion carried.

Mayor Visser reported that Interim City Administrator Sandi Fowler will be completing her contracted work with the City on Friday, November 15 and expressed appreciation for her service to the community and City of Atkins. He also reported that the Benton County Burn Ban has been lifted, and that he attended the East Central Iowa Housing Trust Fund meeting in Vinton, the ECICOG Board meeting, and Emergency Management training in Des Moines. He expressed the City's condolences to the family of Cathy Becker, long-time Library Director, on her passing.

Interim City Administrator Sandi Fowler reported that the removal of dead and dying trees has been rescheduled to the week of November 18, that 263 water customers with unknown material water service lines in their homes or businesses will be receiving a notice with a request to identify their service lines, and that the requested work session for the Water System will be set within the next two weeks. Fowler also expressed her appreciation to the City Council, City staff and community for the opportunity to serve these past several months and her hope to have put the City in a positive position on a number of projects, and for the benefit of a new city administrator.

In Council reports, Council member Jim Koehn provided a statement regarding comments from an earlier meeting about the existing water tower. Koehn stated that the south water tower project was started in 1996, and in 1998 the Council initiated an engineering change order to lower the height of the tower and it was completed in 1999. The Engineering firm was Ament of Cedar Rapids and the construction was done by Phoenix Fabricators of Indianapolis, Indiana. Brian Cruise was elected to the Council in 2005 and served 2006-2012.

Future agenda items mentioned were the water system work session, preparing a budget work plan, and continued interviewing for the city administrator position.

Public input was received expressing appreciation to Interim City Administrator Fowler for her positive contribution to the City. There was no written correspondence received.

The next regular City Council meeting will be held on November 26, 2024, at 6:30 p.m. City Hall/Library, Council Room, 480 3rd Avenue, Atkins, IA.

Koehn moved to adjourn the meeting. Seconded by Dursky. Ayes: Bell, Dursky, Fisher, Petersen, and Koehn. Nays: none. Motion carried. Meeting adjourned at 7:30 pm.

Sandi Fowler, Interim City Administrator

Bruce Visser, Mayor

**City of Atkins City Council Meeting Special Session Tuesday,
Wednesday, November 13, 2024 at 6:45 p.m.
Minutes**

Mayor Bruce Visser called the meeting to order at 6:52 PM in the Council Room at City Hall.

Council members Jim Koehn, Samantha Petersen, David Fisher, EJ Bell and Trevor Dursky were present via Microsoft Teams. Graham Valdes with Specialized Recruiting Group and City Attorney Holly Corkery were also present via Microsoft Teams.

Koehn moved to enter into closed session pursuant to Iowa Code Section 21.5.(1)(i). Seconded by Bell. Ayes: Petersen, Koehn, Fisher, Bell and Dursky. Nays: none. Motion carried. The Council entered into closed session at 6:55 PM.

Mayor Visser announced that the Council has ended the closed session at 8:00 PM. The Council entered back into open session at 8:00 PM.

Dursky moved to adjourn the meeting. Seconded by Koehn. Ayes: Petersen, Koehn, Bell and Dursky. Nays: none. Fisher was absent. Motion carried. Meeting adjourned at 8:01 pm.

Sandi Fowler, Interim City Administrator

Bruce Visser, Mayor

CITY OF ATKINS - ACCOUNTS PAYABLE RUN
 CLAIMS REPORT 11.26.24

VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE	NOTES
ESG PROFESSIONAL ACCOUNTA	PAYROLL SERVICE	\$ 660.75	13274497	11/18/2024	**ELECTRONIC PAYMENT**
AMY BREESE	HSA 11/23/24	\$ 50.00	13274498	11/23/2024	**ELECTRONIC PAYMENT**
TODD DAMON	HSA 11/22/24	\$ 111.53	13274499	11/23/2024	**ELECTRONIC PAYMENT**
MIKE RAMMELBERG	HSA 11/22/24	\$ 73.07	13274500	11/23/2024	**ELECTRONIC PAYMENT**
PAYROLL EMPLOYEE CHECKS	PAYROLL 11/3/24-11/16/24	\$ 9,736.03		11/22/2024	**PAYROLL EMPLOYEE CHECKS**
EFTPS	FED/FICA TAX	\$ 2,882.96		11/22/2024	**ELECTRONIC PAYMENT**
ACCESS SYSTEMS	LAPTOP FOR OFFICE	\$ 2,800.12	11264	11/26/2024	
ACCESS SYSTEMS LEASING	EQUIPMENT LEASES/COPIERS	\$ 861.98	11265	11/26/2024	
ACME TOOLS	SUPPLIES	\$ 206.17	11266	11/26/2024	
ATKINS AUTO REPAIR	TRUCK REPAIR	\$ 129.02	11267	11/26/2024	
BENTON COUNTY AUDITOR	FY25 Q2 LAW ENFORCEMENT	\$ 7,605.00	11268	11/26/2024	
BENTON COUNTY SOLID WASTE COMM	TIPPING FEES	\$ 2,117.38	11269	11/26/2024	
DAKOTA SUPPLY GROUP	BROWN SUPPLY CO	\$ 1,979.99	11270	11/26/2024	
CEDAR VALLEY HUMANE SO	ANIMAL CONTROL	\$ 205.00	11271	11/26/2024	
CHEM-SULT, INC.	CHEMICALS	\$ 1,781.60	11272	11/26/2024	
CJ COOPER & ASSOC., INC	DRUG SCREENING	\$ 75.00	11273	11/26/2024	
ECICOG	ADMIN FS	\$ 450.00	11274	11/26/2024	
ENGINEERED EQUIPMENT SOLU	WWTP REPAIR	\$ 2,301.17	11275	11/26/2024	
FOWLER PUBLIC SECTOR CONS	CONSULTING 110324-111524	\$ 8,125.00	11276	11/26/2024	
G & H ELECTRIC	WATER PLANT BLDG MAINT	\$ 444.60	11277	11/26/2024	
GAZETTE COMMUNICATIONS, Inc.	MINUTES 10/30	\$ 135.41	11278	11/26/2024	
ION ENVIRONMENTAL SOLUTIO	LABS	\$ 1,531.00	11279	11/26/2024	
LINN COOP	LIFT STATION FUEL	\$ 3,513.03	11280	11/26/2024	
LYNCH DALLAS, P.C.		\$ 1,591.00	11281	11/26/2024	
MARTIN EQUIPMENT	SUPPLIES	\$ 32.70	11282	11/26/2024	
MENARD'S	SUPPLIES	\$ 282.58	11283	11/26/2024	
METER & TECHNOLOGY SOLUTIONS	WATER METERS	\$ 1,245.62	11284	11/26/2024	
PER MAR SECURITY SERVICES	SECURITY	\$ 180.45	11285	11/26/2024	
POWESHIEK WATER ASSOICATION	UTILITY EXP	\$ 42.50	11286	11/26/2024	
STATE INDUSTRIAL PRODUCTS	RESTROOM SUPPLIES	\$ 1,018.93	11287	11/26/2024	
TODD DAMON	MILEAGE FOR TRAINING	\$ 160.80	11288	11/26/2024	
ULINE	SUPPLIES	\$ 1,171.49	11289	11/26/2024	
VISSER, BRUCE	MILEAGE FOR TRAINING	\$ 348.40	11290	11/26/2024	
WELLMARK BC/BS OF IOWA	DECEMBER PREMIUM	\$ 2,438.64	11291	11/26/2024	
Accounts Payable Total		\$ 43,669.93			VERIFIED AMT 11/22/24-AB
Invoices: Paid		\$ 895.35			VERIFIED AMT 11/22/24-AB
Invoices: Scheduled		\$ 42,774.58			VERIFIED AMT 11/22/24-AB
Payroll Checks		\$ 9,736.03			VERIFIED AMT 11/22/24-AB
***** REPORT TOTAL *****		\$ 53,405.96			
NO FUND ASSIGNED		\$ 9,736.03			
OPEN ACCESS		\$ 25,484.15			
ROAD USE TAX		\$ 5,500.13			
FEMA		\$ 450.00			
WATER		\$ 6,767.00			
SEWER		\$ 5,468.65			
TOTAL FUNDS		\$ 53,405.96			

RESOLUTION NO

**A RESOLUTION APPROVING THE ANNUAL URBAN RENEWAL REPORT
(AUR) FY 2023 – 2024 FOR THE CITY OF ATKINS, IOWA**

WHEREAS, the Code of Iowa requires the City of Atkins, Iowa to submit an Annual Urban Renewal Report (AURR) to the State of Iowa Department of Management (IDOM), and

WHEREAS, the Annual Urban Renewal Report (AURR) FY 2023-2024 is attached herewith, now therefore

BE IT RESOLVED, that the City Council of the City of Atkins, Iowa, hereby approves the Annual Urban Renewal Report (AURR) FY 2023 – 2024.

Passed this 26th day of November, 2024.

Voting:

Bruce Visser, Mayor

ATTEST:

Amy Breese, Deputy City Clerk

Annual Urban Renewal Report, Fiscal Year 2023 - 2024

Levy Authority Summary

Local Government Name: ATKINS
 Local Government Number: 06G032

Active Urban Renewal Areas	U.R. #	# of Tif Taxing Districts
ATKINS URBAN RENEWAL	06001	17

TIF Debt Outstanding: 1,553,053

TIF Sp. Rev. Fund Cash Balance as of 07-01-2023:	152,304	0	Amount of 07-01-2023 Cash Balance Restricted for LMI
TIF Revenue:	433,700		
TIF Sp. Revenue Fund Interest:	0		
Property Tax Replacement Claims	0		
Asset Sales & Loan Repayments:	0		
Total Revenue:	433,700		
Rebate Expenditures:	82,539		
Non-Rebate Expenditures:	259,888		
Returned to County Treasurer:	0		
Total Expenditures:	342,427		

TIF Sp. Rev. Fund Cash Balance as of 06-30-2024:	243,577	0	Amount of 06-30-2024 Cash Balance Restricted for LMI
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**Year-End Outstanding TIF
 Obligations, Net of TIF Special
 Revenue Fund Balance: 967,049**

♣ Annual Urban Renewal Report, Fiscal Year 2023 - 2024

Urban Renewal Area Data Collection

Local Government Name: ATKINS (06G032)
 Urban Renewal Area: ATKINS URBAN RENEWAL
 UR Area Number: 06001
 UR Area Creation Date: 11/1991
 UR Area Purpose: Economic Development

Tax Districts within this Urban Renewal Area	Base No.	Increment No.	Increment Value Used
ATKINS CITY/BENTON COMM SCH/97 INCREM	060300	060301	1,527,538
ATKINS CITY/BENTON COMM SCH/90 INCREM	060302	060303	4,437,604
ATKINS CITY/BENTON COMM SCH/94 INCREM	060304	060305	5,415,242
ATKINS CITY/BENTON COMM SCH/95 INCREM	060306	060307	0
ATKINS CITY/BENTON COMM SCH/97 INCREM	060308	060309	0
ATKINS CITY AG/BENTON COMM SCH/94 INCREM	060310	060311	0
FREMONT TWP/BENTON COMM SCH/FD3 ATKINS 94 INCREM	060420	060421	0
ATKINS CITY/BENTON COMM SCH/00 INCREM	060436	060437	0
ATKINS CITY AG/BENTON COMM SCH/00 INCREM	060438	060439	0
ATKINS CITY/BENTON COMM SCH/FEATHER 00 INCREM	060444	060445	0
ATKINS CITY/BENTON COMM SCH/FEATHER 2ND 02 INCREM	060478	060479	0
ATKINS CITY/BENTON COMM SCH/04 INCREM	060486	060487	2,663,099
ATKINS CITY/BENTON COMM SCH/06 FEATHER RIDGE 3RD/INCR	060504	060505	0
ATKINS CITY AG/BENTON COMM SCH/03 RIDGEVIEW UR TIF INCREM	060512	060513	0
ATKINS CITY/BENTON COMM SCH/03 RIDGEVIEW UR TIF INCREM	060514	060515	0
ATKINS CITY/BEN COMM SCH/21 STONE RIDGE DEVELOPMENT	060542	060543	3,628,904
ATKINS AG/BEN COMM SCH/21 STONE RIDGE DEVELOPMENT	060544	060545	30,100

Urban Renewal Area Value by Class - 1/1/2022 for FY 2024

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	118,000	48,603,900	3,352,319	0	0	-51,856	52,022,363	0	52,022,363
Taxable	108,141	26,562,095	2,305,769	0	0	-51,856	28,924,149	0	28,924,149
Homestead Credits									165

TIF Sp. Rev. Fund Cash Balance as of 07-01-2023: 152,304 0 **Amount of 07-01-2023 Cash Balance Restricted for LMI**

TIF Revenue:	433,700
TIF Sp. Revenue Fund Interest:	0
Property Tax Replacement Claims	0
Asset Sales & Loan Repayments:	0
Total Revenue:	433,700

Rebate Expenditures:	82,539
Non-Rebate Expenditures:	259,888
Returned to County Treasurer:	0
Total Expenditures:	342,427

TIF Sp. Rev. Fund Cash Balance as of 06-30-2024: 243,577 0 **Amount of 06-30-2024 Cash Balance Restricted for LMI**

Projects For ATKINS URBAN RENEWAL

Water Treatment Plant

Description:	build water treatment plant
Classification:	Water treatment plants, waste treatment plants & lagoons
Physically Complete:	Yes
Payments Complete:	No

Water and Sewer lagoons

Description:	water and sewer projects
Classification:	Water treatment plants, waste treatment plants & lagoons
Physically Complete:	Yes
Payments Complete:	No

Stone Ridge 3rd & 4th Addition

Description:	Commercial District - Infrastructure
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

Rebuild Fire Station

Description:	Fire Station Rebuild from Disaster
Classification:	Municipal and other publicly-owned or leased buildings
Physically Complete:	No
Payments Complete:	No

Debts/Obligations For ATKINS URBAN RENEWAL

2016AG O Bonds

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	410,000
Interest:	12,250
Total:	422,250
Annual Appropriation?:	No
Date Incurred:	05/06/2010
FY of Last Payment:	2027

2015A G O Bonds

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	425,000
Interest:	20,803
Total:	445,803
Annual Appropriation?:	No
Date Incurred:	01/10/2007
FY of Last Payment:	2026

Stone Ridge 3rd & 4th Additions

Debt/Obligation Type:	Rebates
Principal:	685,000
Interest:	0
Total:	685,000
Annual Appropriation?:	Yes
Date Incurred:	08/01/2021
FY of Last Payment:	2035

Non-Rebates For ATKINS URBAN RENEWAL

TIF Expenditure Amount:	1,200
Tied To Debt:	Stone Ridge 3rd & 4th Additions
Tied To Project:	Stone Ridge 3rd & 4th Addition

TIF Expenditure Amount:	150,988
Tied To Debt:	2015A G O Bonds
Tied To Project:	Water Treatment Plant

TIF Expenditure Amount:	107,700
Tied To Debt:	2016AG O Bonds
Tied To Project:	Water Treatment Plant

Rebates For ATKINS URBAN RENEWAL

Stone Ridge 3rd & 4th Addition

TIF Expenditure Amount:	82,539
Rebate Paid To:	Stone Ridge Development, LLC
Tied To Debt:	Stone Ridge 3rd & 4th Additions
Tied To Project:	Stone Ridge 3rd & 4th Addition
Projected Final FY of Rebate:	2035

♣ Annual Urban Renewal Report, Fiscal Year 2023 - 2024

loan admin/processing fees in Payment totals & trans to debt serv early payment. Stone Ridge 3rd & 4th Additions new commercial TIF, debt certified 12/2022 and rebate to be FYE 23/24. 2023 UR amendment added fire station rebuild project.

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Sum of Private Investment Made Within This Urban Renewal Area
during FY 2024

0

♣ Annual Urban Renewal Report, Fiscal Year 2023 - 2024

TIF Taxing District Data Collection

Local Government Name: ATKINS (06G032)
 Urban Renewal Area: ATKINS URBAN RENEWAL (06001)
 TIF Taxing District Name: ATKINS CITY/BENTON COMM SCH/97 INCREM
 TIF Taxing District Inc. Number: 060301
 TIF Taxing District Base Year: 1997
 FY TIF Revenue First Received: 1999
 Subject to a Statutory end date? No

UR Designation	
Slum	No
Blighted	No
Economic Development	11/1991

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	5,045,700	0	0	0	-9,260	5,036,440	0	5,036,440
Taxable	0	2,757,480	0	0	0	-9,260	2,748,220	0	2,748,220
Homestead Credits									19

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2024	228,955	2,748,220	1,527,538	1,220,682	31,259

FY 2024 TIF Revenue Received: 29,952

TIF Taxing District Data Collection

Local Government Name: ATKINS (06G032)
 Urban Renewal Area: ATKINS URBAN RENEWAL (06001)
 TIF Taxing District Name: ATKINS CITY/BENTON COMM SCH/90 INCREM
 TIF Taxing District Inc. Number: 060303
 TIF Taxing District Base Year: 1990
 FY TIF Revenue First Received: 1993
 Subject to a Statutory end date? No

UR Designation	
Slum	No
Blighted	No
Economic Development	11/1991

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	13,834,300	667,000	0	0	-11,112	14,490,188	0	14,490,188
Taxable	0	7,560,468	441,226	0	0	-11,112	7,990,582	0	7,990,582
Homestead Credits									62

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2024	1,655,906	7,990,582	4,437,604	3,552,978	90,985

FY 2024 TIF Revenue Received: 107,014

♣ Annual Urban Renewal Report, Fiscal Year 2023 - 2024

TIF Taxing District Data Collection

Local Government Name: ATKINS (06G032)
 Urban Renewal Area: ATKINS URBAN RENEWAL (06001)
 TIF Taxing District Name: ATKINS CITY/BENTON COMM SCH/94 INCREM
 TIF Taxing District Inc. Number: 060305

TIF Taxing District Base Year:	1994	UR Designation	
FY TIF Revenue First Received:	1996	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	11/1991

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	16,060,000	1,474,819	0	0	-22,224	17,512,595	0	17,512,595
Taxable	0	8,776,807	902,353	0	0	-22,224	9,656,936	0	9,656,936
Homestead Credits									46

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2024	653,221	9,656,936	5,415,242	4,241,694	108,622

FY 2024 TIF Revenue Received: 132,903

TIF Taxing District Data Collection

Local Government Name: ATKINS (06G032)
 Urban Renewal Area: ATKINS URBAN RENEWAL (06001)
 TIF Taxing District Name: ATKINS CITY/BENTON COMM SCH/95 INCREM
 TIF Taxing District Inc. Number: 060307

TIF Taxing District Base Year:	1995	UR Designation	
FY TIF Revenue First Received:	1997	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	11/1991

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2024	2,000	0	0	0	0

FY 2024 TIF Revenue Received: 0

♣ Annual Urban Renewal Report, Fiscal Year 2023 - 2024

TIF Taxing District Data Collection

Local Government Name: ATKINS (06G032)
 Urban Renewal Area: ATKINS URBAN RENEWAL (06001)
 TIF Taxing District Name: ATKINS CITY/BENTON COMM SCH/97 INCREM
 TIF Taxing District Inc. Number: 060309

TIF Taxing District Base Year:	1997	UR Designation	
FY TIF Revenue First Received:	1999	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	11/1991

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2024	3,000	0	0	0	0

FY 2024 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: ATKINS (06G032)
 Urban Renewal Area: ATKINS URBAN RENEWAL (06001)
 TIF Taxing District Name: ATKINS CITY AG/BENTON COMM SCH/94 INCREM
 TIF Taxing District Inc. Number: 060311

TIF Taxing District Base Year:	1994	UR Designation	
FY TIF Revenue First Received:	1997	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	11/1991

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2024	84,057	0	0	0	0

FY 2024 TIF Revenue Received: 0

♣ Annual Urban Renewal Report, Fiscal Year 2023 - 2024

TIF Taxing District Data Collection

Local Government Name: ATKINS (06G032)
 Urban Renewal Area: ATKINS URBAN RENEWAL (06001)
 TIF Taxing District Name: FREMONT TWP/BENTON COMM SCH/FD3 ATKINS 94 INCREM
 TIF Taxing District Inc. Number: 060421

TIF Taxing District Base Year:	1994	UR Designation	
FY TIF Revenue First Received:	1997	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	11/1991

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2024	366,181	0	0	0	0

FY 2024 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: ATKINS (06G032)
 Urban Renewal Area: ATKINS URBAN RENEWAL (06001)
 TIF Taxing District Name: ATKINS CITY/BENTON COMM SCH/00 INCREM
 TIF Taxing District Inc. Number: 060437

TIF Taxing District Base Year:	2000	UR Designation	
FY TIF Revenue First Received:	2002	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	11/1991

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2024	15,700	0	0	0	0

FY 2024 TIF Revenue Received: 0

♣ Annual Urban Renewal Report, Fiscal Year 2023 - 2024

TIF Taxing District Data Collection

Local Government Name: ATKINS (06G032)
 Urban Renewal Area: ATKINS URBAN RENEWAL (06001)
 TIF Taxing District Name: ATKINS CITY AG/BENTON COMM SCH/00 INCREM
 TIF Taxing District Inc. Number: 060439

TIF Taxing District Base Year:	2000	UR Designation	
FY TIF Revenue First Received:	2002	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	11/1991

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2024	6,600	0	0	0	0

FY 2024 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: ATKINS (06G032)
 Urban Renewal Area: ATKINS URBAN RENEWAL (06001)
 TIF Taxing District Name: ATKINS CITY/BENTON COMM SCH/FEATHER 00 INCREM
 TIF Taxing District Inc. Number: 060445

TIF Taxing District Base Year:	2000	UR Designation	
FY TIF Revenue First Received:	2002	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	11/1991

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2024	8,800	0	0	0	0

FY 2024 TIF Revenue Received: 0

♣ Annual Urban Renewal Report, Fiscal Year 2023 - 2024

TIF Taxing District Data Collection

Local Government Name: ATKINS (06G032)
 Urban Renewal Area: ATKINS URBAN RENEWAL (06001)
 TIF Taxing District Name: ATKINS CITY/BENTON COMM SCH/FEATHER 2ND 02 INCREM
 TIF Taxing District Inc. Number: 060479

TIF Taxing District Base Year:	2002	UR Designation	
FY TIF Revenue First Received:	2004	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	11/1991

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2024	12,200	0	0	0	0

FY 2024 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: ATKINS (06G032)
 Urban Renewal Area: ATKINS URBAN RENEWAL (06001)
 TIF Taxing District Name: ATKINS CITY/BENTON COMM SCH/04 INCREM
 TIF Taxing District Inc. Number: 060487

TIF Taxing District Base Year:	2004	UR Designation	
FY TIF Revenue First Received:	2006	Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	11/1991

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	8,780,900	0	0	0	-7,408	8,773,492	0	8,773,492
Taxable	0	4,798,774	0	0	0	-7,408	4,791,366	0	4,791,366
Homestead Credits									25

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2024	6,600	4,791,366	2,663,099	2,128,267	54,501

FY 2024 TIF Revenue Received: 70,522

♣ Annual Urban Renewal Report, Fiscal Year 2023 - 2024

TIF Taxing District Data Collection

Local Government Name: ATKINS (06G032)
 Urban Renewal Area: ATKINS URBAN RENEWAL (06001)
 TIF Taxing District Name: ATKINS CITY/BENTON COMM SCH/06 FEATHER RIDGE 3RD/INCR
 TIF Taxing District Inc. Number: 060505
 TIF Taxing District Base Year: 2006
 FY TIF Revenue First Received: 2008
 Subject to a Statutory end date? No

UR Designation	
Slum	No
Blighted	No
Economic Development	11/1991

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2024	7,500	0	0	0	0

FY 2024 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: ATKINS (06G032)
 Urban Renewal Area: ATKINS URBAN RENEWAL (06001)
 TIF Taxing District Name: ATKINS CITY AG/BENTON COMM SCH/03 RIDGEVIEW UR TIF INCREM
 TIF Taxing District Inc. Number: 060513
 TIF Taxing District Base Year: 2003
 FY TIF Revenue First Received: 2005
 Subject to a Statutory end date? No

UR Designation	
Slum	No
Blighted	No
Economic Development	11/1991

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2024	42,500	0	0	0	0

FY 2024 TIF Revenue Received: 0

♣ Annual Urban Renewal Report, Fiscal Year 2023 - 2024

TIF Taxing District Data Collection

Local Government Name: ATKINS (06G032)
 Urban Renewal Area: ATKINS URBAN RENEWAL (06001)
 TIF Taxing District Name: ATKINS CITY/BENTON COMM SCH/03 RIDGEVIEW UR TIF INCREM
 TIF Taxing District Inc. Number: 060515
 TIF Taxing District Base Year: 2003
 FY TIF Revenue First Received: 2013
 Subject to a Statutory end date? No

UR Designation	
Slum	No
Blighted	No
Economic Development	08/1994

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2024	22,300	0	0	0	0

FY 2024 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: ATKINS (06G032)
 Urban Renewal Area: ATKINS URBAN RENEWAL (06001)
 TIF Taxing District Name: ATKINS CITY/BEN COMM SCH/21 STONE RIDGE DEVELOPMENT
 TIF Taxing District Inc. Number: 060543
 TIF Taxing District Base Year: 2021
 FY TIF Revenue First Received:
 Subject to a Statutory end date? No

UR Designation	
Slum	No
Blighted	No
Economic Development	No

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	4,883,000	1,210,500	0	0	-1,852	6,091,648	0	6,091,648
Taxable	0	2,668,566	962,190	0	0	-1,852	3,628,904	0	3,628,904
Homestead Credits									13

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2024	1,658,700	3,628,904	3,628,904	0	0

FY 2024 TIF Revenue Received: 93,309

♣ Annual Urban Renewal Report, Fiscal Year 2023 - 2024

TIF Taxing District Data Collection

Local Government Name: ATKINS (06G032)
 Urban Renewal Area: ATKINS URBAN RENEWAL (06001)
 TIF Taxing District Name: ATKINS AG/BEN COMM SCH/21 STONE RIDGE DEVELOPMENT
 TIF Taxing District Inc. Number: 060545
 TIF Taxing District Base Year: 2021
 FY TIF Revenue First Received:
 Subject to a Statutory end date? No

UR Designation	
Slum	No
Blighted	No
Economic Development	No

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	118,000	0	0	0	0	0	118,000	0	118,000
Taxable	108,141	0	0	0	0	0	108,141	0	108,141
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2024	87,900	30,100	30,100	0	0

FY 2024 TIF Revenue Received: 0

RESOLUTION NO

**A RESOLUTION ACKNOWLEDGING THE FISCAL YEAR ENDING 24 STREET
FINANCE REPORT FOR THE CITY OF ATKINS, IOWA**

WHEREAS, the City Council of Atkins, Iowa has received the Fiscal Year Ending 2024 Street Finance Report, and

WHEREAS, the City Council of Atkins, Iowa has reviewed the Fiscal Year Ending 2024 Street Finance Report, now therefore

BE IT RESOLVED, that the City Council of the City of Atkins, Iowa, hereby acknowledges receiving the Fiscal Year Ending 2024 Street Finance Report and direct the submittal of said report with the Iowa Department of Transportation.

Passed this 26th day of November, 2024.

Voting:

Bruce Visser, Mayor

ATTEST:

Amy Breese, Deputy City Clerk



City Street Finance Report

Fiscal Year 2024

Bureau of Local Systems

Atkins

Ames, IA 50010

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Expenses

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Salaries - Roads/Streets		\$48,228					\$48,228
Benefits - Roads/Streets		\$14,844	\$7,427				\$22,271
Vehicle & Office Equip Operation and Repair		\$16,924					\$16,924
Street Lights		\$30,772					\$30,772
Engineering		\$2,308					\$2,308
Insurance		\$7,450					\$7,450
Street Maintenance Expense		\$90,297					\$90,297
Other Contract Services		\$13,479					\$13,479
Operating Supplies		\$24,292					\$24,292
Other Capital Equipment		\$8,585					\$8,585
Principal Payment				\$9,657			\$9,657
Interest Payment				\$2,726			\$2,726
Transfer Out		\$5,000					\$5,000
Snow Removal		\$20,119					\$20,119
Depreciation & Building Utilities		\$4,239					\$4,239
Total		\$286,537	\$7,427	\$12,383			\$306,347



City Street Finance Report

Fiscal Year 2024

Bureau of Local Systems

Atkins

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Revenue

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Levied on Property	\$0		\$7,427	\$7,383			\$14,810
State Revenues - Road Use Taxes		\$290,415					\$290,415
Charges/fees						\$0	\$0
Transfer In				\$5,000			\$5,000
Total	\$0	\$290,415	\$7,427	\$12,383		\$0	\$310,225



City Street Finance Report

Fiscal Year 2024

Bureau of Local Systems

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Bonds/Loans

Bond/Loan Description	Principal Balance As of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance As of 6/30
2022 Series A	\$810,000	\$65,000	\$18,345	\$9,657	\$2,726	\$745,000
Total	\$810,000	\$65,000	\$18,345	\$9,657	\$2,726	\$745,000



City Street Finance Report

Fiscal Year 2024

Bureau of Local Systems

Atkins

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Equipment

Description	Model Year	Usage Type	Cost	Purchased Status
Erskine snow blower 725 FM	2019	Purchased	\$0	No Change
Red Silverado 1500 4X4	2007	Purchased	\$0	No Change
White Ford F450	2009	Purchased	\$0	No Change
Salt dog Tailgate Sander	2009	Purchased	\$0	No Change
John Deere 244J	2013	Purchased	\$0	No Change
10' Artic Snow Pusher	2013	Purchased	\$0	No Change
John Deere Grapple Bucket	2013	Purchased	\$0	No Change
Berlon Forks	2017	Purchased	\$0	No Change
Man Basket	2018	Purchased	\$0	No Change
11' Viking Snow Plow	2004	Purchased	\$0	No Change
Mustang 2032 Skid Steer	2003	Purchased	\$0	No Change
Mustang Smooth Bucket	2003	Purchased	\$0	No Change
kubota L 6060	2018	Purchased	\$0	No Change
Kubota L 1055 Loader w/bucket	2018	Purchased	\$0	No Change
10' Boss Heavy Duty Straight Blade Snow Plow	2009	Purchased	\$0	No Change
Land Pride AFM 4214 Mower	2018	Purchased	\$0	No Change
John Deere 244 J 1 yd bucket	2013	Purchased	\$0	No Change
Excavator	2022	Lease	\$24,480	Lease
Ram Truck	2022	Purchased	\$57,605	No Change
Red International 4300 w/10" futureline box	2004	Purchased	\$0	No Change
Boss DXT V plow 9'2"	2022	Purchased	\$9,235	New



City Street Finance Report

Fiscal Year 2024

Bureau of Local Systems

Atkins

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Description	Model Year	Usage Type	Cost	Purchased Status
Erskiine Sand/Salt Spreader	2022	Purchased	\$410,000	New
Cat 259 d3 Skid Loader	2022	Lease	\$60,000	Lease
Diamond SK72 Brush Cutter	2023	Purchased	\$7,990	New
10' MRF Snow Bucket	2024	Purchased	\$0	New
Hustler Super Z104 Mower	2024	Purchased	\$31,700	New
BDS 60" Pallel Forks	2023	Purchased	\$1,500	New
Kage Snow Pusher SBK96	2023	Purchased	\$9,176	New



Bureau of Local Systems
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City Street Finance Report

Fiscal Year 2024

Atkins

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Street Projects

Project Description	Contract Price	Final Price	Contractor Name
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City Street Finance Report

Fiscal Year 2024

Bureau of Local Systems

Atkins

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Summary

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Begining Balance	\$0	\$168,076	\$0	\$0	\$0	\$0	\$168,076
SubTotal Expenses (-)		\$281,537	\$7,427	\$12,383			\$301,347
Transfers Out (-)		\$5,000					\$5,000
Subtotal Revenues (+)	\$0	\$290,415	\$7,427	\$7,383		\$0	\$305,225
Transfers In (+)				\$5,000			\$5,000
Ending Balance	\$0	\$171,954	\$0	\$0	\$0	\$0	\$171,954

Resolution Number:

Execution Date: Tuesday, November 26, 2024

Signature: Teresa Rotschafer

RESOLUTION NO

**A RESOLUTION ACKNOWLEDGING THE FISCAL YEAR ENDING 24 ANNUAL
FINANCIAL REPORT FOR THE CITY OF ATKINS, IOWA**

WHEREAS, the Code of Iowa requires that the City make an Annual Financial Report (AFR) to the State Auditor, and

WHEREAS, the City Council acknowledges the receipt of the Annual Financial Report for FY24 and direct the submittal of said documents on behalf of the City, now therefore

BE IT RESOLVED, that the City Council of the City of Atkins, Iowa, hereby acknowledges receiving the Annual Financial Report for FY24 and direct the submittal of said document on behalf of the City.

Passed this 26th day of November, 2024.

Voting:

Bruce Visser, Mayor

ATTEST:

Amy Breese, Deputy City Clerk

STATE OF IOWA 2024 FINANCIAL REPORT FISCAL YEAR ENDED JUNE 30, 2024 CITY OF ATKINS, IOWA DUE: December 1, 2024	16200600100000 CITY OF ATKINS PO Box 171 ATKINS IA 52206-0171 POPULATION: 2056
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NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS				
	Governmental (a)	Proprietary (b)	Total Actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes Levied on Property	1,055,994		1,055,994	1,018,517
Less: Uncollected Property Taxes-Levy Year	0		0	0
Net Current Property Taxes	1,055,994		1,055,994	1,018,517
Delinquent Property Taxes	0		0	0
TIF Revenues	433,699		433,699	471,123
Other City Taxes	168,203	0	168,203	103,890
Licenses and Permits	17,076	0	17,076	5,974
Use of Money and Property	31,224	0	31,224	3,000
Intergovernmental	860,050	0	860,050	975,398
Charges for Fees and Service	310,602	1,242,906	1,553,508	1,231,650
Special Assessments	0	0	0	0
Miscellaneous	417,765	0	417,765	200
Other Financing Sources	0	0	0	1,660,000
Transfers In	480,378	0	480,378	599,578
Total Revenues and Other Sources	3,774,991	1,242,906	5,017,897	6,069,330
Expenditures and Other Financing Uses				
Public Safety	572,329		572,329	642,720
Public Works	565,089		565,089	735,400
Health and Social Services	0		0	0
Culture and Recreation	311,076		311,076	316,550
Community and Economic Development	508,467		508,467	510,769
General Government	437,675		437,675	488,250
Debt Service	454,953		454,953	657,716
Capital Projects	97,688		97,688	250,000
Total Governmental Activities Expenditures	2,947,277	0	2,947,277	3,601,405
BUSINESS TYPE ACTIVITIES		1,191,873	1,191,873	1,282,231
Total All Expenditures	2,947,277	1,191,873	4,139,150	4,883,636
Other Financing Uses	0	0	0	
Transfers Out	407,878	72,500	480,378	599,578
Total All Expenditures/and Other Financing Uses	3,355,155	1,264,373	4,619,528	5,483,214
Excess Revenues and Other Sources Over (Under) Expenditures/and Other Financing Uses	419,836	-21,467	398,369	586,116
Beginning Fund Balance July 1, 2023	2,412,898	165,281	2,578,179	2,921,674
Ending Fund Balance June 30, 2024	2,832,734	143,814	2,976,548	3,507,790

NOTE - These balances do not include the following, which were not budgeted and are not available for city operations:

Non-budgeted Internal Service Funds	Pension Trust Funds
Private Purpose Trust Funds	Agency Funds

Indebtedness at June 30, 2024		Indebtedness at June 30, 2024	
	Amount		Amount
General Obligation Debt	2,520,000	Other Long-Term Debt	0
Revenue Debt	2,808,000	Short-Term Debt	0
TIF Revenue Debt	0		
		General Obligation Debt Limit	8,975,027

CERTIFICATION

The forgoing report is correct to the best of my knowledge and belief

	Publication
Signature of Preparer	
Printed name of Preparer	Phone Number
	Date Signed
Signature of Mayor or Mayor Pro Tem (Name and Title)	

PLEASE PUBLISH THIS PAGE ONLY

CITY OF ATKINS
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2024

REVENUE P2

NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (a) through (f) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
Section A - Taxes									
Taxes levied on property	1								1
Less: Uncollected Property Taxes - Levy Year	2	736,780		268,378			1,055,994		1,055,994
Net Current Property Taxes	3		50,836				0		0
Delinquent Property Taxes	4	736,780	50,836	268,378	0	0	1,055,994		1,055,994
Total Property Tax	5						0		0
TIF Revenues	6	736,780	50,836	268,378	0	0	1,055,994		1,055,994
Other City Taxes	7						433,699		433,699
Utility Tax Replacement Excise Taxes	8	930					930		930
Utility Franchise Tax (Chapter 364.2, Code of Iowa)	9						0		0
Parimutuel Wager Tax	10						0		0
Gaming Wager Tax	11						0		0
Mobile Home Tax	12						0		0
Hotel / Motel Tax	13						0		0
Other Local Option Taxes	14		167,273				167,273		167,273
Total Other City Taxes	15	930	167,273	0	0	0	168,203	0	168,203
Section B - Licenses and Permits	16	17,076					17,076		17,076
Section C - Use of Money and Property	17								
Interest	18	6,819					6,819		6,819
Rents and Royalties	19	24,405					24,405		24,405
Other Miscellaneous Use of Money and Property	20						0		0
	21						0		0
Total Use of Money and Property	22	31,224	0	0	0	0	31,224	0	31,224
Section D - Intergovernmental	24								
Federal Grants and Reimbursements	26								
Federal Grants	27				51,095		51,095		51,095
Community Development Block Grants	28	404,466					404,466		404,466
Housing and Urban Development	29						0		0
Public Assistance Grants	30						0		0
Payment in Lieu of Taxes	31						0		0
	32						0		0
Total Federal Grants and Reimbursements	33	404,466	0	0	51,095	0	455,561	0	455,561
	34								
	35								
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REVENUE P3

CITY OF ATKINS
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2024

NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
Section D - Intergovernmental - Continued									
State Shared Revenues	41								41
Road Use Taxes	43	290,415					290,415		43
Other state grants and reimbursements	44								44
State grants	48						2,083		48
Iowa Department of Transportation	49	2,083					2,083		49
Iowa Department of Natural Resources	50						0		50
Iowa Economic Development Authority	51						0		51
CEBA grants	52						0		52
C&I Replacement and Tier I Business Tax Replacement	53						0		53
	54						0		54
	55						0		55
	56						0		56
	57						0		57
	58						0		58
	59						0		59
Total State	60	2,083	290,415	0	0	0	292,498	0	292,498 60
Local Grants and Reimbursements									
County Contributions	63						0		63
Library Service	64	11,991					11,991		64
Township Contributions	65	100,000					100,000		65
Fire/EMT Service	66						0		66
	67						0		67
	68						0		68
	69						0		69
Total Local Grants and Reimbursements	70	111,991	0	0	0	0	111,991	0	111,991 70
Total Intergovernmental (Sum of lines 33, 60, and 70)	71	518,540	290,415	0	0	0	860,050	0	860,050 71
Section E - Charges for Fees and Service	72								72
Water	73						0	496,229	496,229 73
Sewer	74						0	746,677	746,677 74
Electric	75						0	0	75
Gas	76						0	0	76
Parking	77						0	0	77
Airport	78						0	0	78
Landfill/garbage	79	309,539					309,539		309,539 79
Hospital	80						0		80

REVENUE P4

CITY OF ATKINS
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2024

NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (a) through (f) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
Section E - Charges for Fees and Service - Continued	81								81
Transit	82						0		0 82
Cable TV	83						0		0 83
Internet	84						0		0 84
Telephone	85						0		0 85
Housing Authority	86						0		0 86
Storm Water	87						0		0 87
Other:	88								88
Nursing Home	89						0		0 89
Police Service Fees	90						0		0 90
Prisoner Care	91						0		0 91
Fire Service Charges	92						0		0 92
Ambulance Charges	93						0		0 93
Sidewalk Street Repair Charges	94						0		0 94
Housing and Urban Renewal Charges	95						0		0 95
River Port and Terminal Fees	96						0		0 96
Public Seales	97						0		0 97
Cemetery Charges	98						0		0 98
Library Charges	99	1,063					1,063		1,063 99
Park, Recreation, and Cultural Charges	100						0		0 100
Animal Control Charges	101						0		0 101
	102						0		0 102
	103						0		0 103
Total Charges for Service	104	310,602	0	0	0	0	310,602	1,242,906	1,553,508 104
Section F - Special Assessments	106						0		0 106
Section G - Miscellaneous	107								107
Contributions	108	5,211					5,211		5,211 108
Deposits and Sales/Fuel Tax Refunds	109	100					100		100 109
Sale of Property and Merchandise	110						0		0 110
Fines	111						0		0 111
Internal Service Charges	112						0		0 112
Insurance Fire Station/Derecho -386,516	113	386,516					386,516		386,516 113
Insurance Settlements	114				25,938		25,938		25,938 114
	115						0		0 115
	116						0		0 116
	117						0		0 117
	118						0		0 118
	119						0		0 119
Total Miscellaneous	120	391,827	0	0	0	25,938	417,765	0	417,765 120

REVENUE PS

CITY OF ATKINS
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2024

NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
Total All Revenues (Sum of lines 6, 7, 15, 16, 22, 71, 104, 106, and 120)	121 2,006,979	508,524	433,699	268,378	77,033	0	3,294,613	1,242,906	4,537,519
Section H - Other Financing Sources	123								
Proceeds of capital asset sales	124						0		0
Proceeds of long-term debt (Excluding TIF internal borrowing)	125						0		0
Proceeds of anticipatory warrants or other short-term debt	126						0		0
Regular transfers in and interfund loans	127 97,990			122,500			220,490		220,490
Internal TIF loans and transfers in	128			259,888			259,888		259,888
	129						0		0
	130						0		0
Total Other Financing Sources	131 97,990	0	0	382,388	0	0	480,378	0	480,378
Total Revenues Except for Beginning Balances (Sum of lines 121 and 131)	132 2,104,969	508,524	433,699	650,766	77,033	0	3,774,991	1,242,906	5,017,897
Beginning Fund Balance July 1, 2023	134 1,158,290	697,374	152,304	117,802	287,128		2,412,898	165,281	2,578,179
Total Revenues and Other Financing Sources (Sum of lines 132 and 134)	136 3,263,259	1,205,898	586,003	768,568	364,161	0	6,187,889	1,408,187	7,596,076

CITY OF ATKINS
EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2024

EXPENDITURES P6

NON-GAAP/CASH BASIS

Line	Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
1	Section A - Public Safety										1
2	Police Department/Crime Prevention	22,815						22,815		22,815	2
3	Jail							0		0	3
4	Emergency Management							0		0	4
5	Flood control							0		0	5
6	Fire Department	545,237						545,237		545,237	6
7	Ambulance							0		0	7
8	Building Inspections	3,320	567					3,887		3,887	8
9	Miscellaneous Protective Services							0		0	9
10	Animal Control	390						390		390	10
11	Other Public Safety							0		0	11
12								0		0	12
13								0		0	13
14	Total Public Safety	571,762	567		0	0	0	572,329		572,329	14
15	Section B - Public Works										15
16	Roads, Bridges, Sidewalks		268,844					268,844		268,844	16
17	Parking Meter and Off-Street							0		0	17
18	Street Lighting							0		0	18
19	Traffic Control Safety							0		0	19
20	Snow Removal		20,120					20,120		20,120	20
21	Highway Engineering							0		0	21
22	Street Cleaning							0		0	22
23	Airport (if not an enterprise)							0		0	23
24	Garbage (if not an enterprise)	276,125						276,125		276,125	24
25	Other Public Works							0		0	25
26								0		0	26
27								0		0	27
28	Total Public Works	276,125	288,964		0	0	0	565,089		565,089	28
29	Section C - Health and Social Services										29
30	Welfare Assistance							0		0	30
31	City Hospital							0		0	31
32	Payments to Private Hospitals							0		0	32
33	Health Regulation and Inspections							0		0	33
34	Water, Air, and Mosquito Control							0		0	34
35	Community Mental Health							0		0	35
36	Other Health and Social Services							0		0	36
37								0		0	37
38								0		0	38
39	Total Health and Social Services	0	0		0	0	0	0		0	39
40	Section D - Culture and Recreation										40
41	Library Services	150,082	11,647					161,729		161,729	41
42	Museum, Band, Theater							0		0	42
43	Parks	138,882	10,465					149,347		149,347	43
44	Recreation							0		0	44
45	Cemetery							0		0	45
46	Community Center, Zoo, Marina, and Auditorium							0		0	46
47	Other Culture and Recreation							0		0	47
48								0		0	48
49								0		0	49
50	Total Culture and Recreation	288,964	22,112		0	0	0	311,076		311,076	50

CITY OF ATKINS
EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2024 -- Continued

EXPENDITURES P7

NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Section E - Community and Economic Development	51										51
Community beautification	52							0		0	52
Economic development	53							0		0	53
Housing and urban renewal	54							0		0	54
Planning and zoning	55	425,928						425,928		425,928	55
Other community and economic development	56							0		0	56
TIF Rebates	57			82,539				82,539		82,539	57
	58							0		0	58
Total Community and Economic Development	59	425,928	0	82,539	0	0	0	508,467		508,467	59
Section F - General Government	60										60
Mayor, Council and City Manager	61	15,453	859					16,312		16,312	61
Clerk, Treasurer, Financial Administration	62	161,206	24,121					185,327		185,327	62
Elections	63	1,430						1,430		1,430	63
Legal Services and City Attorney	64	47,854						47,854		47,854	64
City Hall and General Buildings	65	186,752						186,752		186,752	65
Tort Liability	66							0		0	66
Other General Government	67							0		0	67
	68							0		0	68
	69							0		0	69
Total General Government	70	412,695	24,980		0	0	0	437,675		437,675	70
Section G - Debt Service	71				454,953			454,953		454,953	71
	72							0		0	72
	73							0		0	73
Total Debt Service	74	0	0	0	454,953	0	0	454,953		454,953	74
Section H - Regular Capital Projects - Specify	75										75
Emergency Management Project	76					65,707		65,707		65,707	76
	77							0		0	77
Subtotal Regular Capital Projects	78	0	0	0	0	65,707	0	65,707		65,707	78
TIF Capital Projects - Specify	79										79
Economic Development CDBG	80					31,981		31,981		31,981	80
	81							0		0	81
Subtotal TIF Capital Projects	82	0	0	0	0	31,981	0	31,981		31,981	82
Total Capital Projects	83	0	0	0	0	97,688	0	97,688		97,688	83
Total Governmental Activities Expenditures (Sum of lines 14, 28, 39, 50, 59, 70, 74, 83)	84	1,975,474	336,623	82,539	454,953	97,688	0	2,947,277		2,947,277	84
	85										85

TIF Rebates are expended out of the TIF Special Revenue Fund within the Community and Economic Development program's activity "Other"

CITY OF ATKINS
EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2024 -- Continued

EXPENDITURES P8

NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Section I - Business Type Activities	87										87
Water - Current Operation	88								584,874	584,874	88
Capital Outlay	89									0	89
Debt Service	90									0	90
Sewer and Sewage Disposal - Current Operation	91								356,018	356,018	91
Capital Outlay	92									0	92
Debt Service	93								250,981	250,981	93
Electric - Current Operation	94									0	94
Capital Outlay	95									0	95
Debt Service	96									0	96
Gas Utility - Current Operation	97									0	97
Capital Outlay	98									0	98
Debt Service	99									0	99
Parking - Current Operation	100									0	100
Capital Outlay	101									0	101
Debt Service	102									0	102
Airport - Current Operation	103									0	103
Capital Outlay	104									0	104
Debt Service	105									0	105
Landfill/Garbage - Current operation	106									0	106
Capital Outlay	107									0	107
Debt Service	108									0	108
Hospital - Current Operation	109									0	109
Capital Outlay	110									0	110
Debt Service	111									0	111
Transit - Current Operation	112									0	112
Capital Outlay	113									0	113
Debt Service	114									0	114
Cable TV, Telephone, Internet - Current Operation	115									0	115
Capital Outlay	116									0	116
Housing Authority - Current Operation	117									0	117
Capital Outlay	118									0	118
Debt Service	119									0	119
Storm Water - Current Operation	120									0	120
Capital Outlay	121									0	121
Debt Service	122									0	122
Other Business Type - Current Operation	123									0	123
Capital Outlay	124									0	124
Debt Service	125									0	125
Internal Service Funds - Specify	126										126
	127										127
	128										128
Total Business Type Activities	129								1,191,873	1,191,873	129

EXPENDITURES P9
NON-GAAP/CASH BASIS
CITY OF ATKINS
EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2024 -- Continued

Line	Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g) (i))	Line
130	Subtotal Expenditures (Sum of lines 84 and 129)	130	1,975,474	336,623	82,539	454,953	97,688	0	2,947,277	1,191,873	4,139,150	130
131	Section J - Other Financing Uses Including Transfers Out	131										131
132	Regular transfers out	132		147,990					147,990	72,500	220,490	132
133	Internal TIF loans/repayments and transfers out	133			259,888				259,888		259,888	133
134		134							0		0	134
135	Total Other Financing Uses	135	0	147,990	259,888	0	0	0	407,878	72,500	480,378	135
136	Total Expenditures and Other Financing Uses (Sum of lines 130 and 135)	136	1,975,474	484,613	342,427	454,953	97,688	0	3,355,155	1,264,373	4,619,528	136
137	Ending fund balance June 30, :	137										137
138	Governmental:	138										138
139	Nonspendable	139										139
140	Restricted	140							0		0	140
141	Committed	141		721,285	243,576	313,615			1,278,476		1,278,476	141
142	Assigned	142					266,473		266,473		266,473	142
143	Unassigned	143	384,808						384,808		384,808	143
144	Total Governmental	144	902,977	721,285	243,576	313,615	266,473	0	2,832,734		902,977	144
145	Proprietary	145	1,287,785							143,814	2,832,734	145
146	Total Ending Fund Balance, June 30,	146	1,287,785	721,285	243,576	313,615	266,473	0	2,832,734	143,814	4,619,528	146
147	Total Requirements (Sum of lines 136 and 147)	147	3,263,259	1,205,898	586,003	768,568	364,161	0	6,187,889	1,408,187	7,596,076	147
148		148										148

OTHER P10

Part III Intergovernmental Expenditures Please report below expenditures made to the State or to other local governments on a reimbursement or cost sharing basis. Include these expenditures in part II. Enter amount.

Purpose	Amount paid to other local governments	
	Purpose	Amount paid to State
Correction	Highways	
Health	All other	
Highways		
Transit Subsidies		
Libraries		
Police protection		
Sewerage	22,815	
Sanitation		
All other		

Part IV Wages & Salaries Report here the total salaries and wages paid to all employees of your government before deductions of social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of municipal employees charged to construction projects.

YOU ARE REQUIRED TO ENTER SALARY DOLLARS IN THE Amount areas FOR SALARIES AND WAGES PAID

Total Salaries and Wages Paid	Amount
	449,834

Part V Debt Outstanding, Issued, and Retired

Transit subsidies

A. Long-Term Debt

Purpose	Debt During the Fiscal Year							Debt Outstanding JUNE 30, 2024			
	Line	Debt Outstanding JULY 1, 2023	Issued	Retired	General Obligation	TIF Revenue	Revenue	Other	Interest Paid This Year		
Water Utility	1.										
Sewer Utility	2.	2,999,000		191,000			2,808,000		52,483		
Electric Utility	3.										
Gas Utility	4.										
Transit-Bus	5.										
Industrial Revenue	6.										
Mortgage Revenue	7.										
TIF Revenue	8.										
Other Purposes / Miscellaneous	9.										
GO	10.	2,911,000		391,000	2,520,000		0		59,188		
Parking	11.										
Airport	12.										
Stormwater	13.										
Section 108	14.										
Total Long-Term		5,910,000	0	582,000	2,520,000	0	2,808,000	0	111,671		

B. Short-Term Debt Amount

Outstanding as of July 1, 2023

Outstanding as of JUNE 30, 2024

0

0

Part VI DEBT LIMITATION FOR GENERAL OBLIGATIONS

Actual valuation -- January 1, 2022

179,500,555

x.05 = \$

8,975,027.75

Part VII CASH AND INVESTMENT ASSETS AS OF JUNE 30, 2024

Type of asset	Amount			
Cash and investments - Include cash on hand, CD's, time, checking and savings deposits, Federal securities, Federal agency securities, State and local government securities, and all other securities. Exclude value of real property.	Bond and interest funds (a)	Bond construction funds (b)	Pension/retirement funds (c)	All other Funds (d)
	266,473	0		2,710,075
Total (e)				2,976,548

If you budget on a NON-GAAP CASH BASIS, the amount in the Total above SHOULD EQUAL the above summed amounts on the sheet All Funds PI: Ending fund balance, column C PLUS the amounts in the shaded Note area.

Notes & Remarks
REMARKS

The City of Atkins received their FY23 audit from the State on November 4, 2024. Numbers from the FY23 audit did not match the AFR from 2023, and all audit adjustments have not occurred to date. Therefore, this AFR FY24 may need amended once the FY22, FY23 and possible FY24 auditor adjustments have all occurred. However, the ending cash balance as balanced by an independent accounting firm Atkins has retained to complete their monthly bank and utility reconciliations. TMR 11.25.24

From: [Teresa Rotschafer](#)
To: [Amy Breese](#); [Bruce Visser](#)
Subject: Annual Financial Report
Date: Saturday, November 23, 2024 8:04:27 PM

On the server under my folder is the file of the Annual Financial Report for the packet. I'll need to know the date you will be publishing the notice so I can submit to the State.

We will more than likely have to amend the AFR, once I'm able to talk with Trish and the State Auditor's office. The ending balance on the FY23 AFR is not the ending balance the auditor's have in the FY23 audit they just released on November 4th, but there isn't time to figure all that out right now. I'll talk to Ted @ DOM about it as well.

Teresa

RESOLUTION NO.

APPROVE THE CERTIFICATION OF TAX INCREMENT FINANCING (TIF) DEBT TO THE BENTON COUNTY
AUDITOR FOR 2024

WHEREAS, the City of Atkins, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted Amended Urban Renewal Plans for the Atkins Urban Renewal Area (as amended) (the "Urban Renewal Areas"); and

WHEREAS, Section 403.19 of the Code of Iowa requires that the City make an annual certification (the "TIF Certification") to the Benton County Auditor of obligations and indebtedness incurred to pay the costs of projects and initiatives in the Urban Renewal Areas; and

WHEREAS, the City staff has prepared the 2024 TIF Certification, attached hereto as Exhibit A; and

WHEREAS, it is now necessary for the City Council to approve the 2024 TIF Certification and to authorize the submittal of said documents on behalf of the City;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Atkins, Iowa, as follows:

Section 1. The 2024 TIF Certification is hereby approved in substantially the form attached hereto as Exhibit A. The City Clerk is hereby authorized and directed to submit the 2024 TIF Certification to the office of the Benton County Auditor on or before December 1, 2024.

Section 2. All actions previously taken by the City staff with respect to the preparation of the 2024 TIF Certification are hereby ratified and affirmed.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed.

Passed and approved this 26th day of November 2024.

Bruce Visser, Mayor

Attest:

Amy Breese, Deputy Clerk

TIF Cert to be completed and provided before the Nov 26 meeting.

RESOLUTION NO

A RESOLUTION APPROPRIATING FUNDS NECESSARY TO MEET THE CITY'S
OBLIGATION TO STONE RIDGE DEVELOPMENT, LLC PER DEVELOPMENT
AGREEMENT DATED AUGUST 2, 2021

WHEREAS, the City of Atkins, Iowa, approved a Development Agreement with Stone Ridge Developing, LLC Resolution #888 dated August 2, 2021, and

WHEREAS, the Development Agreement requires developer to certify to the City the developer's estimate of the Incremental Property Tax Revenues anticipated to be paid in the fiscal year immediately following such certification with respect to the taxable valuation of the property; and

WHEREAS, Stone Ridge Development has submitted the required estimate of Incremental Property Tax Revenue for the fiscal year ending June 30, 2026 to be the maximum allowed.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Atkins, Iowa, hereby approves the Stone Ridge Development Annual Appropriation for Stone Ridge Development for the fiscal year ending June 30, 2025, in an amount to be the maximum allowed.

Passed and approved this 26th day of November 2024.

Bruce Visser, Mayor

Attest:

Amy Breese, Deputy Clerk

Stone Ridge Annual Appropriation to be provided before the Nov 26 meeting. This information is necessary to complete the TIF Certification.

2025-2026 BUDGET PROCESS CALENDAR
Two Meetings a Month on the Second and Fourth Tuesday

Rollback released by Department of Revenue	November 1
Budget Forms released by Department of Management	First week of December
Taxable Valuable entered DOM valuation and budget System by County Auditors	January 1
Gather budget requests from departments/stakeholders	By January 1
Put together preliminary budget and hold budget workshops With City Council	January 14, 21, 28, Feb 4
Set April 1 (special meeting) hearing date for the Property Tax Levy Hearing	Feb 11 or Feb 25 meeting
Create a proposed tax rate levy and set a public hearing date For the proposed property tax levy; enter thee items into DOM Software so they can be transferred to County Auditor's Office For required mailing	<u>Not later than 4pm on March 5</u>
Mailing of truth-in-taxation statements is completed by the County Auditor	March 15
Publish/post notice of public hearing not less than 10, not more than 20 days prior to the date of the proposed levy rate public Hearing	Must be published between March 12 - 22
Hold Property Tax Levy Hearing – ONLY item on the agenda for the Meeting	April 1 – Special Council Meeting
Set April 22 public hearing date for the full budget adoption Hearing at the second meeting at the April 8 th first meeting. This hearing must be separate meeting from the property tax levy hearing.	April 8
Publish notice of public hearing for the full budget adoption.	Must be published between April 2-12
Hold Public Hearing on Budget Adoption and Adopt the Budget	April 22
Submit budget in online system to County Auditor	Not later than close of business on April 30

RESOLUTION

A RESOLUTION TO APPROVE STREET CLOSING FOR THE ATKINS COMMUNITY CLUB LIGHT THE NIGHT PARADE ROUTE

WHEREAS, The Atkins Community Club has come before the Atkins City Council applying for approval of the Light the Night Parade Route to be held December 8, 2024, at 5:30 p.m., and

WHEREAS, The City Council of Atkins, Iowa believes the Light the Night parade and celebration promote community pride and is a benefit to the entire community, and

WHEREAS, The City Council of Atkins, Iowa approves the street closing for Main Avenue to Railroad Street and on Park Ridge Road starting at 5:30 p.m. for approximately thirty minutes. Emergency services will be notified of the street closing, and

THEREFORE, BE IT RESOLVED: that the Atkins City Council hereby approves the parade route for the 2024 Light the Night Parade to be held on December 8, 2024 at 5:30pm.

APPROVED AND ADOPTED this 26th day of November 2024.

Voting:

Bruce Visser, Mayor

ATTEST:

Amy Breese, Deputy Clerk

Street Closure – December 8, 2024



Figure 1 Street Closure- Main Ave - Parade Route (red) -5:30 PM – (1 hour) - Dec 8 2024 - Atkins

RESOLUTION

A RESOLUTION TO APPROVE LIGHT THE NIGHT PARADE FIREWORKS
ON SUNDAY, DECEMBER 8, 2024

WHEREAS, the Atkins Community Club has come before the Atkins City Council requesting a permit for a Class B Aerial Fireworks display for the Light the Night parade on Sunday, December 8, 2024, and

WHEREAS, the Atkins Community Club has contracted with a competent fireworks operator, Firehouse Pyrotechnics, 120 B Street NE, Walford, Iowa 52351, and

WHEREAS, the Atkins Community Club has obtained a certificate of insurance listing the City of Atkins as certificate holder and the City of Atkins and the Atkins Community Club as named additional insured as respects to the Class B Aerial Fireworks display will be provided by Firehouse Pyrotechnics in the amount of \$1 Million/\$2 Million general liability limits, and

WHEREAS, the Atkins City Council believes the Light the Night parade promotes community pride and is a benefit to the entire community, now

THEREFORE, BE IT RESOLVED, that the City Council of the City of Atkins Iowa approves a fireworks display permit for the Atkins Community Club for the event to be held on December 8, 2024, at 5:30p.m.

APPROVED AND ADOPTED this 26th day of November 2024.

Voting:

Bruce Visser, Mayor

ATTEST:

Amy Breese, Deputy Clerk

City of Atkins Health Insurance Renewal 2025 calendar



	Current	EnhancedBlue Plans	High Deductible Health Plans
Carrier	Wellmark 3/1/2024	Wellmark	Wellmark
Metallic Tier	Silver	Gold	Silver
Plan Name	myBlue HDHP Silver	EnhancedBlue 3000	myBlue HDHP Silver
Network	PPO	PPO	PPO
Deductible (Individual / Family)	\$5500 / \$11,000	\$3000 / \$6000	\$6000 / \$12,000
In Network Co-Insurance	0%	30%	0%
Out of Pocket Max (Indiv / Fam)	\$5500 / \$11,000	\$5600 / \$11,200	\$6000 / \$12,000
PCP Copay	Deductible	\$30	Deductible
Specialist Copay	Deductible	\$60	Deductible
Urgent Care	Deductible	\$30	Deductible
Virtual Visits	Deductible	\$0 Dr on Demand	Deductible
Emergency Room	Deductible	\$400	Deductible
Rx Benefit	Deductible	\$15-\$40-\$100 Specialty \$160-\$200-\$400	Deductible
Linn County - Region 6			
Effective Date	1/1/2025	Total	
		\$2,335.80	\$4,573.50
			\$3,672.28

For illustration purposes. For specific plan information, see official plan documents.

RESOLUTION NO

**A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTORS PAY REQUEST 1
IN THE AMOUNT OF \$16,984.05 TO EASTERN IOWA EXCAVATING AND
CONCRETE, LLC OF CASCADE IOWA FOR THE POND OUTLET REPAIR
PROJECT.**

WHEREAS, the City of Atkins (City) has a contract agreement with EASTERN IOWA EXCAVATING AND CONCRETE, LLC for the Pond Outlet Repair project reference City of Atkins Resolution 2024-10-07.

WHEREAS, the contractor has submitted pay request 1 in the amount of **\$16,984.05** for the contract duties completed.

WHEREAS, the City Engineer has reviewed the contractor pay request 1 as submitted and finds the request proper,

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Atkins, Iowa, hereby approves the following:

Section 1: Directs and authorizes the Mayor and City Clerk to execute the contractor payment request 1 in the amount of **\$16,984.05** to EASTERN IOWA EXCAVATING AND CONCRETE, LLC OR CASCADE IOWA, for work completed, and

Passed and approved this 26th day of November, 2024.

Voting:

Bruce Visser, Mayor

ATTEST:

Amy Breese, Deputy Clerk

November 18, 2024

Mayor and City Council
City of Atkins
480 3rd Ave
Atkins, IA 52206

RE: POND OUTLET REPAIR – PAY REQUEST #1

Dear Mayor and City Council:

Enclosed for your review and approval is Pay Estimate No. 1 for work on the Pond Outlet Repair project. This work occurred during the month of October 2024 and includes excavation of the existing rip rap and unsuitable materials, partial placement of new rip and flowable mortar and mobilization.

We have reviewed the pay request and find it in agreement with the work completed to date. We, therefore, recommend approval of Pay Request #1 in the amount of **\$16,984.05** to Eastern Iowa Excavating.

Respectfully,

SNYDER & ASSOCIATES, INC.



Nick Eisenbacher, PE
Project Engineer

Enclosure: Eastern Iowa Excavating Pay Request #1

CONTRACTOR EASTERN IOWA EXCAVATING AND CONCRETE, LLC
OWNER: City of Atkins
PROJECT: Pond Outlet Repair
JOB # 24-1083

CONTRACT PAYMENT NO. **PAYMENT #1**
 10/25/24

ITEM NO.	CONTRACT ITEM DESCRIPTION	CONTRACT ITEM				PREVIOUS TOTAL		THIS PERIOD		TOTAL TO DATE		
		QUANTITY	UNIT	UNIT COST	TOTAL COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	PERCENT
1	Excavation, Class 10	1	LS	\$4,250.00	\$4,250.00		\$0.00	1.00	\$4,250.00	1.00	\$4,250.00	100%
2	Sidewalk, PCC, 4"	42	SY	\$56.25	\$2,362.50		\$0.00		\$0.00	0.00	\$0.00	0%
3	Driveway, Paved, 6" PCC	48	SY	\$64.50	\$3,096.00		\$0.00		\$0.00	0.00	\$0.00	0%
4	Hydro Seeding	0.1	ACRES	\$18,550.00	\$1,855.00		\$0.00		\$0.00	0.00	\$0.00	0%
5	Rip Rap, Class E	273	TON	\$47.75	\$13,035.75		\$0.00	183.58	\$8,765.95	183.58	\$8,765.95	67%
6	Mobilization	1	LS	\$3,000.00	\$3,000.00		\$0.00	0.75	\$2,250.00	0.75	\$2,250.00	75%
7	Flowable Mortar	49	CY	\$163.25	\$7,999.25		\$0.00	16.00	\$2,612.00	16.00	\$2,612.00	33%
					\$0.00		\$0.00		\$0.00	0	\$0.00	#DIV/0!

TOTAL WORK COMPLETED	\$35,598.50	\$17,877.95	\$17,877.95
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CH. ORD. NO.	CHANGE ORDER ITEM DESCRIPTION	CHANGE ORDER ITEM				PREVIOUS TOTAL		THIS PERIOD		TOTAL TO DATE		
		QUANTITY	UNIT	UNIT COST	TOTAL COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	PERCENT
					\$0.00		\$0.00		\$0.00	0	\$0.00	#DIV/0!
					\$0.00		\$0.00		\$0.00	0	\$0.00	#DIV/0!
					\$0.00		\$0.00		\$0.00	0	\$0.00	#DIV/0!

TOTAL CHANGE ORDER WORK	\$0.00	\$0.00	\$0.00
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TOTAL CONTRACT AND CHANGE ORDER WORK PERFORMED TO DATE

Less: Amount Retained Per Contract 5%	\$17,877.95
Value of Stored Materials (See Attached List)	\$893.90
Less: Stored Materials Amount Retained Per Contract 5%	\$0.00
Net Amount Earned to Date	\$0.00
Less: Previous Amount Earned	\$16,984.05
BALANCE DUE THIS PAYMENT	\$16,984.05

From: [Nick Eisenbacher](#)
To: [Bruce Visser](#)
Cc: [Amy Breese](#); [Jarrod Tomlinson](#)
Subject: Pond Outlet Repair Pay Request #1
Date: Monday, November 18, 2024 2:34:14 PM
Attachments: [image001.png](#)
[LTR_2024-11-18_PavApp01.pdf](#)

Bruce,

Attached is Pay Request #1 from Eastern Iowa Excavating for work performed on the Pond Outlet Repair Project. This pay request is for work completed during the month of October.

November construction update. The remaining rip rap and flowable has been installed. The driveway approach and sidewalk was poured on Friday. The only thing left is for them to do the hydroseeding and do a final walkthrough.

Let me know if you have any questions.

Thanks,
Nick Eisenbacher, P.E.
Civil Engineer



P: 319.362.9394 x2342 | C: 563.343.0248
900 Bell Drive SW, Cedar Rapids, IA 52404
Snyder-Associates.com

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Nov 22, 2024,

To Council,

Received request, Friday Nov 22, regarding the bond issuance. Mayor will be discussing this with Maggie Berger and others to prepare for the discussion at the Council meeting Tue, Nov 26. Will gather information and report to council what is being asked for.

Bruce Visser, Mayor.

Email:

Mayor Visser

I have some comments and follow up questions for the City ahead of us being able to get the bonds priced and the City their money for the fire station project:

- Have you hired a new administrator/manager or is there a City Clerk in place, if yes please send name and contact information. If no one is in place, please give me your best estimate on when this person might be in place.

Memorandum

To: Mayor and City Council (City of Atkins) **Date:** November 21, 2024

From: Nick Eisenbacher, P.E. - Snyder & Associates

CC: City Clerk, Public Works

RE: City of Atkins November 2024 Engineer's Report

CITY PROJECTS

Lead and Copper Inventory – CIP# WDT02

The initial survey has been submitted to the Iowa DNR. We are still accepting new surveys as they are provided and keeping the spreadsheet updated.

Sludge Removal – CIP# WWTP01

Midwest Injection has completed their required sludge testing and has determined where they will be land applying the sludge. The Contractor is working with Public Works on a schedule based on their availability and weather.

Sanitary Sewer Replacement from MH40 – MH40A – CIP# SAN02

We have updated the easement exhibit to the current property lines based on the research we did with the county. This has been provided to the City for discussions with the property owners and to obtain an easement from each owner.

FY25 Water Tower Painting – Part of CIP# WDT01

Viking Painting completed the work during the month of November with completion occurring on November 20th.

Ridgeview Pond Outlet – CIP# PCC07

Eastern Iowa Excavation has completed this project. The project was completed the week of November 11th. Note that Pay Request #1 only covers the work that was completed during the month of October. Another pay request will be submitted for the remaining work once received from the Contractor.

Tree Removal Project

Due to equipment issues and recent weather conditions S2 Construction has not started removing trees. They are working with Public Works on new schedule. They are anticipating starting within the next week pending weather.