

# City Council Meeting Regular Session

## Tuesday, October 22, 2024, at 6:30 p.m.

### City Hall Council Room, 480 Third Avenue, Atkins, Iowa, 52206

### Minutes

Mayor Bruce Visser called the meeting to order at 6:31 pm.

Present were Council members Samantha Petersen, EJ Bell, Trevor Dursky, David Fisher and Jim Koehn. Also present were Interim City Administrator Sandi Fowler, City Engineer Nick Eisenbacher from Snyder, Teresa Rotschafer with TMR-Solutions and members of the public.

Petersen moved to approve the agenda. Seconded by Dursky. Ayes: Bell, Dursky, Fisher, Petersen, and Koehn. Nays: none. Motion carried.

Dursky moved to approve the consent agenda. Seconded by Petersen. Consent agenda items included Council Minutes for October 8, 2024, List of Bills for Approval, and financial reports received and filed. Teresa Rotschafer briefed the Council on the financial reports provided. Ayes: Bell, Dursky, Fisher, Petersen, and Koehn. Nays: none. Motion carried.

#### List of Bills:

CITY OF ATKINS - ACCOUNTS PAYABLE RUN  
CLAIMS REPORT 10.22.24

VENDOR	REFERENCE	AMOUNT
ESG PROFESSIONAL ACCOUNTA	PAYROLL SERVICE	1,660.75
EFTPS	FED/FICA TAX	2,724.34
AMY BREESE	HSA 10/11/24	50.00
TODD DAMON	HSA 10/11/24	111.53
MIKE RAMMELSBERG	HSA 10/11/24	73.07
**PAYROLL EMPLOYEE CHECKS**	PAYROLL 9/8/24-10/5/24	8,585.94
ACCESS SYSTEMS	NETWORK SUPPORT	1,124.25
ACCESS SYSTEMS LEASING	EQUIPMENT LEASES/COPIERS	861.98
AETNA Behavioral Health, LLC	OCT-DEC 2024 EMPLOY ASST PROG	17.52
ALLIANT ENERGY	UTILITY EXP	2,175.83
BADGER METER	ORION CELLULAR	100.96
BENTON COUNTY SOLID WASTE COMM	COMMUNITY CLEANUP	115.00
CHEM-SULT, INC.	CHEMICALS	1,862.60
CRC TRENCHING CO	CURB STOPS	700.00
DELTA INDUSTRIES INC.	MAINTENANCE WWTP	829.38
ECICOG	ADMIN FS	2,625.00
ESG PROFESSIONAL ACCOUNTA	SEPT 24 SERVICE	142.00

FOWLER PUBLIC SECTOR CONS	CONSULTING 091624-101324	9,562.50
GAZETTE COMMUNICATIONS, Inc.	PUBLISHING MINUTES	167.59
HAWKEYE FIRE SAFETY	EXTINGUISHER INSPECTIONS	928.40
ION ENVIRONMENTAL SOLUTIO	LABS	1,111.00
IOWA LEAGUE OF CITIES	2024 BUDGET WKSHP-BREESE	50.00
IMFOA	ANNUAL MEMB-TWATKINS	50.00
IOWA ONE CALL	LOCATES	53.10
KIRKWOOD COMM CONTINUING ED	BLS TRAINING-FD	153.00
MENARDS	SUPPLIES	298.48
MIDAMERICAN ENERGY	UTILITY EXP	82.23
SNYDER & ASSOCIATES	ENGINEERING	7,432.05
STATE INDUSTRIAL PRODUCTS	WWTP SUPPLIES	813.58
Accounts Payable Total		5,876.14
Invoices: Paid		4,619.69
Invoices: Scheduled		1,256.45
Payroll Checks		8,585.94
***** REPORT TOTAL *****		<u>4,462.08</u>
NO FUND ASSIGNED		
OPEN ACCESS		3,983.26
ROAD USE TAX		3,522.73
FEMA		600.00
CDBG-DR HOUSING GRANT		2,025.00
WATER		5,983.94
SEWER		8,347.15
TOTAL FUNDS		<u>4,462.08</u>

Mayor Visser shared his letter of veto dated October 18, 2024 related to Resolution 2024-10-08 of City Council Support of a Super Majority Vote for the City Administrator Appointment.

Dursky moved reconsideration of Resolution 2024-10-08. Seconded by Fisher. Council discussed the item. Ayes: Bell, Dursky, Fisher and Petersen. Nays: Koehn. Motion carried.

Bell moved Resolution 2024-10-09 approving an Underwriting Engagement Letter with UMB for General Obligations Bonds, Series 2025. Seconded by Dursky. Ayes: Bell, Dursky, Fisher, Petersen, and Koehn. Nays: none. Motion carried.

Nick Eisenbacher from Snyder & Associates presented information to the Council about the Water Tower and Water Distribution System Improvements Project. Council expressed a desire for additional information on the topic. Council member Fisher made a motion to schedule a Council work session to discuss the topic. Seconded by Bell. Ayes: Bell, Dursky, Fisher, Petersen, and Koehn. Nays: none. Motion carried. No action was taken on the Resolution with Snyder & Associates regarding the matter.

Dursky moved Resolution 2024-10-10 approving a Statement of Work with TrueNorth Companies, L.C., Cedar Rapids, for Safety & Loss Control Services. Seconded by Fisher. Ayes: Bell, Dursky, Fisher, Petersen, and Koehn. Nays: none. Motion carried.

Petersen moved the Resolution 2024-10-11 to set and establish salaries and wages for appointed officers and employees. Seconded by Koehn. Ayes: Bell, Dursky, Fisher, Petersen, and Koehn. Nays: none. Motion carried.

Mayor Visser reported the Benton County Burn Ban is still in effect by the State Fire Marshall. He attended the Landfill Commission meeting, where they were pleased with the Atkins community clean up postcard project. The City's lead and copper survey has been received by the Iowa DNR and the citizen participation is appreciated in that process. Congratulations to Firefighter Dave Kurka for 24 years of service. City Hall parking lot will be available for the November election. CDBG-DR housing program has been very successful in Atkins.

Interim City Administrator Sandi Fowler reported on the third quarter building permits and that permits for three new houses have been taken out in October. The Fire Department submitted their report for the third quarter of 2024.

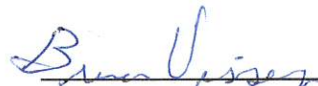
In Council reports, Council member Fisher expressed frustration with Solum Lang's estimates of cost for the fire station project. Council member Dursky mentioned that city administrator interview times need to be coordinated with the recruiter.

Public input was received regarding the history of water tower construction in Atkins. There was no written correspondence received.

The next regular City Council meeting will be held on November 12, 2024, at 6:30 p.m. City Hall/Library, Council Room, 480 3rd Avenue, Atkins, IA.

Dursky moved to adjourn the meeting. Bell seconded. Ayes: Bell, Dursky, Fisher, Petersen, and Koehn. Nays: none. Motion carried. Meeting adjourned at 8:08 pm.

  
\_\_\_\_\_  
Sandi Fowler, Interim City Administrator

  
\_\_\_\_\_  
Bruce Visser, Mayor

