

City Council Meeting Regular Session

Tuesday, October 22, 2024, at 6:30 p.m.

City Hall Council Room, 480 Third Avenue, Atkins, Iowa, 52206

Minutes

Mayor Bruce Visser called the meeting to order at 6:31 pm.

Present were Council members Samantha Petersen, EJ Bell, Trevor Dursky, David Fisher and Jim Koehn. Also present were Interim City Administrator Sandi Fowler, City Engineer Nick Eisenbacher from Snyder, Teresa Rotschafer with TMR-Solutions and members of the public.

Petersen moved to approve the agenda. Seconded by Dursky. Ayes: Bell, Dursky, Fisher, Petersen, and Koehn. Nays: none. Motion carried.

Dursky moved to approve the consent agenda. Seconded by Petersen. Consent agenda items included Council Minutes for October 8, 2024, List of Bills for Approval, and financial reports received and filed. Teresa Rotschafer briefed the Council on the financial reports provided. Ayes: Bell, Dursky, Fisher, Petersen, and Koehn. Nays: none. Motion carried.

List of Bills:

CITY OF ATKINS - ACCOUNTS PAYABLE RUN
CLAIMS REPORT 10.22.24

| VENDOR | REFERENCE | AMOUNT |
|--------------------------------|-------------------------------|----------|
| ESG PROFESSIONAL ACCOUNTA | PAYROLL SERVICE | 1,660.75 |
| EFTPS | FED/FICA TAX | 2,724.34 |
| AMY BREESE | HSA 10/11/24 | 50.00 |
| TODD DAMON | HSA 10/11/24 | 111.53 |
| MIKE RAMMELSBURG | HSA 10/11/24 | 73.07 |
| **PAYROLL EMPLOYEE CHECKS** | PAYROLL 9/8/24-10/5/24 | 8,585.94 |
| ACCESS SYSTEMS | NETWORK SUPPORT | 1,124.25 |
| ACCESS SYSTEMS LEASING | EQUIPMENT LEASES/COPIERS | 861.98 |
| AETNA Behavioral Health, LLC | OCT-DEC 2024 EMPLOY ASST PROG | 17.52 |
| ALLIANT ENERGY | UTILITY EXP | 2,175.83 |
| BADGER METER | ORION CELLULAR | 100.96 |
| BENTON COUNTY SOLID WASTE COMM | COMMUNITY CLEANUP | 115.00 |
| CHEM-SULT, INC. | CHEMICALS | 1,862.60 |
| CRC TRENCHING CO | CURB STOPS | 700.00 |
| DELTA INDUSTRIES INC. | MAINTENANCE WWTP | 829.38 |
| ECICOG | ADMIN FS | 2,625.00 |
| ESG PROFESSIONAL ACCOUNTA | SEPT 24 SERVICE | 142.00 |

| | | |
|------------------------------|--------------------------|-----------------|
| FOWLER PUBLIC SECTOR CONS | CONSULTING 091624-101324 | 9,562.50 |
| GAZETTE COMMUNICATIONS, Inc. | PUBLISHING MINUTES | 167.59 |
| HAWKEYE FIRE SAFETY | EXTINGUISHER INSPECTIONS | 928.40 |
| ION ENVIRONMENTAL SOLUTIO | LABS | 1,111.00 |
| IOWA LEAGUE OF CITIES | 2024 BUDGET WKSHP-BREESE | 50.00 |
| IMFOA | ANNUAL MEMB-TWATKINS | 50.00 |
| IOWA ONE CALL | LOCATES | 53.10 |
| KIRKWOOD COMM CONTINUING ED | BLS TRAINING-FD | 153.00 |
| MENARDS | SUPPLIES | 298.48 |
| MIDAMERICAN ENERGY | UTILITY EXP | 82.23 |
| SNYDER & ASSOCIATES | ENGINEERING | 7,432.05 |
| STATE INDUSTRIAL PRODUCTS | WWTP SUPPLIES | 813.58 |
| Accounts Payable Total | | 5,876.14 |
| Invoices: Paid | | 4,619.69 |
| Invoices: Scheduled | | 1,256.45 |
| Payroll Checks | | 8,585.94 |
| ***** REPORT TOTAL ***** | | <u>4,462.08</u> |
| NO FUND ASSIGNED | | |
| OPEN ACCESS | | 3,983.26 |
| ROAD USE TAX | | 3,522.73 |
| FEMA | | 600.00 |
| CDBG-DR HOUSING GRANT | | 2,025.00 |
| WATER | | 5,983.94 |
| SEWER | | <u>8,347.15</u> |
| TOTAL FUNDS | | <u>4,462.08</u> |

Mayor Visser shared his letter of veto dated October 18, 2024 related to Resolution 2024-10-08 of City Council Support of a Super Majority Vote for the City Administrator Appointment.

Dursky moved reconsideration of Resolution 2024-10-08. Seconded by Fisher. Council discussed the item. Ayes: Bell, Dursky, Fisher and Petersen. Nays: Koehn. Motion carried.

Bell moved Resolution 2024-10-09 approving an Underwriting Engagement Letter with UMB for General Obligations Bonds, Series 2025. Seconded by Dursky. Ayes: Bell, Dursky, Fisher, Petersen, and Koehn. Nays: none. Motion carried.

Nick Eisenbacher from Snyder & Associates presented information to the Council about the Water Tower and Water Distribution System Improvements Project. Council expressed a desire for additional information on the topic. Council member Fisher made a motion to schedule a Council work session to discuss the topic. Seconded by Bell. Ayes: Bell, Dursky, Fisher, Petersen, and Koehn. Nays: none. Motion carried. No action was taken on the Resolution with Snyder & Associates regarding the matter.

Dursky moved Resolution 2024-10-10 approving a Statement of Work with TrueNorth Companies, L.C., Cedar Rapids, for Safety & Loss Control Services. Seconded by Fisher. Ayes: Bell, Dursky, Fisher, Petersen, and Koehn. Nays: none. Motion carried.

Petersen moved the Resolution 2024-10-11 to set and establish salaries and wages for appointed officers and employees. Seconded by Koehn. Ayes: Bell, Dursky, Fisher, Petersen, and Koehn. Nays: none. Motion carried.

Mayor Visser reported the Benton County Burn Ban is still in effect by the State Fire Marshall. He attended the Landfill Commission meeting, where they were pleased with the Atkins community clean up postcard project. The City's lead and copper survey has been received by the Iowa DNR and the citizen participation is appreciated in that process. Congratulations to Firefighter Dave Kurka for 24 years of service. City Hall parking lot will be available for the November election. CDBG-DR housing program has been very successful in Atkins.

Interim City Administrator Sandi Fowler reported on the third quarter building permits and that permits for three new houses have been taken out in October. The Fire Department submitted their report for the third quarter of 2024.

In Council reports, Council member Fisher expressed frustration with Solum Lang's estimates of cost for the fire station project. Council member Dursky mentioned that city administrator interview times need to be coordinated with the recruiter.

Public input was received regarding the history of water tower construction in Atkins. There was no written correspondence received.

The next regular City Council meeting will be held on November 12, 2024, at 6:30 p.m. City Hall/Library, Council Room, 480 3rd Avenue, Atkins, IA.

Dursky moved to adjourn the meeting. Bell seconded. Ayes: Bell, Dursky, Fisher, Petersen, and Koehn. Nays: none. Motion carried. Meeting adjourned at 8:08 pm.

Sandi Fowler, Interim City Administrator

Bruce Visser, Mayor