

City of Atkins Council Meeting Regular Session

Tuesday, March 12, 2024 at 6:30 p.m.

City Hall Council Room, 480 Third Avenue, Atkins, Iowa, 52206

Instructions to access the meeting using teleconference application Webex;

Webex.com – Video is not needed but may be available.

Meeting number is **2557 069 7039#** Password **nJTixupr223**

[\(click here for meeting link\)](#)

Without Webex, Call the telephone number **1-510-338-9438**

Enter access code **25570697039#**

you will have access to hear and speak. *6 will mute and unmute your device.

Contact the City Clerk at 319-446-7870 or email cityhall@cityofatkins.org if you plan to speak before the Council on an agenda item.

NOTICE AND CALL OF PUBLIC MEETING. The Mayor and Council welcome comments from the public during public input time. You are required to state your name and address for the record and to limit the time used to present your remarks in order that others may be given an opportunity to speak. The order of business is at the discretion of the Chair. The audio portion of this meeting may be recorded.

Agenda:

1. Call to order and roll call by Mayor, Bruce Visser
2. A Public Hearing will be held on the status of funding for the City of Atkins' CDBG-DR-funded New Housing Production Program. (Presentation by Paula Mitchell, ECICOG)
3. Approve the Agenda
4. Consent agenda:
 - a. Approve Council Minutes of February 27, 2024
 - b. Approve Council Minutes (Budget Work session) of February 27, 2024
 - c. Approve Council Minutes of February 29, 2024
 - d. Approve Council Minutes (Budget Work session) of February 29, 2024
 - e. Approve Special Session Council Minutes of March 5, 2024
 - f. List of Bill for Approval
5. Discussion regarding LB Anderson Agency Insurance Contract Renewal (Presentation by Christiana Schroder)
6. Resolution 2024-03-01, approving Atkins Public Library Board of Trustees invoices from Quill and Absolute Science.
7. Resolution 2024-03-04, approving the purchase of a Hustler Super 104 Hyperdrive Mower from AE Outdoor Power – North Liberty in the amount of \$25,659.00.
8. Resolution 2024-03-05, approving a POW-R-GUARD Maintenance Agreement for Caterpillar Emergency Standby Generators with Altorfer, Inc.
9. Resolution 2024-02-02, approving a contract and establishing rates effective July 1, 2024, and July 1, 2025, with Lynch Dallas, P.C. for legal services.
10. Discussion and possible action regarding the search for a City Administrator.

11. Discussion regarding improving communications related to water emergencies.
12. Discussion regarding the City of Atkins Employee Handbook
13. Reports:
 - a. Mayor's Report
 - b. Interim City Administrator's Report
 - c. Council member Reports
14. Future Agenda Item Discussion:
15. Public input for items not on the agenda. Comments are limited to 3 minutes.
 - a. Correspondence received:
16. Next regular council meeting to be held March 26, 2024, at 6:30 p.m. City Hall/Library, Council Room, 480 3rd Avenue, Atkins, IA.
17. Adjournment.

This Notice is given at the direction of the mayor pursuant to Chapter 21, Code of Iowa, and the local rules of the City of Atkins, Iowa.

Posted March 8, 2024. City Hall and Post Office.