

City Council Meeting Regular Session

Tuesday, February 13, 2024 at 6:30 p.m.

City Hall Council Room, 480 Third Avenue, Atkins, Iowa, 52206

Instructions to access the meeting using teleconference application Webex;

Webex.com – Video is not needed but may be available.

Meeting number is **2554 816 5976 #** Password is **ZZaCkmRk935**

[\(click here for meeting link\)](#)

Without Webex, Call the telephone number **1-510-338-9438**

Enter access code **2554 816 5976 #** Password **99225675 #**

you will have access to hear and speak. *6 will mute and unmute your device.

Contact the City Clerk at 319-446-7870 or email cityhall@cityofatkins.org if you plan to speak before the Council on an agenda item.

NOTICE AND CALL OF PUBLIC MEETING. The Mayor and Council welcome comments from the public during public input time. You are required to state your name and address for the record and to limit the time used to present your remarks in order that others may be given an opportunity to speak. The order of business is at the discretion of the Chair. The audio portion of this meeting may be recorded.

Agenda:

1. Call to order and roll call by Mayor, Bruce Visser
2. Approve the Agenda
3. Consent agenda:
 - a. Approve Council Minutes of January 23, 2024
 - b. Approve Special Session Council Minutes of January 30, 2024
 - c. Approve Special Session Council Minutes of February 5, 2024
 - d. List of Bills for Approval.
4. Resolution 2024-02-02, a resolution contracting with Lynch Dallas, P.C. for legal services.
5. Resolution 2024-02-03, approving a request to Auditor of State for relief of the deadline to file audit FYE23.
6. Discussion regarding Library minutes and bills submitted.
7. Audio/video equipment purchase update.
8. Fire Station Project update meeting scheduled for Thursday - February 15, 2024. Presentations from Financial Advisor and Architects will be included in the public meeting.
9. Budget process update - discuss budget planning and budget workshop schedules.
10. Review the information generated by the team who evaluated the communications for Drinking Water Advisory Issuance with potential action by Motion.
11. Discussion, review, and potential action by Motion regarding redacted attorney client privileged emails previously provided to the Council for review and to thereafter allow said emails, as redacted, to be publicly available.
12. Conflict of Interest Discussion

13. Resolution 2024-02-04, appointing a City Clerk
14. Discussion on Chapter 21 Meetings
15. Discussion on corrections to statements made in council meetings
16. Resolution No. 2024-01-01, a resolution naming authorized signers for bank transactions between City of Atkins, Iowa and Atkins Savings Bank and Trust.
17. Council Procedure Manual Review
18. Council Goals : 3 year, 5 year, 10 years into the future.
19. Reports:
 - a. Mayor's Report
 - b. Council Reports
20. Future Agenda Item Discussion:
21. Public input for items not on the agenda. Comments are limited to 3 minutes.
Correspondence received:
14. Next regular council meeting to be held February 27, 2024 at 6:30 p.m. City Hall/Library, Council Room, 480 3rd Avenue, Atkins, IA.
15. **Closed session** pursuant to Iowa Code section 21.5(1)(i) to evaluate the professional competency of an individuals whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.
16. **Possible action item** related to the subject matter of the closed session.
17. Adjournment.

This Notice is given at the direction of the mayor pursuant to Chapter 21, Code of Iowa, and the local rules of the City of Atkins, Iowa.

Posted February 12, 2024. City Hall and Post Office.