

City Council Meeting Regular Session
Wednesday, December 27, 2023, at 6:30 p.m.
City Hall Council Room, 480 Third Avenue, Atkins, Iowa, 52206

Instructions to access the meeting using teleconference application Webex; Webex.com – Video is not needed but may be available.

Meeting number is 2550 664 0495 # password e6EJDzxrW53

[\(click here for meeting link\)](#)

Without webex, Call the telephone number **1-510-338-9438**

Enter access code 2550 664 0495 # password 36353997 # you will have access to hear and speak. *6 will mute and unmute your device.

Contact the City Clerk at 319-446-7870 or email cityhall@cityofatkins.org if you plan to speak before the Council on an agenda item.

NOTICE AND CALL OF PUBLIC MEETING. The Mayor and Council welcome comments from the public during public input time. You are required to state your name and address for the record and to limit the time used to present your remarks in order that others may be given an opportunity to speak. The order of business is at the discretion of the Chair. The audio portion of this meeting may be recorded.

Agenda:

1. Call to order and roll call by Mayor, Bruce Visser
2. Approve the Agenda.
3. Consent agenda:
 - a. Approve Council Minutes of December 12, 2023.
 - b. List of Bills for Approval.
4. Not used.
5. Approve Resolution 2023-12-02 Minor Boundary Change Stoneridge First Addition Lot 22.
6. Approve Resolution 2023-12-03 Minor Boundary Change Stoneridge First Addition lot 29.
7. Approve Resolution 2023-12-04 Water Plant Control System upgrade pay request.
8. Approve Resolution 2023-12-05 Benton #3 Linn #5 Fire District agreement with City of Atkins.
9. Approve Resolution 2023-12-06 pay request 1 Ralson ECO Homes – CDBG-DR project.
10. Discuss IRS statements. Audit item.
11. Discussion and possible action to proceed with accounting firm for benefits calculations. Audit item.
12. Discussion budget schedule.
13. Discussion and possible action plan for hiring process.
14. Not used.
15. Not used.
16. Schedule time and date work session Fire Station Rebuild -Council meeting.

17. Discussion City Record retention policy review.
18. Discussion Tour of facilities scheduling with council members.
19. Discussion Council procedures manual, Muni Leaders Handbook Chap 3.
20. Discussion Water Plant tour for public.
- 21 Discussion Library Financials.
22. Discussion Status – Chap 22 requests.
23. Reports:
 - a. Mayor's Report: Written report submitted.
 - b. Council Reports:
24. Future Agenda Item Discussion:
25. Public input for items not on the agenda. Comments are limited to 3 minutes.
Correspondence received:
26. Next regular council meeting to be held January 9 at 6:30 p.m. City Hall/Library, Council Room, 480 3rd Avenue, Atkins, IA.
27. Motion to go into closed session pursuant to Iowa Code section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.
28. Closed session pursuant to Iowa Code section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.
- 29.. Motion to Approve Resignation and Release Resolution 2023-12-01.
30. Adjournment.

This Notice is given at the direction of the mayor pursuant to Chapter 21, Code of Iowa, and the local rules of the City of Atkins, Iowa.

Posted December 26, 2023. City Hall and Post Office.