

**CITY OF ATKINS IOWA**  
**Minutes**  
**City Council Meeting Regular Session**  
**Tuesday, October 24, 2023, at 6:30 p.m.**  
**City Hall Council Room, 480 Third Avenue, Atkins, Iowa, 52206**

Mayor Bruce Visser called the meeting to order at 6:30 p.m. Present were Bell, DeMeulenaere, Koehn, and Petersen. Also, present were Steven Leidinger – City Attorney, Amy Breese, Deputy City Clerk, and various members of the public.

Koehn moved to approve the agenda. Petersen seconded. Ayes: Bell, DeMeulenaere, Koehn, and Petersen. Motion carried.

Koehn moved to approve the consent agenda. Petersen seconded. Ayes: Koehn and Petersen. Nays: Bell and DeMeulenaere. Motion failed. Consent agenda was as follows: Council Minutes of October 10, 2023, Financials, and the List of Bills for Approval.

The council discussed the Water Advisory Process. Mayor Visser advised that City followed the recommendation provided by the Department of Natural Resources. Residents are encouraged to sign up for the City's online notification system. The link is provided on the city website.

Koehn moved to approve Resolution 2023-10-05 A resolution approving contract between Reliant Fire Apparatus and City of Atkins Iowa for repairs to 2022 Pierce Fire Truck Pumper, covered by insurance. Bell seconded. Ayes: Bell, DeMeulenaere, Koehn, and Petersen. Motion carried.

Bell moved to approve Resolution 2023-10-06 A resolution approving Atkins Procurement Policy Revision 2023-10-24. DeMeulenaere seconded. Ayes: Bell, DeMeulenaere, and Petersen. Nays: Koehn. Motion carried.

The council discussed Freedom of speech and social media. Leidinger - City Attorney recommended that the city council adopt the social media policy presented.

Koehn moved to reconsider, from meeting of Oct 10 2023, Resolution 2023-10-04 A resolution approving City of Atkins Social Media Policy. Motion failed due to lack of a second. Ayes: None. Nays: None. Motion failed.

Bell moved to approve Resolution 2023-10-07 A resolution approving agreement with CivicPlus social media archiving social media archiving service implementing Social Media Archiving, for the \$4,492 package. Koehn seconded. Ayes: None. Nays: Bell, DeMeulenaere, Koehn, and Petersen. Motion failed.

Mayor's report: Water Distribution Engineering Report, Fire Station Re-build – 100% drawings received, Candidates Campaign Guide, Audit Report Update.

The City Administrator provided a written report.

Council reports: None.

Future Agenda items: Security systems. Meeting recordings.

Public Input: Topics discussed were utility billing and administrator report.

Correspondence received: None.

The next regular council meeting will be held November 14, 2023, at 6:30 p.m. at City Hall/Library 480 3<sup>rd</sup> Avenue, Council Room.

Koehn moved to go into closed session. Bell seconded. Mayor Visser called for attorney opinion, Leidinger stated that pursuant to Iowa Code section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Ayes: Bell, DeMeulenaere, Koehn, and Petersen. Motion carried. Closed session began at 7:52 p.m.

Mayor Visser declared the council return to regular session at 9:06 p.m from closed session.

Koehn moved to adjourn the meeting. Bell seconded. Ayes: Bell, DeMeulenaere, Koehn, and Petersen. Motion carried. Adjournment time was 9:08 p.m.

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Amy Breese, Deputy Clerk

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Bruce Visser, Mayor