

CITY OF ATKINS IOWA

Minutes

**City Council Meeting Regular Session
Tuesday, August 8, 2023, at 6:30 p.m.
City Hall Council Room, 480 Third Avenue, Atkins, Iowa, 52206**

Mayor Bruce Visser called the meeting to order at 6:30 p.m. Present: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Also present were; Holly Corkery – City Attorney, and Amy Breese – Deputy Clerk. Absent: Kelly Groskurth City Administrator.

Koehn motioned to approve the agenda. Petersen seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried.

Koehn motioned to approve the Consent Agenda. Petersen seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried. Consent agenda was as follows: Item a. Council Minutes of July 25, 2023 was not available for approval . List of bills for approval, Claims report 072523 and claims report 080823.

Claims Report 07.25.23

VENDOR	REFERENCE	AMOUNT
TREASURER STATE OF IOWA	WET 2023 June	2,349.85
PAYROLL EMPLOYEE CHECKS		13,092.91
EFTPS	FED/FICA TAX	4,200.66
IPERS	IPERS REGULAR	5,405.70
Cardmember Service	MAY TRANSACTIONS	869.06
ACCESS SYSTEMS	NETWORK SUPPORT	924.69
ALLIANT ENERGY	UTILITY EXP	145.66
ALTORFER INC.	LANDSCAPE RAKES	2,483.20
AMY BREESE	MILEAGE FOR TRAINING	244.45
ATKINS AUTO REPAIR	FIRE TRUCK SERVICE	516.08
BENTON COUNTY SOLID WASTE COMM	TIPPING FEES	2,047.92
Cardmember Service	JUNE TRANSACTIONS	90.07
CHEM-SULT, INC.	CHEMICALS	3,539.80
COLONY HEATING & AIR COND	SERVICE CALL	695
D P PROPERTIES	CLEANING PARKS-JUNE 23	520
ECICOG	ADMIN FS	637.5
EVERGREEN LANDSCAPE NURSY	WOOD CHIPS	1,452.00
FUTURE LINE TRUCK EQUIPMT	MUDFLAP	228
G & H ELECTRIC	INSTALL MOTOR	5,631.64
GAZETTE COMMUNICATIONS, Inc.	MINUTES 6/27	152.05
GRAINGER	BATTERY	1061.11

HI - VIZ SAFETY	SIGNS	730
ION ENVIRONMENTAL SOLUTIO	LABS	1014
IOWA DNR	NPDES PERMIT - SEWER 2024	85
JOHN DEERE FINANCIAL	SUPPLIES	97.75
L.L. PELLING CO.	ROAD MAINT	5,312.36
LYNCH DALLAS, P.C.	LEGAL SERVICES JUNE/JULY	
MENARD'S	2023	2,516.24
MORITZ SERVICE & REPAIR	SUPPLIES	586.16
SNYDER & ASSOCIATES	BLADES SHARPENING	40
ULINE	ENGINEERING	7,607.20
VISSER, BRUCE	SUPPLIES	1710.28
WASTE MANAGEMENT	FEMA FRAUD TRAINING	263.31
WELLMARK BC/BS OF IOWA	40 YD ROLLOFF	483.37
	JULY PREMIUM	2581.65

Accounts Payable Total	56,221.76
Invoices: Paid	12,825.27
Invoices: Scheduled	43,396.49
Payroll Checks	13,092.91
***** REPORT TOTAL *****	<u>69,314.67</u>

NO FUND ASSIGNED	
GENERAL	31,233.05
ROAD USE TAX	12,284.97
FEMA	671.07
WATER	18,082.33
SEWER	<u>7,043.25</u>
TOTAL FUNDS	<u>69,314.67</u>

Claims Report 08.08.23

VENDOR	REFERENCE	AMOUNT
IOWA DNR	WATER PERMIT 2024	226.22
USPS - POSTMASTER	POSTAGE FOR JULY 23 BILLS	270.81
PAYROLL EMPLOYEE CHECKS		9198.03
EFTPS	FED/FICA TAX	2,847.07
ACCESS SYSTEMS LEASING	EQUIPMENT LEASES/COPIERS	806.24
ACME TOOLS	SUPPLIES	932.93
ALLIANT ENERGY	UTILITY EXP	16086.3
ALTORFER INC.	VIBRATORY ROLLERS	3,352.80
ATKINS LUMBER CO. INC.	SUPPLIES	123.94
ATKINS TELEPHONE CO..INC.	TELEPHONE	576.73
BADGER METER	ORION CELLULAR	23.25
BENTON COUNTY SOLID WASTE COMM	1ST QTR LANDFILL	13,364.00

DAKOTA SUPPLY GROUP	SUPPLIES	447
CHEM-SULT, INC.	CHEMICALS	1,721.21
Creative Technologies	SUPPORT FOR SEPT, OCT, NOV	885
EMC INSURANCE COMPANIES	AUDIT INSURANCE	2,682.00
GATEWAY HOTEL & CONFERENCE CEN	BREESE HOTEL - TRIANING	582.16
GAZETTE COMMUNICATIONS, Inc.	MINUTES 7/11	162.91
HI - VIZ SAFETY	SIGNS	1,016.00
IOWA DNR	WWTP PERMIT FY24	210
IOWA ONE CALL	LOCATES	28.8
IRON MOUNTAIN INCORPORATED	6/28/23-7/25/23	86.1
M & D MINI STORAGE	Derecho - costs	65
MENARD'S	SUPPLIES	215.86
METER & TECHNOLOGY SOLUTIONS	WATER METERS	2,334.08
MIDAMERICAN ENERGY	UTILITY EXP	66.15
POWESHIEK WATER ASSOICATION	UTILITY EXP	134.8
STAR EQUIPMENT	BRUSH CUTTER	8,521.00
STRATEGIC PRINT SOLUTIONS	SUMMER NEWSLETTER	656.59
THE DEPOT EXPRESS	FUEL-JULY 2023	800.48
U S CELLULAR	CELL PHONES	241.97
USA BLUEBOOK	WATER PLANT SUPPLIES	313.33
VESSCO INC.	WATER PLANT SUPPLIES	706.34
WASTE MANAGEMENT	GARBAGE COLLECTION, STICKERS	16,380.17
WILD'S CUSTOM MOWING	MOWING FOR JUNE 2023	130
Accounts Payable Total		76,997.24
Invoices: Paid		3,344.10
Invoices: Scheduled		73,653.14
Payroll Checks		9,198.03
***** REPORT TOTAL *****		<u>86,195.27</u>
NO FUND ASSIGNED		
GENERAL		51,672.54
ROAD USE TAX		10,614.64
FEMA		65
WATER		11,797.29
SEWER		12,045.80
TOTAL FUNDS		<u>86,195.27</u>

Koehn motioned to approve Resolution 2023-08-01 Approving Payment of Claims. Petersen seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried.

Steffen motioned to approve appointment of Dick Lange to City of Atkins Planning & Zoning Commission. Koehn seconded. Ayes: Bell, Koehn, Petersen, and Steffen. Nays: DeMeulenaere. Motion carried.

Mayor's Report: Fire station rebuild continues, working on funding, bonding, bid documents, and FEMA debris cleanup funding. Public works assisting with design on the fire station. Water system improvements begin in August. Watermelon Days was a success thank you to the Community Club for organizing it. Water billing implementation to read the new meters is in process. Audit is still ongoing and other legal matters. Iowa League of Cities statewide training conference upcoming in September for all city staff, council, and mayor.

Council Reports:

Koehn: Fire Station timeline.

Bell: Water tower project.

Public Input:

Katie Bauder, Atkins, utility billing. City hall will follow up.

Dave Duball, Atkins, discussed incident at City Hall. Mayor Visser provided information.

Dennis Taschner, Atkins, public safety report.

Koehn motioned to move into Closed Session. Petersen seconded. Mayor Visser called for attorney opinion, Corkery stated that she has reviewed Iowa Code section 21.5(1)(c) and finds it appropriate to enter closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried. Mayor Visser requested the public to clear the council chambers to prepare for closed session. A pause occurred for technology setup and to prepare for closed session occupied 12 minutes. No discussion or Council action was taken during the pause. Council moved into closed session.

Meeting resumed in regular session at 8:19 p.m. from closed session.

Next regular council meeting to be held Tuesday, August 22, 2023, at 6:30 p.m. City Hall/Library 480 3rd Avenue, Council Room.

Koehn motioned to adjourn. DeMeulenaere seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried. 8:21 pm.

Amy Breese, Deputy Clerk

Date

Bruce Visser, Mayor

Date