CITY OF ATKINS IOWA

Minutes

City Council Meeting Regular Session Tuesday, August 8, 2023, at 6:30 p.m. City Hall Council Room, 480 Third Avenue, Atkins, Iowa, 52206

Mayor Bruce Visser called the meeting to order at 6:30 p.m. Present: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Also present were; Holly Corkery – City Attorney, and Amy Breese – Deputy Clerk. Absent: Kelly Groskurth City Administrator.

Koehn motioned to approve the agenda. Petersen seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried.

Koehn motioned to approve the Consent Agenda. Petersen seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried. Consent agenda was as follows: Item a. Council Minutes of July 25, 2023 was not available for approval. List of bills for approval, Claims report 072523 and claims report 080823.

Claims Report 07.25.23		
VENDOR	REFERENCE	AMOUNT
TREASURER STATE OF IOWA	WET 2023 June	2,349.85
PAYROLL EMPLOYEE CHECKS		13,092.91
EFTPS	FED/FICA TAX	4,200.66
IPERS	IPERS REGULAR	5,405.70
Cardmember Service	MAY TRANSACTIONS	869.06
ACCESS SYSTEMS	NETWORK SUPPORT	924.69
ALLIANT ENERGY	UTILITY EXP	145.66
ALTORFER INC.	LANDSCAPE RAKES	2,483.20
AMY BREESE	MILEAGE FOR TRAINING	244.45
ATKINS AUTO REPAIR	FIRE TRUCK SERVICE	516.08
BENTON COUNTY SOLID WASTE		
COMM	TIPPING FEES	2,047.92
Cardmember Service	JUNE TRANSACTIONS	90.07
CHEM-SULT, INC.	CHEMICALS	3,539.80
COLONY HEATING & AIR COND	SERVICE CALL	695
D P PROPERTIES	CLEANING PARKS-JUNE 23	520
ECICOG	ADMIN FS	637.5
EVERGREEN LANDSCAPE NURSY	WOOD CHIPS	1,452.00
FUTURE LINE TRUCK EQUIPMT	MUDFLAP	228
G & H ELECTRIC	INSTALL MOTOR	5,631.64
GAZETTE COMMUNICATIONS, Inc.	MINUTES 6/27	152.05
GRAINGER	BATTERY	1061.11

HI - VIZ SAFETY	SIGNS	730
ION ENVIRONMENTAL SOLUTIO	LABS	1014
IOWA DNR	NPDES PERMIT - SEWER 2024	85
JOHN DEERE FINANCIAL	SUPPLIES	97.75
L.L. PELLING CO.	ROAD MAINT	5,312.36
	LEGAL SERVICES JUNE/JULY	
LYNCH DALLAS, P.C.	2023	2,516.24
MENARD'S	SUPPLIES	586.16
MORITZ SERVICE & REPAIR	BLADES SHARPENING	40
SNYDER & ASSOCIATES	ENGINEERING	7,607.20
ULINE	SUPPLIES	1710.28
VISSER, BRUCE	FEMA FRAUD TRAINING	263.31
WASTE MANAGEMENT	40 YD ROLLOFF	483.37
WELLMARK BC/BS OF IOWA	JULY PREMIUM	2581.65
Accounts Payable Total		56,221.76
Invoices: Paid		12,825.27
Invoices: Scheduled		43,396.49
Payroll Checks		13,092.91
***** REPORT TOTAL *****		69,314.67
NO FUND ASSIGNED		
GENERAL		31,233.05
ROAD USE TAX		12,284.97
FEMA		671.07
WATER		18,082.33
SEWER		7,043.25
TOTAL FUNDS		69,314.67
Claims Report 08.08.23		
VENDOR	REFERENCE	AMOUNT
IOWA DNR	WATER PERMIT 2024	226.22
USPS - POSTMASTER	POSTAGE FOR JULY 23 BILLS	270.81
PAYROLL EMPLOYEE CHECKS		9198.03
EFTPS	FED/FICA TAX	2,847.07
ACCESS SYSTEMS LEASING	EQUIPMENT LEASES/COPIERS	806.24
ACME TOOLS	SUPPLIES	932.93
ALLIANT ENERGY	UTILITY EXP	16086.3
ALTORFER INC.	VIBRATORY ROLLERS	3,352.80
ATKINS LUMBER CO. INC.	SUPPLIES	123.94
ATKINS TELEPHONE COINC.	TELEPHONE	576.73
BADGER METER	ORION CELLULAR	23.25
BENTON COUNTY SOLID WASTE	-	
СОММ	1ST QTR LANDFILL	13,364.00

CHEM-SULT, INC.CHEMICALS1,721.21Creative TechnologiesSUPPORT FOR SEPT, OCT, NOV885EMC INSURANCE COMPANIESAUDIT INSURANCE2,682.00GATEWAY HOTEL & CONFERENCEBREESE HOTEL - TRIANING582.16GAZETTE COMMUNICATIONS, Inc.MINUTES 7/11162.91HI - V/Z SAFETYSIGNS1,016.00IOWA DNRWWTP PERMIT FY24210IOWA ONE CALLLOCATES28.8IRON MOUNTAIN INCORPORATED6/28/23-7/25/2386.1M & D MINI STORAGEDerecho - costs65MENARD'SSUPPLIES215.86MIDAMERICAN ENERGYUTILITY EXP66.15POWESHIEK WATER ASSOICATIONUTILITY EXP66.15POWESHIEK WATER ASSOICATIONUTILITY EXP134.8STAR EQUIPMENTBRUSH CUTTER8,521.00STRATEGIC PRINT SOLUTIONSSUMMER NEWSLETTER656.59THE DEPOT EXPRESSFUEL-JULY 2023800.48U S CELLULARCELL PHONES241.97USA BLUEBOOKWATER PLANT SUPPLIES706.34GARBAGE COLLECTION,GARBAGE COLLECTION,130Accounts Payable Total73,653.1473,653.14Payroll Checks9,198.03130Attere REPORT TOTAL *****86,195.27NO FUND ASSIGNEDGENERAL51,672.54ROAD USE TAX10,614.64FEMA65WATER11,797.29SEWER12,045.8010,614.64FEMA6550WATER11,797.29SEWER12,045.	DAKOTA SUPPLY GROUP	SUPPLIES	447	
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SEWER 12,045.80				

Koehn motioned to approve Resolution 2023-08-01 Approving Payment of Claims. Petersen seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried.

Steffen motioned to approve appointment of Dick Lange to City of Atkins Planning & Zoning Commission. Koehn seconded. Ayes: Bell, Koehn, Petersen, and Steffen. Nays: DeMeulenaere. Motion carried.

Mayor's Report: Fire station rebuild continues, working on funding, bonding, bid documents, and FEMA debris cleanup funding. Public works assisting with design on the fire station. Water system improvements begin in August. Watermelon Days was a success thank you to the Community Club for organizing it. Water billing implementation to read the new meters is in process. Audit is still ongoing and other legal matters. Iowa League of Cities statewide training conference upcoming in September for all city staff, council, and mayor.

Council Reports: Koehn: Fire Station timeline. Bell: Water tower project.

Public Input: Katie Bauder, Atkins, utility billing. City hall will follow up. Dave Duball, Atkns, discussed incident at City Hall. Mayor Visser provided information. Dennis Taschner, Atkins, public safety report.

Koehn motioned to move into Closed Session. Petersen seconded. Mayor Visser called for attorney opinion, Corkery stated that she has reviewed Iowa Code section 21.5(1)(c) and finds it appropriate to enter closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried. Mayor Visser requested the public to clear the council chambers to prepare for closed session. A pause occurred for technology setup and to prepare for closed session occupied 12 minutes. No discussion or Council action was taken during the pause. Council moved into closed session.

Meeting resumed in regular session at 8:19 p.m. from closed session.

Next regular council meeting to be held Tuesday, August 22, 2023, at 6:30 p.m. City Hall/Library 480 3rd Avenue, Council Room.

Koehn motioned to adjourn. DeMeulenaere seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried. 8:21 pm.