

CITY OF ATKINS IOWA

Minutes

City Council Meeting Regular Session Tuesday, July 25, 2023, at 6:30 p.m. City Hall Council Room, 480 Third Avenue, Atkins, Iowa, 52206

Mayor Bruce Visser called the meeting Time 6:30 p.m. Present: Bell - Online, DeMeulenaere - Online, Koehn, and Petersen. Absent: Steffen.

Koehn moved to approve the agenda. Petersen seconded. Ayes: Bell, DeMeulenaere, Koehn, and Petersen. Nays: None. Absent: Steffen. Motion carried.

Bell requested consent agenda items; 3b. Renewal: Atkins Family Pharmacy Special Class B Native Wine License (WBN), 3c. Resolution 2023-07-01 A Resolution approving the 2023 Fire Department Roster, 3d. Resolution 2023-07-03 A Resolution approving Kiddie Parade Street Closure, 3e. Resolution 2023-07-04 A Resolution approving 5K Walk Run Street Closure, 3f. Resolution 2023-07-05 A Resolution approving Watermelon Day Parade Route, be removed from the consent agenda items and be voted on separately. Mayor Visser announced the items 3b, 3c, 3d, 3e, 3f would be removed from the consent agenda as requested and the items would be voted on individually after the remaining consent agenda items are considered.

Koehn motioned to approve consent agenda items 3a Approve Council Minutes of July 11 and June 13, 2023 Special Session and item 3g. List of Bills for Approval. Petersen seconded. Ayes: Koehn and Petersen. Nays: DeMeulenaere, Bell. Motion Failed. DeMeulenaere questioned why the list of bills were received this afternoon. Staff members were at training last week.

Koehn moved to approve item 3b, the renewal of Special Class B Wine License (WBN) for Atkins Family Pharmacy. Bell seconded. Ayes: Bell, DeMeulenaere, Koehn, and Petersen. Motion carried.

Koehn moved to approve item 3c, Resolution 2023-07-01, a Resolution approving the Atkins Fire Department Roster. Petersen second. Ayes: Bell, DeMeulenaere, Koehn, and Petersen. Nays: None. Absent: Steffen. Motion carried.

Koehn moved to approve item 3d, Resolution 2023-07-04 a Resolution approving the 5K walk/run street closure for August 5, 2023, Watermelon Days. Petersen second. Ayes: Bell, DeMeulenaere, Koehn, and Petersen. Nays: None. Absent: Steffen. Motion carried.

Koehn moved to approve item 3e, Resolution 2023-07-05, a Resolution approving the Parade Route for August 5, 2023, Watermelon Days. Bell second. Ayes: Bell, DeMeulenaere, Koehn, and Petersen. Nays: None. Absent: Steffen. Motion carried.

Koehn moved to approve item 3f, Resolution 2023-07-02, a Resolution granting Park Soccer Field Reservation to the BYSA for August 28, 2023. BYSA will need insurance or a waiver of indemnity. Bell second. Ayes: Bell, DeMeulenaere, Koehn, and Petersen. Nays: None. Absent: Steffen. Motion carried.

Mayor's Report: Deputy Clerk Breese attended required training Iowa Professionals Institute summer session July 17-20, 2023, Audit for FYE 2022 is ongoing, signed off on FEMA funding for category Z administrative cost approved \$57,000.

Public Works: Water Plant work continues; Water tower improvements will begin in August along with Plant system upgrades. Preparing parks and streets for Watermelon Days.

Administrator's Report: Working on FYE 2023 audit and Annual Reports.

Council Reports:

Koehn: none

Petersen: none

Bell: none

DeMeulenaere: none

Public Input:

Online: none

Gallery: none

The Next Regular Council Meeting to be held Tuesday, August 8, 2023, at 6:30 p.m. City Hall/Library 480 3rd Avenue, Council Room.

Koehn moved to Adjourn at 7:03 p.m. Petersen seconded. Ayes: Bell, DeMeulenaere, Koehn, and Petersen. Absent: Steffen. Motion carried.

Amy Breese, Deputy Clerk Date

Bruce Visser, Mayor Date