

CITY OF ATKINS IOWA
City Council Meeting Regular Session
Minutes
Tuesday, July 11, 2023, at 6:30 p.m.
City Hall Council Room, 480 Third Avenue, Atkins, Iowa, 52206

Mayor Bruce Visser called the meeting to order. Time 6:30 p.m. Present: Bell, Koehn, Petersen, and Steffen. Absent; DeMeulenaere. Also present; Eric Martin – City Attorney. Absent; Groskurth.

Motion by Koehn to approve the agenda. Second by Petersen. Ayes: Bell, Koehn, Petersen, and Steffen. Motion carried.

Motion by Koehn moved to approve the Consent Agenda. Second by Petersen. Consent agenda was as follows: Council Minutes of June 13 and June 27, 2023, list of bills. Ayes: Koehn, Petersen, and Steffen. Nay: Bell. Motion carried.

USPS - POSTMASTER	POSTAGE	221.35
ALLIANT ENERGY	UTILITY EXP	17,783.90
ATKINS LUMBER CO. INC.	SUPPLIES	88.03
ATKINS TELEPHONE CO..INC.	TELEPHONE	636.84
BAKER & TAYLOR	BOOKS	152.05
BROWN SUPPLY CO	TILE PROBE/BRASS METER	842.00
Cardmember Service	JUNE TRANSACTIONS	151.03
CHEM-SULT, INC.	CHEMICALS	3,728.75
CRAWFORD QUARRY	ROCK/GRAVEL	1,713.91
D P PROPERTIES	CLEANING PARK/LIBRARY	948.00
DEMCO	LIBRARY SUPPLIES	78.41
GAZETTE COMMUNICATIONS	PUBLICATIONS	138.72
ION ENVIRONMENTAL SOLUTION	LABS	1,365.00
IOWA DNR	PERMIT 2023	226.46
LOWRY EQUIPMENT, INC	TRACTOR REPAIRS	576.25
M & D MINI STORAGE	Derecho - costs	65.00
MENARD'S	SUPPLIES	136.52
MIDAMERICAN ENERGY	UTILITIES	80.38
MORITZ SERVICE & REPAIR	REPAIRS	49.50
POWESHIEK WATER	UTILITIES	105.55
SNYDER & ASSOCIATES	ENGINEERING	4,231.06
THE DEPOT EXPRESS	FUEL	1,315.25
TRUGREEN	WEED CONTROL	379.85
U S CELLULAR	PHONES	242.64
WASTE MANAGEMENT	GARBAGE COLLECTION	13,148.76
EFTPS	FED/FICA TAX	1,651.89
IPERS	IPERS REGULAR	772.74

TREAS. STATE OF IOWA	STATE TAX	231.00
EFTPS	FED/FICA TAX	3,348.97
Accounts Payable Total		54,280.95
Payroll Checks		<u>16,701.27</u>
***** REPORT TOTAL *****		<u><u>70,982.22</u></u>
GENERAL		36,557.64
ROAD USE TAX		6,851.12
FEMA		151.02
WATER		16,451.76
SEWER		<u>10,970.68</u>
TOTAL FUNDS		<u><u>70,982.22</u></u>

Council held discussion regarding Elected Official Communication Policy. Discussed cost and procedure. City Atty prepared option 1 and option 2. Council discussion showed preference to option 2.

Council held discussion regarding City Administrator Evaluation Process.. Council to complete evaluation forms, send to City Attorney Corkery for review then City Administrator to review and provide response to Council. Mayor requested council members to complete evaluation forms by end of July to Corkery.

Council heard a presentation by Mayor in regard to the property at the destroyed Fire Station location. Council discussion. The location will remain as City and Fire District jointly held property at this time. The location may have future use by City but specific use is not determined at this time

Mayors Report. Water plant control upgrade is planned and waiting for equipment on order including control system and scrubber. Annual DNR reports on water plant are being prepared. Street maintenance for chip seal is completed. Sewer main cleaning and inspection is underway. Inspection is resolving items as they proceed. Full report when cleaning and inspection project is complete. City Hall staff is working with State Auditors on-site for annual audit. This is a full audit. Vendors are working on updates to meter reading system. Offsite training scheduled for office staff in next two weeks. Public works is preparing for Watermelon days.

Public input. Correspondence received from DeMeulenaere and Bell.

Next regular council meeting is scheduled for July 25, 2023, at 6:30 pm City Hall/Library 480 3rd Ave, Council room.

Motion to adjourn by Koehn, Second by Steffen. Ayes: All present Motion carried. Time 7:10pm

Kelly Groskurth, City Administrator/City Clerk

Bruce Visser, Mayor