

CITY OF ATKINS IOWA
City Council Meeting Regular Session
Tuesday, June 27, 2023, at 6:30 p.m.
City Hall Council Room, 480 Third Avenue, Atkins, Iowa, 52206

Mayor Bruce Visser called the meeting Time 6:30 p.m. Present: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Also present were Nick Eisenbacher – City Engineer, Eric Martin – City Attorney, and Groskurth

Steffen moved to approve the agenda by removing June 13 minutes from consent agenda. Koehn seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried.

Koehn moved to approve the Consent Agenda. Petersen seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried. Consent agenda was as follows: Council Minutes of June 6, list of bills, renewal LC 0042870 Bobby T's, Inc., renewal Class B Retail Alcohol License Dollar General, Engineering Report. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried.

ATKINS SAVINGS BANK	NSF & BANK FEES	136.00
EFTPS	FED/FICA TAX	3,186.03
IPERS	IPERS REGULAR	4,582.13
TREASURER STATE OF IOWA	STATE TAXES	2,688.76
ACCESS SYSTEMS LEASING	EQUIPMENT LEASES/COPIERS	900.89
ACME TOOLS	SUPPLIES	314.17
AIR FILTER SALES & SERVE	SUPPLIES	128.16
ALLIANT ENERGY	UTILITY EXP	891.34
ALTORFER INC.	LANDSCAPE RAKES	2,042.00
BENTON COUNTY SOLID WASTE COMM	TIPPING FEES	1,714.42
CEDAR VALLEY HUMANE SO	ANIMAL CONTROL	130.00
CHEM-SULT, INC.	CHEMICALS	3,467.14
CLIMATE ENGINEERS, LLC	WATER PLANT REPAIRS	22,000.00
ECICOG	ADMIN FS	525.00
EMC INSURANCE COMPANIES	EQUIP RENTAL INSURANCE	58.00
G & H ELECTRIC	WATER PLANT REPAIRS	11,320.31
GAZETTE COMMUNICATIONS, Inc.	PUBLICATIONS	190.50
HAWKEYE FIRE SAFETY	SAFETY EQUIP	240.00
HI - VIZ SAFETY	SIGNS	157.50
ION ENVIRONMENTAL SOLUTIO	LABS	1,390.00
JARROD TOMILNSON	REIMBURSEMENT	17.69
KEN-WAY	STREET MAINT	60,074.00
KLOUBEC KOI FARM	GRASS CARP	304.00
LYNCH DALLAS, P.C.	LEGAL FEES	5,502.52
MIDWEST PATCH	MIDWEST PATCH	864.50
STATE CHEMICAL SOLUTIONS	WWTP SUPPLIES	766.88
STOREY KENWORTHY	OFFICE SUPPLIES	1,278.49
WELLMARK BC/BS OF IOWA	INSURANCE	2,581.65
WILD'S CUSTOM MOWING	MOWING	195.00
UMB BANK NA	ADMIN FEES	500.00
Accounts Payable Total		128,147.08
Payroll Checks		10,061.45
***** REPORT TOTAL *****		<u>138,208.53</u>

GENERAL	23,626.24
ROAD USE TAX	65,283.00
DEBT SERVICE	500.00
FEMA	525.00
WATER	43,167.48
SEWER	5,106.81
TOTAL FUNDS	<u>138,208.53</u>

Petersen moved to approve 3rd reading and Final Adoption of Ordinance No. 229 Amending the Code of Ordinance of the City of Atkins, Iowa, 2005, by amending the provisions pertaining to Sewer Service Charges. Steffen seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried.

Mayor opened public hearing on proposal to enter into an Essential Purpose Loan Agreement at 6:39 p.m. There being no written or verbal comments for or against Essential Purpose Loan, the mayor closed the public hearing at 6:41 p.m. Kohn moved to approve Resolution 2023-06-04 taking additional action on proposal to enter into an Essential Purpose Agreement and combining Loan Agreements. Steffen seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried.

Water Tower and Distribution System Project(s) workshop to be set.

Koehn moved to approve Resolution 2023-06-05 Change Order No. 1 in the amount of \$6,523 for the A Avenue Culvert Repairs. Petersen seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried.

Koehn moved to approve Resolution 2023-06-06 Pay Request No. 1 in the amount of \$60,074 to Ken-Way for the A Avenue Culvert Repairs. Steffen. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried.

Mayor's Report: City has completed updating its Federal Unique Identifier and activated it. City has received initial FEMA payment for the debris and fire station. FEMA had obligated the fire station to allow the project to move forward. The city continues to work through fiscal year ending 2022 audit.

Public Works Report: Water Plant – Scrubber repairs are 80% complete. 2023 Street Maintenance work of chip sealing and striping have been completed. Contractor will begin July 5th to clean and televise sewer lines in phase 1 and 2. The A Avenue Culvert repairs are complete. The city is working to respond to Iowa Department of Natural Resources report regarding the water system. City is working to complete sanitary sewer systems annual permit process. Public Works is preparing for Watermelon days.

Administrator's Report: Auditor will be on-site starting July 5 to complete field work for the FYE 2022 Audit. Auditor is estimating two weeks for the audit. Completing the FYE 2023 procedures and verifications processes, as well as the monthly, quarterly, and yearly reporting. Continue to work with prospective economic development opportunities.

Council Reports:

Bell: reported the ditch along Circleview Dr.

Koehn: requested City hire a temp during audit to assist office.

DeMeulenaere: Questions regarding several policies.

Public Input: Library board member Fiala discussed Library bills. Visser informed there are procedures and there has been communication. Citizen thanked council for everything they do. Question regarding green space near Railroad Street.

The Next Regular Council Meeting to be held Tuesday, July 11, 2023, at 6:30 p.m. City Hall/Library 480 3rd Avenue, Council Room.

Koehn moved to Adjourn. Steffen seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried.

Kelly Groskurth, City Administrator/City Clerk

Bruce Visser, Mayor