

CITY OF ATKINS IOWA
City Council Meeting Regular Session
Tuesday, June 13, 2023, at 6:30 p.m.

Mayor Bruce Visser called meeting to Order at 6:31 p.m. Present: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Also present were Eric Martin-City Attorney, Groskurth, and members of the public.

Petersen moved to approve the agenda. Steffen seconded. Aye: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried.

Koehn moved to approve Consent Agenda. Petersen seconded. Discussion. Aye: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried. Consent agenda was as follows: Approve Council Minutes of May 22nd, May 23rd, and May 24, 2023, and the list of bills:

USPS - POSTMASTER	BILLING	221.35
ALLIANT ENERGY	UTILITY	17,783.90
ATKINS LUMBER CO. INC.	SUPPLIES	88.03
ATKINS TELEPHONE CO..INC.	TELEPHONE	636.84
BAKER & TAYLOR	BOOKS	152.05
BROWN SUPPLY CO	METER	842.00
Cardmember Service	JUNE TRANSACTIONS	151.03
CHEM-SULT, INC.	CHEMICALS	3,728.75
CRAWFORD QUARRY	ROCK/GRAVEL	1,713.91
D P PROPERTIES	CLEANING	948.00
	RED HANDLE BAG/FOLDING	
DEMCO	EASEL	78.41
GAZETTE		
COMMUNICATIONS, Inc.	LEGALS 6/25/22 MINUTES	138.72
ION ENVIRONMENTAL		
SOLUTIO	LABS	1,365.00
IOWA DNR	WATER PERMIT 2023	226.46
	BACK WINDOW FOR	
LOWRY EQUIPMENT, INC	TRACTOR	576.25
M & D MINI STORAGE	Derecho - costs	65.00
MENARD'S	SUPPLIES	136.52
MIDAMERICAN ENERGY	UTILITY EXP	80.38
MORITZ SERVICE & REPAIR	WEED EATER TUNEUP	49.50
POWESHIEK WATER		
ASSOICATION	UTILITY EXP	105.55
SNYDER & ASSOCIATES	ENGINEERING	4,231.06
THE DEPOT EXPRESS	FUEL-JUNE2022	1,315.25
TRUGREEN	LAWN CARE	379.85
U S CELLULAR	CELL PHONES	242.64
WASTE MANAGEMENT	GARBAGE COLLECTION	13,148.76
EFTPS	PAYROLL TAXES	5,000.86

IPERS	IPERS REGULAR	772.74
TREASURER STATE OF IOWA	STATE TAX	231.00

Accounts Payable Total	54,280.95
Payroll Checks	16,701.27
***** REPORT TOTAL *****	<u>70,982.22</u>

GENERAL	36,557.64
ROAD USE TAX	6,851.12
FEMA	151.02
WATER	16,451.76
SEWER	10,970.68
TOTAL FUNDS	<u>70,982.22</u>

Budget Amendment – Fiscal Year Ending 2023 (FYE 23) Public Hearing opened at 6:48 p.m. Clerk informed no written or verbal statements have been received for or against the budget amendment. There being no comments Mayor Visser closed the public hearing 6:50 p.m.

Steffen moved to approve Resolution 2023-06-01 a resolution adopting FYE 2023 Budget Amendment. Koehn seconded. Aye: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried.

Koehn moved to approve the 3rd Reading and finally approval of Ordinance No. 228 Amending the Code of Ordinance of the City of Atkins, Iowa, 2005, by amending the provisions pertaining to Solid Waste Service Charges. Steffen seconded. Aye: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried.

Koehn moved to approve the 2nd Reading of Ordinance No. 229 Amending the Code of Ordinance of the City of Atkins, Iowa, 2005, by amending the provisions pertaining to Sewer Service Charges. Petersen seconded. Aye: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried.

Koehn moved to approve Resolution 2023-06-02 Letter of engagement for legal services regarding General Obligations Corporate Purpose Bonds, Series 2023. Steffen seconded. Aye: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried.

Koehn moved to approve Resolution 2023-06-03 setting the date for public hearing on proposal to enter into General Obligation Corporate Purpose Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$450,000. Steffen seconded. Aye: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried.

Koehn moved to direct staff to proceed with Water Tower and Distribution System Project(s). Bell seconded. Aye: Bell, DeMeulenaere, Koehn, Petersen, and Steffen. Motion carried.

City Hall hours are Monday – Thursday 9 a.m. to 3 p.m. and closed on Fridays. Mayor Visser informed the hours worked will not change, staff needs to have time to focus.

Mayor Visser an overview of the laws and rules the City must follow. Mayor listed several Federal, and State agencies and laws the city is mandated to comply with in addition to the City's ordinances, contracts, resolutions, and policies.

Mayor Visser mentioned several trainings opportunities for City Council.

The council discussed ways to make council meetings available to public. Currently, meetings are available via Webex.

Mayor Visser members of the public requested time to speak regarding the notice of non-renewal of the city administrator's contract. Mayor called requesters names, Ryan Hosch was present in summary discussed council's responsibility to keep city operational believing council is acting irresponsibly.

Bell moved to Reconsideration of Resolution 2023-05-06 Approving issuance of written Notice of non-renewal of Employment Agreement to the City Administrator consistent with terms of City Administrator Employment Agreement, to override Veto by Mayor Visser on May 19, 2023. Motion died due to a lack of a second.

Mayor's Report: Completed fraud training with office of inspection general.

Administrator's Report: The Parks and Open Space Plan kick off meeting with staff was held. The Fiscal Year End 2022 Audit continues. Finalizing Fiscal Year Ending 2023. Continue to work with audit results.

Public Works: Several meetings with contractors and DNR with the inspections completed this summer. Contractors are on site: the Water Treatment Plants Scrubber replacement, A Avenue Storm Tube Repairs, and Waste Water Treatment Lift Station Maintenance. The contractor for Chip Sealing roads plans to be on site soon.

Council Reports: none.

Public input: Citizen discussed notice to public regarding construction and quoted work study regarding the cost of interruptions.

The next regular council meeting to be held Tuesday, June 27, 2023, at 6:30 p.m. City Hall/Library 480 3rd Avenue, Council Room.

Steffen moved to adjourn the meeting. DeMeulenaere. Seconded. Aye: Bell, DeMeulenaere, Koehn, Petersen, and Steffen.

Kelly Groskurth, City Administrator/City Clerk

Bruce Visser, Mayor