

**City of Atkins Iowa  
City Council Special Meeting – Budget Work Session Minutes  
Thursday, April 6, 2023, at 6:00 p.m.**

Mayor Bruce Visser called the meeting to order at 6:03 p.m. Present: DeMeulenaere, Steffen, Koehn, Petersen, Bell – Online. Also present were City Attorney – Eric Martin, Groskurth, and various members of the public.

Steffen moved to approve Resolution 2023-04-01 Setting public hearing date for FYE 2024 Budget. Koehn seconded. Ayes: Bell, DeMeulenaere, Steffen, Koehn, and Petersen. Motion carried.

Budget Work Session was held. The council reviewed budget proposals received by council members Bell, DeMeulenaere, and Steffen.

<b>Suggestion - Reduce Expenditures:</b>	<b>Per Emails Received Range:</b>	<b>Per April 6<sup>th</sup> Discussion</b>
Remove Med Truck	70,000	Leave Med Truck in Budget
Remove Cardiac Monitor	20,000 - 40,000	Leave Cardiac Monitor in Budget
Remove Wages - Elected Official / Clerk/Treasure/Finance	30,000 – 71,000	\$30,000
Remove Library Costs	30,000 -45,000	\$30,000
Reduce Budget Attorney Fees	25,000	\$25,000
	\$175,000 to \$251,000	\$80,000
 <b>Suggestion - Reduce Tax Revenues:</b>		
Remove Emergency Levy	\$21,000.00	\$21,000
Reduce Tort / Liability Levy	\$40,000.00	\$40,000
Reduce Emp Benefit Levy for Fica/IPERS	\$30,684.00	\$8,684
Remove Other Employee Benefit Levy	\$30,900.00	\$30,900
Reduce Debt Levy by \$72,500	\$72,500.00	\$72,500
	\$195,084.00	\$173,084

Council members proposed removing the purchase of Med Truck and Cardiac Monitor from the budget expenses. Groskurth informed the proposed fire equipment will be purchased with local option sales tax and Benton-Linn County Fire District monies. Discussion was held. The council proposed to place the purchase of the Med Truck and Cardiac Monitor in the budget.

Council members proposed budget reduced the Library by \$30K and City Hall budget by \$55K.

Council members proposed budget reduces revenues generated by tax levies by \$173K. Revenues removed from budget were scheduled to be used for liability insurance, city share of employee benefits, and bond payments. Groskurth informed the council cash reserves would need to be used.

Currently, the city has less than 6 months of operating cash in cash reserves. It is recommended by financial advisors, lending agencies, Iowa Department of Management, and others, to have 12 months of operating cash in cash reserves.

Steffen moved to adjourn. DeMeulenaere seconded. All ayes – motion carried.

The meeting was adjourned at 7:04 p.m.

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Kelly J. Groskurth, City Administrator