

CITY OF ATKINS IOWA
City Council Meeting Regular Session
Tuesday, May 9, 2023, at 6:30 p.m.
City Hall Council Room, 480 Third Avenue, Atkins, Iowa, 52206

Instructions to access the meeting using teleconference application Webex; Webex.com – Video is not needed but may be available.

Meeting number is 2552 228 8450# password MMqfuhWx448

Meeting opens 15 minutes prior to the start time.

[\(Click here for meeting link\)](#)

Without webex, Call the telephone number **1-510-338-9438**

Enter access code 2552 228 8450# password 66738499# you will have access to hear and speak. *6 will mute and unmute your device.

Contact the City Clerk at 319-446-7870 or email cityclerk@cityofatkins.org if you plan to speak before the Council.

NOTICE AND CALL OF PUBLIC MEETING. The Mayor and Council welcome comments from the public during public input time. You are required to state your name and address for the record and to limit the time used to present your remarks in order that others may be given an opportunity to speak. The order of business is at the discretion of the Chair. The audio portion of this meeting may be recorded.

Opening guidance to conduct the meeting using teleconference application Webex. To Mute audio only device (cell phone or landline), *6 will mute and unmute.

Agenda:

- 1. Call to Order and Roll call by Mayor Bruce Visser**
- 2. Approve the Agenda**
- 3. Council comments concerning the Consent Agenda items and motion to approve:**
 - a. Approve Council Minutes of April 25, 2023
 - b. Renewal The Depot Cigarette Permit
 - c. List of Bills for Approval
- 4. Budget Amendment – Fiscal Year Ending 2023 (FYE 23)**
 - a. Public Hearing regarding FYE 23 Budget Amendment
 - b. Resolution 2023-05-01 a resolution adopting FYE 2023 Budget Amendment
- 5. 1st Reading of Ordinance No. 228 Amending the Code of Ordinance of the City of Atkins, Iowa, 2005, by amending the provisions pertaining to Solid Waste Service Charges.**
- 6. 1st Reading of Ordinance No. 229 Amending the Code of Ordinance of the City of Atkins, Iowa, 2005, by amending the provisions pertaining to Sewer Service Charges.**
- 7. 2023 Street Maintenance Plan**
 - a. Resolution 2023-05-02 approving the 2023 Street Maintenance Plan in an amount not to exceed \$75,000.00.

- 8. UTV Operation:**
 - a. Discussion: permitting UTV operation on city streets.
- 9. Resolution 2023-05-03 Approving Attorney Fee Contract Agreement for necessary legal tax services between Lynch Dallas PC and the City of Atkins.**
- 10. Discussion, Property Lease – Roundhouse Conservation Area.**
- 11. Fire Station Update:**
 - a. Set Workshop with Architect
 - b. Set Workshop with Financial Advisor
 - c. **Resolution 2023-05-04** approving FEMA award for Atkins project #157526 Fire Station rebuild.
- 12. Resolution 2023-05-05 approving letter of engagement with the Office of Auditor of State to provide the Fiscal Year Ending 2022 Audit.**
- 13. Discuss City Administrator Evaluation Process.**
- 14. Discussion and potential Resolution to give City Administrator notice of non-renewal of contract pursuant to City Administrator Agreement.**
- 15. Mayor’s, Public Works, and Administrator’s update:**
 - a. Mayor’s report
 - b. Public Works
 - c. Administrator’s report
- 16. Public input for items not on the agenda.** Comments are limited to 3 minutes.
- 17. Next Regular Council Meeting** to be held Tuesday, May 23, 2023, at 6:30 p.m. City Hall/Library 480 3rd Avenue, Council Room.
- 18. Adjournment.**

This Notice is given at the direction of the mayor pursuant to Chapter 21, Code of Iowa, and the local rules of the City of Atkins, Iowa.