

**CITY OF ATKINS IOWA**  
**City Council Meeting Regular Session**  
**Tuesday, April 25, 2023, at 6:30 p.m.**  
**City Hall Council Room, 480 Third Avenue, Atkins, Iowa, 52206**

Instructions to access the meeting using teleconference application Webex; Webex.com – Video is not needed but may be available.

Meeting number is 2556 155 6736# password XnbTJPir823

Meeting opens 15 minutes prior to the start time.

[\(Click here for meeting link\)](#)

Without webex, Call the telephone number **1-510-338-9438**

Enter access code 2556 155 6736# password 96285747# you will have access to hear and speak. \*6 will mute and unmute your device.

Contact the City Clerk at 319-446-7870 or email [cityclerk@cityofatkins.org](mailto:cityclerk@cityofatkins.org) if you plan to speak before the Council.

NOTICE AND CALL OF PUBLIC MEETING. The Mayor and Council welcome comments from the public during the public input time. You are required to state your name and address for the record and to limit the time used to present your remarks in order that others may be given an opportunity to speak. The order of business is at the discretion of the Chair. The audio portion of this meeting may be recorded.

Opening guidance to conduct the meeting using teleconference application Webex. To Mute audio only device (cell phone or landline), \*6 will mute and unmute.

**Agenda:**

- 1. Call to Order and Roll call by Mayor Bruce Visser**
- 2. Approve the Agenda**
- 3. Council comments concerning the Consent Agenda items and motion to approve:**
  - a. Approve Council Minutes of March 21, March 28, April 6, and April 11, 2023
  - b. Engineer report
  - c. List of Bills for Approval
- 4. Auditor of State Invoice:**
  - a. Resolution 2023-04-06 Approving payment for Auditing Services of the Auditor of State for Fiscal Year Ending 2020 Annual Exam, Fiscal Year 2021 Annual Exam, and Special Report.
- 5. Community Development Block Grant – Disaster Recovery (CDBG\_DR) Grant**
  - a. Resolution 2023-04-02 Authorizing Mayor to into an agreement with Iowa Economic Development Authority Community Development Block Grant Disaster Recovery (CDBG\_DR) Program.
  - d. Acknowledging Receipt of Environmental Review Requirements for the CDBG\_DR Grant
  - c. Acknowledging Receipt of Developer's Requirements of Green Streets Best Practices and Common Failures document.

- 6. Sanitary and Storm Sewer Services for Cleaning, Root Cutting, Video Camera, and Root Treatment Work.**
  - a. Engineer Recommendation for Award and Review of Bid Tabs
  - b. Resolution 2023-04-03 Awarding contract with Ken-Way to provide Sanitary and Storm Sewer Services for Cleaning, Root, Cutting, Video Camera, and Root Treatment Work.
  
- 7. Water Tower Maintenance Project.**
  - a. Engineer Recommendation for Award and review of Bid Tabs
  - b. Resolution 2023-04-04 Awarding contract to provide Water Tower Maintenance Project in the amount of \$76,660
  
- 8. Budget Amendment – Fiscal Year Ending 2023 (FYE 23)**
  - a. Resolution 2023-04-05 setting public hearing date.
  
- 9. Budget - Fiscal Year Ending 2024 (FYE 24)**
  - a. Acknowledging Receipt of Administrator’s FYE 2024 Budget Recommendation.
  - b. Public Hearing regarding FYE 2024 Budget
  - c. Resolution 2023-04-07 Adopting budget for fiscal year beginning July 1, 2023 – Ending June 30, 2024 (FYE 24) for the City of Atkins, Iowa.
  
- 10. Fire Station Update**
  
- 11. Council Procedures – Schedule Workshop**
  
- 12. Mayor’s, Public Works, and Administrator’s update:**
  - a. Mayor’s report
  - b. Public Works
  - c. Administrator’s report
  
- 13. Public input for items not on the agenda.** Comments are limited to 3 minutes.
  
- 14. Next Regular Council Meeting** to be held Tuesday, May 9, 2023, at 6:30 p.m. City Hall/Library 480 3<sup>rd</sup> Avenue, Council Room.
  
- 15. Adjournment.**

This Notice is given at the direction the mayor pursuant to Chapter 21, Code of Iowa, and the local rules of the City of Atkins, Iowa.