

**CITY OF ATKINS IOWA**  
**City Council Meeting Minutes**  
**Tuesday, February 14, 2023**

Mayor Bruce Visser called the meeting to order at 6:32 p.m. Present: Bell, Steffen, Koehn, and Petersen – Online. DeMeulenaere was absent.

Koehn moved to approve the agenda. Steffen seconded. Ayes: Bell, Steffen, Koehn, and Petersen. Motion carried.

Koehn moved to approve the consent agenda. Petersen seconded. Ayes: Bell, Steffen, Koehn, and Petersen. Motion carried. Consent agenda was as follows: Council Minutes of January 24, January 25, 2023, renewal LC 0048141 Class C Retail Alcohol License – Textile Brewery, LLC, DBA Textile TapHaus. and the list of Bills:

USPS - POSTMASTER	POSATAGE	293.28
EFTPS	TAXES	3,734.07
ALLIANT ENERGY	UTILITY	10,788.77
ATKINS LUMBER CO. INC.	SUPPLIES	58.04
ATKINS TELEPHONE CO..INC.	TELEPHONE	515.72
BADGER METER	ORION CELLULAR	23.25
BENTON COUNTY AUDITOR	LAW ENFORCEMENT	7,605.00
BREEDEN TREE SERVICE	DEBRIS REMOVAL	2,910.00
CATERPILLAR FINANCIAL SER	LEASE FOR EXCAVATOR	3,079.76
Cardmember Service	JAN TRANSACTIONS	593.07
CHEM-SULT, INC.	CHEMICALS	16,606.04
ECICOG	ADMIN FS	825.00
EMC INSURANCE COMPANIES	INSURANCES	310.00
FASTENAL	ROADS SUPPLIES	15.30
FUTURE LINE TRUCK EQUIPMT	EQUIP REPAIRS	169.52
GAZETTE COMMUNICATIONS, Inc.	PUBLICATIONS	397.52
HAWKEYE FIRE SAFETY	SUPPLIES	293.00
IMFOA	MEMBERSHIP	100.00
IOWA ONE CALL	LOCATES	18.00
JOHNSON COUNTY AUDITOR	USGS STUDY ON WATER	643.00
KIRKWOOD COMM CONTINUING ED	DAMON-WWTP TRAINING	195.00
LYNCH DALLAS, P.C.	LEGAL	6,079.02
M & D MINI STORAGE	DERECHO COSTS	65.00
MIDAMERICAN ENERGY	UTILITY	1,596.32
MOTION INDUSTRIES, INC.	FILTERS	648.71
PER MAR SECURITY SERVICES	SECURITY	160.65
POWESHIEK WATER ASSOICATION	UTILITY	123.10
QUILL	SUPPLIES	109.21
REGION 1 AWWA	TRAINING	25.00
SNYDER & ASSOCIATES	FIRE STATION LAYOUT	6,000.00

SOLUM LANG ARCHITECTS	FIRE STATION DESIGN	12,396.00
STATE CHEMICAL SOLUTIONS	WWTP SUPPLIES	766.88
THE DEPOT EXPRESS	FUEL	1,118.27
THOMPSON TRUCK & TRAILER, INC.	VEHICLE REPAIRS	204.76
U S CELLULAR	CELL PHONES	196.10
ULTIMATE SAFETY CONCEPTS	SUPPLIES	831.23
USA BLUEBOOK	WATER PLANT SUPPLIES	638.50
WASTE MANAGEMENT	GARBAGE COLLECTION	13,538.65
WELTER STORAGE EQUIPMENT	CHAIR FOR WATER PLANT	559.00
XCESSORIES SQUARED	SIGN BASES	455.81
Accounts Payable Total		94,685.55
Payroll Checks		11,431.13
***** REPORT TOTAL *****		<u>106,116.68</u>

GENERAL	41,290.96
ROAD USE TAX	7,686.93
FEMA	22,360.72
WATER	26,432.94
SEWER	8,345.13
TOTAL FUNDS	<u>106,116.68</u>

Koehn moved to approve Resolution 2023-02-01: Resolution acknowledging Collateral Assignment of Tax Increment Payments. Bell seconded. Ayes: Bell, Steffen, Koehn, and Petersen. Motion carried.

Koehn moved to approve Resolution 2023-02-02: Resolution acknowledging Health Insurance Renewal with Wellmark Blue Cross and Blue Shield. Petersen seconded. Ayes: Bell, Steffen, Koehn, and Petersen. Motion carried.

FYE 2024 Budget presentation. A budget presentation and preliminary budget worksheets were distributed.

Mayor Report: Water Plant maintenance items are ongoing. Fire Station Design is progressing– site plans are being reviewed, electrical, and mechanical designs are progressing. Fire Station committee is reviewing contract types approved by FEMA and la Homeland Security. New Iowa law allows more contract type options, some work for FEMA others do not. Preparing audit report for council.

City Administrator Report: Focus is on FYE 2024 Budget, Economic Development Leads, UR Plan Amendment, 2023 Series A Bond for Fires Station and minor water and Road projects, working with department capital improvement plans to establish a financial plan.

Public input:

Citizen asked when there will be an update to the audit report. Mayor Visser informed there will be an agenda item in a future meeting. A Citizen asked will that cover items Auditor Rob Sands mentioned in report. Mayor informed it will.

Mayor and Administrator reminded council and public budget worksheets are drafts. Council and public were encouraged to forward budget questions to city hall at any time.

Koehn moved to adjourn. Steffen seconded. Ayes: Bell, Steffen, Koehn, and Petersen. Motion carried.

Adjournment time was 7:33 p.m.

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Kelly Groskurth, City Administrator/Clerk

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Bruce Visser, Mayor