

The Atkins Planning and Zoning Commission Regular Meeting

Minutes of January 13, 2022

Meeting was conducted in person at City Hall, 480 Third Avenue, Atkins Iowa, 6:30pm.

Members present: Alan Nebola, Jeremy Rinderknecht, Ryan Hosch

Non-members present: Bruce Visser, Mayor

Meeting Minutes by: Ryan Hosch

1. Nebola called meeting to order at 6:31pm. Roll call – present see above
2. Agenda was approved. Motion by Nebola, second by Hosch. All Ayes. Approved.
3. Commission made nominations for Chair and Vice Chair..
 - Hosch motioned and Rinderknecht second to Elect Nebola as Chair – All Ayes
 - Nebola motion, Rinderknecht second to Elect Hosch as Vice Chair – All Ayes
4. Hosch motion to approve the minutes from December 16th meeting. Nebola second. All Ayes. Approved.
5. Discussion Commission members information.
 - Rinderknecht needs subdivision and zoning ordinance.
 - Motion to send updated plans to everyone for consistency.
6. Review projects for the coming year for budget.
 - a. Create RFP for Parks Master plan
 - i. Two Pocket parks and Main Park (find a location for Dog Park)
 - ii. No action
 - b. Discussion about removing of concrete foundation from old pavilion in City Park
 - i. contractor is waiting for frozen ground.
 - ii. No action
 - c. Snyder Associates (City Engineer) working on plan for new pavilion at main park – no action
 - d. Benton County property large park area discussion of use – no action
7. Zoning Code of Ordinances updated proposal
 - a. Snyder working on zoning, signage, and lighting ordinances.
8. Public Input for those items not on the agenda.
 - a. No comments.
9. Set future meeting Date and agenda items.
 - a. February 10, 2022 @ 6:30pm City Hall
10. Adjournment at 7:01pm Motion Rinderknecht, second Nebola All Ayes. Adjourned.

Respectfully,

Ryan Hosch, Vice Chair