

**CITY OF ATKINS IOWA – City Council Meeting Regular Session  
 Tuesday, November 22, 2022, at 6:30 p.m.  
 Council Room, 480 Third Avenue, Atkins, Iowa, 52206**

Mayor Visser called the meeting to order at 6:30 p.m. Present: Bell, DeMeulenaere, Koehn, Petersen. None were absent due to a vacant seat. Others present were Eric Martin-City Attorney, Kelly Groskurth, members of the public in person and on-line.

Mayor Visser announced the passing of Council member Rick Stoltzfus, which occurred on November 12, 2022. A moment of silence was observed in honor of Council member Stoltzfus.

Koehn moved to approve the agenda. Petersen seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen. Motion carried.

Koehn moved to approve consent agenda. DeMeulenaere seconded. Ayes: DeMeulenaere, Koehn, Petersen. Nays: Bell. Motion carried. Consent Agenda items were as follows: Council Minutes of November 8, 2022, Engineer Report, and the following list of bills:

ACCESS SYSTEMS	MANAGED SERVICES	765.25
ACCESS SYSTEMS LEASING	EQUIPMENT LEASES/COPIERS	961.69
ACME TOOLS	ROADS SUPPLIES	369.87
ALLIANT ENERGY	UTILITIES	4327.71
AMY BREESE	REIMB BDGT WRKSH	33.63
BENTON COUNTY AUDITOR	LAW ENFORCEMENT	7,605.00
CAMPBELL SUPPLY CO	SUPPLIES	1048.85
CATERPILLAR FINANCIAL SER	EQUIP LEASE	3079.76
Cardmember Service	SUPPLIES	353.05
CHEM-SULT, INC.	CHEMICALS	3,937.74
CHRISTOPER KOENIG	REFUND	114.99
DELTA DENTAL	INSURANCE	43.76
ECICOG	FEMA -FS ADMIN	562.5
HAWKEYE FIRE SAFETY	FIRE EXTINGUISHERS	78.11
ICMA MEMBERSHIP RENEWALS	DUES	478.4
KEN-WAY	WATER LINE - PLEASANT CRT	7,938.00
LYNCH DALLAS, P.C.	LEGAL	2,310.00
MIDAMERICAN ENERGY	UTILITIES	356.52
PER MAR SECURITY SERVICES	SECURITY	160.65
QUILL	SUPPLIES	414.19
SOLUM LANG ARCHITECTS	FS REBUILD	3,099.00
STATE CHEMICAL SOLUTIONS	WWTP SUPPLIES	766.88
THE DEPOT EXPRESS	FUEL	988.5
TODD DAMON	REIMB MILEAGE	186.43
VISSER, BRUCE	FS COMMITTEE -LUNCH	58.99
WASTE MANAGEMENT	GARBAGE	13,508.32
WELLMARK BC/BS OF IOWA	INSURANCE	5228.38
WELTER STORAGE EQUIPMENT	SHOP OFFICE SUPPLIES	6,096.50
WIRTANEN CONCRETE INC	WATER LINE - PLEASANT CRT	1,375.00
EFTPS	PAYROLL TAXES	3,474.55
Accounts Payable Total		70,080.07

Payroll Checks	11,441.47
***** REPORT TOTAL *****	<u>81,521.54</u>
GENERAL	42,248.69
ROAD USE TAX	7,222.03
FEMA	3,720.49
WATER	23,797.10
SEWER	<u>4,533.23</u>
TOTAL FUNDS	<u>81,521.54</u>

Koehn moved to approve Resolution 999 entering into agreement with Ken-Way to line A Avenue Storm Drain and replace flared ends. Bell seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen. Motion carried.

Bell moved to approve Resolution 1000 Approving the annual TIF Debt Certification. Koehn seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen. Motion Carried.

Koehn moved to approve Resolution 1001 acknowledging the Fiscal Year Ending 2022 Street Finance Report. Petersen seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen. Motion carried.

Koehn moved to approve Resolution 1002 Authorizing the City Administrator/City Clerk to make the Appropriate Transfers of Sums and Record the same in the Appropriate Manner for FYE 2022 for the City of Atkins and to repeal Resolution 992. Bell seconded. Ayes: Bell, DeMeulenaere, Koehn, and Petersen. Motion carried.

Koehn moved to approve Resolution 1003 Acknowledging the Fiscal Year Ending 2022 Annual Financial Report. Petersen seconded. Ayes: Bell, DeMeulenaere, Koehn, and Petersen. Motion carried.

Koehn moved to approve Resolution 1004 Approving the Annual Urban Renewal Report (AURR) FY 2021 -2022 for the City of Atkins, Iowa. Bell seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen. Motion carried.

Discussion regarding Atkins City Code Section 92.08 regarding Temporary Suspension of Utility Services. Council directed Groskurth to prepare amendment to City Code Section 92.08 regarding Temporary Suspension of Utility Services for further consideration.

Groskurth updated council regarding Waste Management's verbal response to City's proposed contract changes. Proposed contract will be considered upon receipt of written contract.

Motion by Petersen to confirm the appointment of Michelle Lockner to the Library Board. Koehn seconded. Ayes: Bell, DeMeulenaere, Koehn, and Petersen. Motion carried.

Petersen moved to fill a vacancy by appointment. Bell seconded. Ayes: Bell, DeMeulenaere, Koehn, and Petersen. Motion carried. Vacancy is due to the passing of Council member Rick Stoltzfus on November 12, 2022. Intent to fill vacancy by Council appointment will be posted and applications accepted. Details available in the postings at City Hall, Post Office, and Website.

Mayor Report: Working on insurance claims. Iowa Homeland Security visit regarding Storm Disaster compensation. Fire Station design continues. Diseased tree work continues. Administrator reported. All annual financial reports completed and will be submitted to state agencies. Utility Billing will be processed next week.

Public Input: Citizen asked where the new holiday decorations at park came from. Groskurth informed the Atkins community Club donated new park decorations. Citizens commented on virtual meeting access.

Council discussed meeting availability.

Next Regular Council Meeting to held Thursday, December 15, 2022, at 6:30 p.m. City Hall/Library 480 3<sup>rd</sup> Avenue, City Council Room. December 27, 2022 meeting is subject to cancellation as a quorum may not be present – to be determined.

Bell moved to adjourn. DeMeulenaere seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen. Motion carried.

Adjournment time was 8:25 pm..

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Kelly Groskurth, City Administrator

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Bruce Visser, Mayor