

**CITY OF ATKINS IOWA – CITY COUNCIL  
MEETING MINUTES  
Tuesday, October 25, 2022**

Mayor Bruce Visser called the meeting to order at 6:30 p.m. Present were Bell, Demeulenaere, Koehn, Petersen, and Stoltzfus. Also present were Attorney Eric Marten, City Administrator Groskurth, and members of the public in person and online.

Koehn approved the agenda as amended with the removal of item a resolution entering contract with Terracon. Stoltzfus seconded. Ayes: DeMeulenaere, Koehn, Petersen, and Stoltzfus. Nays: Bell. Motion Carried.

Petersen moved to approve the consent agenda. Koehn seconded. Ayes: Koehn, Petersen, and Stoltzfus. Nays: Bell, DeMeulenaere. Motion carried.-Consent agenda was as follows:

Council Minutes of October 11, 2022, and the following bills:

CARDMEMBER SERVICES	SEPT. TRANSACTIONS	3,537.63
WATER RECLAMATION FACILIT	TRAINING	35.00
ACCESS SYSTEMS	NETWORK SUPPORT	1,523.11
ACCESS SYSTEMS LEASING	EQUIPMENT LEASES/COPIERS	806.94
ACME TOOLS	SUPPLIES	416.53
ALLIANT ENERGY	UTILITIES	3,270.66
AMY BREESE	REIMB - CONFERENCE	297.51
AWWA-IOWA SECTION	TRAINING	215.00
BADGER METER	METER	23.25
BENTON COUNTY SOLID WASTE	LANDFILL	14,790.00
CAMPBELL SUPPLY CO	SUPPLIES	137.62
COOK, MELANIE	LIB SUPPLIES REIMB	31.99
CRC TRENCHING CO	CLEAN OUT CULVERT	3,200.00
DELTA DENTAL	INSURANCE	43.76
GAZETTE COMMUNICATIONS, Inc.	PUBLICATIONS	96.63
GIS BENEFITS	INSURANCE	59.92
ION ENVIRONMENTAL SOLUTIO	LABS	1,234.00
IOWA LEAGUE OF CITIES	TRAINING	145.00
IOWA RURAL WATER ASSOC	DUES	275.00
JARROD TOMILNSON	MILEAGE SUPPLIES	56.25
JOHN DEERE FINANCIAL	ROADS/PARKS SUPPLIES	870.51
KEN-WAY	HYDRANT REPLACE	9,612.50
LEXIPOL	EMS PLATFORM	520.00
LINN COOP	WEED CONTROL	105.07
LYNCH DALLAS, P.C.	LEGAL	1,418.00
OLLINGER GARAGE DOOR INC.	WATER GARAGE DOOR	356.85
STRATEGIC PRINT SOLUTIONS	NEWSLETTER	842.38
WELTER STORAGE EQUIPMENT	CABINET/SHELF	1,704.00
WILD'S CUSTOM MOWING	LAWN MOWING FOR SEPT 2022	130.00
XCESSORIES SQUARED	STREET SIGNS	78.00
EFTPS	TAXES	4,260.46
IPERS	RETIREMENT	2,631.82
TREASURER STATE OF IOWA	TAXES	676.00
Accounts Payable Total		53,401.39
Payroll Checks		13,444.90
***** REPORT TOTAL *****		66,846.29

GENERAL

36,545.91

ROAD USE TAX	10,048.62
WATER	13,778.77
SEWER	6,472.99
TOTAL FUNDS	<u>66,846.29</u>

Stoltzfus moved to approve Resolution 992 a resolution authorizing the City Administrator/City Clerk to make the Appropriate Transfers of Sums and Record the same in the Appropriate Manner for FYE 2022 for the City of Atkins. Koehn seconded. Ayes: Bell, Demeulenaere, Koehn, Petersen, and Stoltzfus. Motion Carried

Motion by Koehn to approve Resolution 994 Adopt a resolution relating to the Financing of Proposed Projects/Equipment to Be Undertaken by the City of Atkins, Iowa, Establishing Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code. Stoltzfus. Ayes: Bell, Demeulenaere, Koehn, Petersen, and Stoltzfus. Motion carried.

Motion by Koehn to approve, Resolution 995 a resolution setting library wages. Petersen seconded. Discussion occurred. Ayes: Koehn, and Stoltzfus. Nays: Bell. Abstain: DeMeulenaere, Petersen. Motion failed.

Mayor updated council regarding the arborist report.

Discussion regarding the Arterial Commercial Zone. Citizens voiced concern regarding business lighting, signage, deliveries, and hours. The area discussed is considered arterial commercial per 2007 and 2016 comp plan and zoning ordinances. Citizen has taken information to the Planning and Zoning. Mayor stated this is a process of a whole community.

Mayor's, Public Works, and Administrator's Report:

Fire Station: 60% drawings planned to be received in November and 90% complete by end of year.

Working on securing tree reimbursement from FEMA.

Fire Truck is on auction site. Final day for bidding is November 2, 2022

Water and Sewer: Meter Panel to lift station being replaced due to fire. Water Leak was repaired on Pleasant Court. Lift Station pumps have been pulled and maintained.

Parks: Soccer bathrooms to be closed November 1, 2022.

Roads: A Ave. storm water tube – televised – options are being reviewed.

Waste Management (WM) contract: red line version has been sent to WM.

Public input:

Citizen asked about numbers on Trees. It is how the arborist tracks the tree for the evaluation reports.

Reminder to call before you dig, and permit is needed before building.

Koehn moved to adjourn. Petersen seconded. Ayes: Bell, Demeulenaere, Koehn, Petersen, and Stoltzfus. Motion carried.

The next Regular Council Meeting to held Tuesday, November 8, 2022, at 6:30 p.m at the City Park - Park Pavilion located at 320 2<sup>nd</sup> Avenue. This is a change in location. Online access will not be available.

Adjournment time 8:10 p.m.

Kelly Groskurth, City Administrator/City Clerk

Bruce Visser, Mayor