

**CITY OF ATKINS IOWA – CITY COUNCIL  
MEETING MINUTES  
Tuesday, October 11, 2022**

Mayor Bruce Visser called the meeting to order at 6:31 p.m. Present: Bell, DeMeulenaere, Koehn, Petersen, and Stoltzfus. Also, present were Eric Martin, City Attorney, Groskurth, and members of the public.

Koehn moved to approve agenda as amended to remove agenda item 8 -Transfers. Petersen seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Stoltzfus. Motion carried.

Koehn moved to approve the Consent Agenda. Stoltzfus seconded. Ayes: DeMeulenaere, Koehn, Petersen, and Stoltzfus. Nay: Bell. Motion carried. Consent agenda was as follows: council minutes of September 27, 2022, and the following list of bills:

EFTPS	PAYROLL TAXES	3,088.37
IPERS	IPERS	6,961.95
TREASURER STATE OF IOWA	STATE TAXES	3,924.00
USPS - POSTMASTER	POSTAGE	135.74
ACME TOOLS	SUPPLIES	1,230.34
AETNA Behavioral Health, LLC	BENEFIT	17.52
ALLIANT ENERGY	UTILITIES	17,036.74
ALTORFER INC.	BRUSHCUTTER RENTAL	2,042.00
AMY BREESE	TRAINING	616.10
ATKINS AUTO REPAIR	PARKS SUPPLIES	195.08
ATKINS LUMBER CO. INC.	SUPPLIES	474.16
ATKINS TELEPHONE CO..INC.	TELEPHONE	593.78
CATERPILLAR FINANCIAL SER	EQUIPMENT LESE	3,079.76
CHEM-SULT, INC.	CHEMICALS	5,319.06
COLONY HEATING & AIR COND	HVAC REPAIRS	5,315.86
Creative Technologies	SOFTWARE SUPPORT	885.00
D P PROPERTIES	CLEANING	1,150.00
ECICOG	FIRES STATION PLANNING	787.50
GAZETTE COMMUNICATIONS, Inc.	PUBLICATIONS	138.72
	FIRE EXTINGUISHER	
HAWKEYE FIRE SAFETY	INSPECTION	418.00
HI - VIZ SAFETY	ROAD SIGNS	1,716.00
IOWA DNR	WATER PERMIT	115.00
IOWA ONE CALL	LOCATES	33.30
KEN-WAY	A AVE STORM WATER	590.00
KIRBYBUILT SALES	PARKS SUPPLIES	105.03
M & D MINI STORAGE	DERECHO -FS	65.00
MENARD'S	PARKS SUPPLIES	231.71
MIDAMERICAN ENERGY	PARK PAVILION	72.77
NELSON ELECTRIC CO	WWTP SUPPLIES	212.00
PER MAR SECURITY SERVICES	SECURITY	160.65
PORTZEN CONSTRUCTION	WWTP SUPPLIES	1,570.69
USPS - POSTMASTER	PRE STAMPED ENVELOPES	1,026.60
POWESHIEK WATER		
ASSOCIATION	UTILITIES	105.55
SNYDER & ASSOCIATES	ENGINEERING	4,378.13
SOLUM LANG ARCHITECTS	ARCHITECT - FS	7,747.50

STATE CHEMICAL SOLUTIONS	WWTP SUPPLIES	766.88
STREFF ELECTRIC	PARKS REPAIRS	217.00
THE DEPOT EXPRESS	FUEL	683.48
U S CELLULAR	CELL PHONES	236.09
USA BLUEBOOK	WATER PLANT PARTS	58.25
VESSCO INC.	WATER PLANT PARTS	628.18
WASTE MANAGEMENT	GARBAGE COLLECTION	10,313.56

Accounts Payable Total	84,578.79
Payroll Checks	9,695.36
***** REPORT TOTAL *****	<u>94,274.15</u>

GENERAL	41,222.50
ROAD USE TAX	8,766.30
FEMA	8,600.00
WATER	20,905.77
SEWER	14,779.58
TOTAL FUNDS	<u>94,274.15</u>

DeMeulenaere moved to approve Resolution 988 approving street closing for the Atkins Community Club Holiday Celebration Parade. Bell seconded. Ayes: Bell, DeMeulenaere, Kohen, Petersen, and Stoltzfus. Motion carried.

Koehn moved to approve Resolution 989 permitting display fireworks during the Atkins Community Club Holiday Celebration. Bell seconded. Ayes: Bell, DeMeulenaere, Kohen, Petersen, and Stoltzfus. Motion carried.

DeMeulenaere moved to approve Resolution 990 approving use of City Property to Crafters Connection – Holiday Market contingent upon receiving certificate of liability. Bell seconded. Ayes: Bell, DeMeulenaere, Kohen, Petersen, and Stoltzfus. Motion carried.

Koehn moved to approve Resolution 991 authorizing the sale of Fire Apparatus 2001 International Model 4900 Pumper Firetruck Jointly owned by the Benton #3 – Linn#5 Benefited Fire District and the City Atkins Iowa. Petersen seconded. Ayes: Bell, DeMeulenaere, Kohen, Petersen, and Stoltzfus. Motion carried.

Mayor Visser reported that the Public Works department is Replacing Street Name Signs, completed Ditch work on railroad street, A Avenue storm culvert has been televised and being reviewed by engineer. Water dept. has been flushing water system, replaced 2 fire hydrants this week, and water plant repairs continue. City Hall/Library HVAC repairs made. Fire Station design is progressing, plans will be at 60% in November, with 90% review in December, and bid letting scheduled for February/March 2023. Tree Debris - Reporting expense documents to FEMA for proceeds. Arborist inspection completed and report on diseased street trees expected soon.

Work continues Fire District Agreement. Waste Management agreement continues to progress. Codification process continues. Capital improvement plan details being worked. Fall newsletter is completed and ready to distribute.

Public input: Citizen raised concerns regarding the lighting from new commercial district disturbing residential homes.

The next regular council meeting to be held Tuesday, October 25, 2022, at 6:30 p.m. City Hall/Library 480 3<sup>rd</sup> Avenue, City Council Room.

Koehn moved to adjourn. DeMeulenaere seconded. Ayes: Bell, DeMeulenaere, Kohen, Petersen, and Stoltzfus. Adjournment time was 7:08 p.m.

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Kelly Groskurth, City Administrator/City Clerk

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Bruce Visser, Mayor