

**CITY OF ATKINS IOWA – CITY COUNCIL  
MEETING MINUTES  
Tuesday, September 27, 2022**

Mayor Bruce Visser called the meeting to order at 6:33 p.m. Present: Bell, DeMeulenaere, Koehn, Petersen, and Stoltzfus. Also, present were Eric Martin, City Attorney, Groskurth, and members of the public.

Koehn moved to approve the agenda. Petersen seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Stoltzfus. Motion carried

Koehn moved to approve the consent agenda. Stoltzfus seconded. Ayes: DeMeulenaere, Koehn, Petersen, and Stoltzfus. Nay: Bell. Motion carried. Consent agenda Council Minutes of September 13, 2022, Engineer's Report, and the following list of Bills:

EFTPS	PAYROLL TAX	3,855.91
MENARD'S	SUPPLIES	327.88
ACCESS SYSTEMS	SUPPORT	1,445.36
AETNA Behavioral Health, LLC	EMP BENEFIT	35.04
BENTON COUNTY SOLID WASTE	LANDFILL	1,562.62
CHEM-SULT, INC.	CHEMICALS	570.50
COOK, MELANIE	REIMB LIBRARY SUPPLIES	62.96
DELTA DENTAL	INSURANCE	43.76
DUBALL, PAMELA	REIMB MILAGE	13.75
GAZETTE COMMUNICATIONS, Inc.	LEGALS	15.88
GIS BENEFITS	INSURANCE	43.34
GROSKURTH, KELLY	REIMB MILAGE/HOTEL IACMA CONF	533.66
IACMA	DUES	120.00
ION ENVIRONMENTAL SOLUTIO	LABS	1,326.00
IOWA LEAGUE OF CITIES	REFERENCE MATERIALS	260.00
JOHN DEERE FINANCIAL	PARKS SUPPLIES	906.06
KEN-WAY	STREET MAINT PLAN REPAIRS	34,967.95
KIRBYBUILT SALES	BENCHES & TRASH BINS	8,305.34
LINN COOP	GROUNDS MAINTENANCE	182.00
LYNCH DALLAS, P.C.	LEGAL FEES	2,216.76
MARTIN EQUIPMENT	EQUIP REPAIRS	2,195.32
MC2, INC	SUPPLIES WWTP	5,809.76
MENARD'S	SUPPLIES	33.94
ROXITEK LLC	EQUIP REPLACEMENT	381.25
SCHIMBERG	PARTS WATER PLANT	502.17
STATE CHEMICAL SOLUTIONS	SUPPLIES	56.08
STREFF ELECTRIC	ELECTRICAL WORK	1,610.00
TRUGREEN	GROUNDS MAINTENANCE	2,945.00
TSF STRUCTURES INC	ROADS-HAND RAILS	4,350.00
WELLMARK BC/BS OF IOWA	INSURANCE	2,607.67
WILD'S CUSTOM MOWING	MOWING	195.00

Accounts Payable Total		77,418.36
Payroll Checks		11,335.60
***** REPORT TOTAL *****		88,753.96
GENERAL		31,629.40
ROAD USE TAX		42,691.81

WATER		5,469.39
SEWER		8,963.36
TOTAL FUNDS		88,753.96

Koehn, moved to approve Resolution 985 Minor Boundary Change for Lot 4 Parcel A & Parcel B Stone Ridge Fourth Addition in the City of Atkins, Benton County, Iowa. Petersen seconded. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Stoltzfus. Motion carried.

Koehn moved to approve Resolution 986 Minor Boundary Change for Lot 28 Parcel A & Parcel B Stone Ridge First Addition in the City of Atkins, Benton County, Iowa. Petersen second. Ayes: Bell, DeMeulenaere, Koehn, Petersen, and Stoltzfus. Motion carried.

Koehn moved to approve Resolution 987 Setting wage for employees of the City of Atkins. Petersen seconded. Ayes: Koehn, Petersen, and Stoltzfus. Nay: Bell, DeMeulenaere. Motion Carried.

Mayor, Public Works, and Administrator update:

Fire Station project plans and specifications continue to be developed.

Public Works: 2022 Street Maintenance Plan completed. Flushing Hydrants. Installation of Park benches. Winter preparations.

Tree Arborist continues to work.

Arborist: continues to assess city owned trees and emerald ash borer.

Legal Team: Waste Management contract, and Fire District Agreement

Utility Billing: Nearly 60% of utility billing account holders have registered to receive alerts.

Administrator: Working with department heads and engineer to develop capital improvement plan for city infrastructure. Prepared Request for Proposal to clean and televise sewer lines, sent to engineer for review. Partnering with developers and county auditor to verify TIF district and certification. Codification is in process.

Public input: none.

The next Regular Council Meeting to held Tuesday, October 11, 2022, at 6:30 p.m. City Hall/Library 480 3<sup>rd</sup> Avenue, City Council Room.

Koehn moved to adjournment. Stoltzfus seconded. Mayor declared meeting adjourned. Adjournment time was 7:07 p.m.

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Kelly Groskurth, City Administrator/City Clerk

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Bruce Visser, Mayor