

BUILDING PERMIT APPLICATION

CITY OF ATKINS
BUILDING INSPECTOR, JERRY MICHAEL, 319-560-8689
City Hall 319-446-7870
P.O. BOX 171
480 3RD Avenue
Atkins, IA 52206

TODAY'S DATE: _____

PERMIT # _____

PROPERTY ADDRESS: _____

PROPERTY OWNER'S NAME: _____

PHONE # _____

EMAIL: _____

RESIDENTIAL	
COMMERCIAL	
INDUSTRIAL	

NEW	
REMODEL	
ADDITION	

STRUCTURE/DWELLING	
GARAGE/SHED	
ROOF	
DEMOLITION	

FENCE	
POOL	
DRIVEWAY	
OTHER	

ZONING DISTRICT: _____

LOT # _____

SUBDIVISION: _____

CONTRACTOR: _____ PHONE # _____

EMAIL: _____

ADDRESS: _____

LICENSE REGISTRATION # _____ LICENSE CAN BE FOUND: <https://contractor.iowa.gov/>

TOTAL VALUE OF PROJECT \$ _____ DATE WORK TO BEGIN: _____

DESCRIPTION OF WORK TO BE PERFORMED: _____

IS PROPERTY IN A FLOODPLAIN? **YES** **NO**

IS THERE AN EASEMENT? **YES** **NO**

IS THERE CITY WATER & SEWER? **YES** **NO**

WILL THIS REQUIRE A CURB CUT? **YES** **NO**

NOTES:

- PLEASE REVIEW REQUIREMENTS FOR BUILDING APPLICATION
- BUILDING & SITE PLANS ARE REQUIRED
- HOUSE NUMBERS AND PERMIT ARE REQUIRED TO BE DISPLAYED ON JOBSITE
- PROPERTY OWNER IS RESPONSIBLE FOR ALL COVENANT COMPLIANCE
- APPLICANT IS RESPONSIBLE TO ATTAIN ALL BUILDING INSPECTIONS BY CALLING INSPECTOR
- NO WORK TO BE STARTED BEFORE RECEIPT OF PERMIT
- NPDES COMPLIANCE REQUIRED
- ELECTRICAL PERMITS CAN BE OBTAINED: <https://Dps.iowa.gov/divisions/state-fire-marshal/electrical-examining-board>

THE CITY OF ATKINS FOLLOWS:

- THE INTERNATIONAL BUILDING CODES (IBC), 2015 EDITION.
- THE 2022 IOWA STATEWIDE URBAN DESIGN & SPECIFICATIONS.
- THE 2005 ZONING CODE OF ORDINANCES CHAPTER 165.

APPLICANT SIGNATURE: _____ PUBLIC WORKS APPROVAL: _____

BLDG INSPECTOR APPROVAL: _____ OFFICE APPROVAL: _____

BUILDING PERMIT FEE SCHEDULE

BASIC BUILDING PERMIT FEE (MINOR PROJECTS)	\$35.00
WATER CONNECT FEE.....	\$250.00
SEWER CONNECT FEE.....	\$250.00

<u>TYPE OF CONSTRUCTION</u>	<u>SIZE</u>	<u>COST</u>
MINOR PROJECTS: (Deck, Porch, Gazebo, Utility/Accessory building, Shed, Driveway, Excavation (right of way), Roof, Fence, Private Pool (over 5,000 gallons), Demolition)	ALL	\$ 35.00
RESIDENTIAL GARAGES/CARPORTS	under 860 sq ft	\$ 50.00
RESIDENTIAL GARAGES - OVERSIZED (860 sq ft or larger)	per 1,000 sq ft	\$ 125.00
RESIDENTIAL ADDITIONS	up to 600 sq ft	\$ 125.00
	601 - 1800 sq ft	\$ 200.00
	over 1800 sq ft	\$ 300.00
NEW RESIDENCES: single-family, manufactured homes - includes attached garage, porch and /or deck multi-family, manufactured homes - includes attached garage (s)	ALL	\$ 500.00
	EACH UNIT	\$ 350.00
GARAGE - MULTI-FAMILY, DETACHED single structure divided into multiple garage units	1,000 sq ft or less	\$ 200.00
	each additional 1,000 sq ft	\$ 100.00
GARAGE - COMMERCIAL STORAGE commercial structures with unfinished interior	per 1,000 sq ft	\$ 200.00
COMMERICAL / INDUSTRIAL	per 1,000 sq ft	\$ 300.00

PERMIT FEE CALCULATION:

MINOR PROJECT FEE	\$ _____
ATTACHED RESIDENTIAL GARAGE/CARPORT	\$ _____
ATTACHED RESIDENTIAL GARAGE-OVERSIZED	\$ _____
RESIDENTIAL ADDITION	\$ _____
NEW RESIDENCE	\$ _____
DETACHED GARAGE	\$ _____
GARAGE COMMERCIAL STORAGE	\$ _____
COMMERCIAL / INDUSTRIAL	\$ _____
WATER CONNECT FEE	\$ _____
SEWER CONNECT FEE	\$ _____
TOTAL PERMIT FEES:	\$ _____

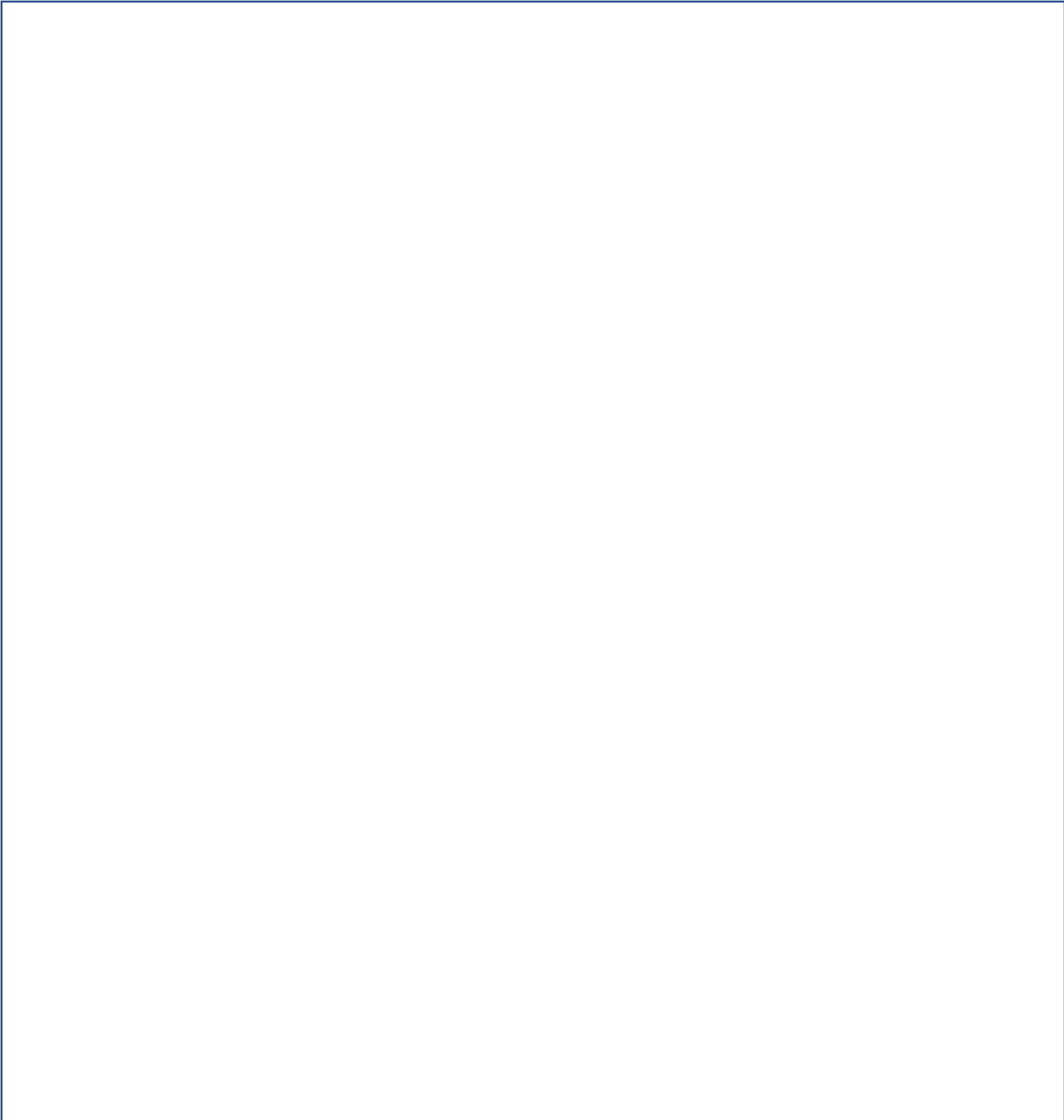
PAYMENT AMOUNT DUE: \$ _____ (CALCULATED ABOVE)

APPLICATION WILL NOT BE ACCEPTED WITHOUT PAYMENT. NO WORK IS TO BEGIN UNTIL BUILDING PERMIT IS ISSUED.

ALL WORK SHALL BE INSPECTED. PLEASE CALL 319-560-8689 TO SCHEDULE INSPECTIONS.

SITE PLAN

Show street name(s), building distance from lot lines and distance between other buildings on the lot, if any. Indicate with direction is NORTH. Building & site plans are required.



PERMIT FORMS MUST BE COMPLETE IN ORDER TO BE ACCEPTED. APPLICATION MUST BE SIGNED BY APPLICANT.

SUBMIT FORMS TO CITY HALL IN PERSON, DROP IN PAYMENT BOX, BY MAIL, OR EMAIL CITYCLERK@CITYOFATKINS.ORG.