

**City of Atkins Iowa – City Council Meeting Minutes  
Tuesday, April 12, 2022, at 6:30 p.m.**

Call to Order and Roll call by Mayor Bruce Visser 6:35 p.m. Present were Bell, DeMeulenaere, Koehn, Stoltzfus, and Petersen. Also present were Holly Corkery and Eric Martin, City Attorney, and Groskurth.

Petersen moved to approve the agenda. Stoltzfus seconded. Ayes: Stoltzfus, Koehn, Peterson, Bell, and DeMeulenaere. Motion carried.

Petersen moved to approve the Consent Agenda. Koehn seconded. Ayes: Stoltzfus, Koehn, Petersen, DeMeulenaere. Motion Carried. Nays: Bell. Motion Carried. Consent agenda was as follows: approval of Council Minutes of March 22, 2022 and the following list of bills:

STONE RIDGE DEVELOPING	FYE 22 Grant	9,245.00
USPS - POSTMASTER	April bills	263.98
ACCESS SYSTEMS	ADOBE ACROBAT	1,316.62
ACCESS SYSTEMS LEASING	EQUIPMENT LEASES/COPIERS	848.72
AIRE FILTER SALES & SERVE	SUPPLIES	190.08
ALLIANT ENERGY	UTILITY EXP	14851.81
ALTORFER INC.	GENERATOR WATER PLANT	4,925.00
ATKINS LUMBER CO. INC.	ROADS/WATER SUPPLIES	263.5
ATKINS TELEPHONE CO..INC.	TELEPHONE	653.9
BAKER & TAYLOR	BOOKS	145.31
BENTON COUNTY ENGINEER	SALT/SAND	705.55
BENTON COUNTY SOLID WASTE COMM	TIPPING FEES	1,534.56
BROWN SUPPLY CO	CROSS WENCH	115
Cardmember Service	MAR TRANSACTIONS	738.02
CHEM-SULT, INC.	CHEMICALS	3,460.36
D P PROPERTIES	CLEANING PARK/LIBRARY	935
GAZETTE COMMUNICATIONS, Inc.	LEGALS 3/8/22	195.58
JETCO, INC.	WWTP	458.9
KEN-WAY	CLEANED SEWER LINES	1,632.50
L. B. ANDERSON AGENCY	EMC ANNUAL POLICY RENEWAL	74,016.00
M & D MINI STORAGE	Derecho - costs	65
MENARD'S	ROADS/SHOP	358.34
MIDAMERICAN ENERGY	WWTP	537.24
MSA PROFESSIONAL SERVICES	DEBRIS REMOVAL	13,042.93
USPS - POSTMASTER	ANNUAL PO BOX FEE	72
POWESHIEK WATER ASSOICATION	UTILITY	86.5
QUILL	OFFICE SUPPLIES	110.34
RYDIN	GOLF CART PERMIT STICKERS	274.77
STRATEGIC PRINT SOLUTIONS	FS BOARD	47.75
THE DEPOT EXPRESS	FUEL - FEB2022	1819.63
THE SLED SHED INC	SHARPEN CHAIN SAW	36

U S CELLULAR	CELL PHONES	242.72
WASTE MANAGEMENT	GARBAGE COLLECTION	13,483.20
WELLMARK BC/BS OF IOWA	APRIL PREMIUM	2607.67
EFTPS	FED/FICA TAX	2,230.71
EFTPS	FED/FICA TAX	321.39
EFTPS	FED/FICA TAX	478.3
EFTPS	FED/FICA TAX	281.07

Accounts Payable Total		<u>152,590.95</u>
Payroll Checks		<u>10,023.89</u>
***** REPORT TOTAL *****		<u><u>162,614.84</u></u>

GENERAL		67,845.01
ROAD USE TAX		24,501.87
FEMA		13,340.02
WATER		28,701.06
SEWER		<u>28,226.88</u>
TOTAL FUNDS		<u><u>162,614.84</u></u>

Doug Anderson with L B Anderson, regarding City Liability and Worker's Compensation Insurance renewal.

Stoltzfus moved to approve Resolution 947 A resolution to approve entering into contract with Lynch Dallas, P.C. to provide City legal services. Petersen seconded. Ayes: Koehn, Petersen, Bell, DeMeulenaere, and Stoltzfus. Motion carried.

Koehn moved to approve Resolution 948 A resolution to appoint the following attorney's with Lynch Dallas, P.C. as Interim City Attorney: Holly Corkery, Douglas Herman, and Steven Leidinger or other Lynch Dallas attorney. Petersen seconded. Ayes: Petersen, Bell, DeMeulenaere, Stoltzfus, and Koehn. Motion carried.

Koehn moved to approve Resolution 949 A resolution declaring certain property owned by the City to be Surplus to the City's needs and directing Disposal of the same. Stoltzfus seconded. Ayes: Bell, DeMeulenaere, Stoltzfus, Koehn, and Petersen. Motion carried.

Koehn moved to approve Resolution 950 Setting Public Hearing on the proposed City Budget Amendment for Fiscal Year July 1, 2021 – June 30, 2022 (FYE 22) to be April 26, 2022. Petersen seconded. Ayes: DeMeulenaere, Stoltzfus, Koehn, Petersen, and Bell. Motion Carried.

Koehn moved to approve Resolution 951 Approving the 2022 Street Maintenance Plan. Stoltzfus seconded. Ayes: Stoltzfus, Koehn, Petersen, Bell, and DeMeulenaere. Motion carried.

Koehn moved to approve Resolution 952 Declaring work required for Water Treatment

Facility and Well as Emergency Work Under Chapter 26(s)(b)(3). DeMeulenaere seconded. Ayes: Koehn, Petersen, Bell, DeMeulenaere, and Stoltzfus,. Motion carried.

Koehn moved to approve Resolution 953 Entering into Contract with JetCo to complete emergency repairs for the Water Treatment Facility and Well #2. Petersen seconded. Ayes: Petersen, Bell, DeMeulenaere, Stoltzfus, and Koehn. Motion carried.

Koehn moved to approve Resolution 954 Entering into a 36 month lease agreement with Altorfer Cat for Excavator and Skid Load in the amount or \$3,079 per month. DeMeulenaere seconded. Ayes: Stoltzfus, Koehn, Petersen, Bell, DeMeulenaere, Stoltzfus, Koehn, and Petersen. Motion carried.

Mayor's Update:

Fire Truck to be delivered 2<sup>nd</sup> week in May. Will sell existing truck. Fire Dept will be traveling to Wisconsin to pick up.

FEMA – Fire Station committee continues to work through the process. Trees Debris project continues.

Public Works and Administrator– appreciate all the work they have done to gather the information to prepare for the construction season items.

Utility Billing Software staff continues to work through update. When completed citizens will be able to see bill online and receive alerts.

Traffic Issue with Parkridge / school for a few minutes.

Public input: Citizen commented on traffic issue. Tree removal. Tree stump removal.

Next Regular Council Meeting to be held Tuesday, April 26, 2022, at 6:30 p.m. City Hall/Library 480 3<sup>rd</sup> Avenue, Council Room.

Koehn moved to Adjournment. Petersen seconded. Ayes: Stoltzfus, Koehn, Petersen, Bell, DeMeulenaere. Motion Carried.

Adjournment time: 7:52 p.m.

---

Kelly Groskurth, City Administrator

---

Bruce Visser, Mayor