

**City of Atkins Iowa – City
Council Meeting Special Session
Tuesday, February 08, 2022 at 6:30 p.m.
Council Room, City Hall, 480 Third Avenue, Atkins Iowa, 52206**

Mayor Visser called the meeting to order at 6:32 p.m. Present were Bell, Koehn, Petersen, and Stoltzfus. Also present were Ryan Tang-City Attorney, and Groskurth. DeMeulenaere was absent.

Stoltzfus moved to approve the agenda. Koehn seconded. Petersen moved to amend agenda by removing item 11 authorizing mayor to enter a public relations/marketing contract from agenda, to address later. Stoltzfus seconded. Discussion occurred. Ayes: Bell, Koehn, Petersen, and Stoltzfus. Nays: None. Motion carried. Koehn approve agenda as amended. Petersen seconded. Ayes: Koehn, Petersen, Stoltzfus, and Bell. Motion carried.

Stoltzfus moved to approve the Consent Agenda. Petersen seconded. Ayes: Petersen, Stoltzfus, Koehn. Nays: Bell. Motion carried. Consent agenda was as follows:

- Council Minutes of January 17, 2022, January 26, 2022, and February 2, 2022 Budget Work Session, February 2, 2022 Special Meeting Minutes.
- The following list of Bills:

ACCESS SYSTEMS	LAPTOP SETUP	1,923.13
ACCESS SYSTEMS LEASING	EQUIPMENT LEASES/COPIERS	418.46
ACME TOOLS	PARKS	49.98
ALLIANT ENERGY	UTILITY EXP	12,583.39
ALTORFER INC.	ROADS	58.40
ATKINS LUMBER CO. INC.	SUPPLIES	14.33
ATKINS TELEPHONE CO..INC.	TELEPHONE	626.39
BENTON COUNTY AUDITOR	Q4 LAW ENFORCEMENT	5,850.00
BENTON COUNTY ENGINEER	SALT/SAND	735.11
BENTON COUNTY SOLID WASTE	3RD QTR LANDFILL	12,336.66
Cardmember Service	TRAINING	580.97
CHEM-SULT, INC.	CHEMICALS	1,303.90
D P PROPERTIES	CLEANING PARK/LIBRARY	501.00
DELTA DENTAL	INSURANCE	119.36
EFTPS	Payroll taxes	7,482.29
FASTENAL	ROADS-SNOW	18.46
FUTURE LINE TRUCK EQUIPMT	ROADS-SNOW	220.50
G & H ELECTRIC	FURNACES IN PLANT	1,198.87
GAZETTE COMMUNICATIONS, Inc.	LEGALS	196.12
GRAINGER	DOME MIRROR	162.45
GROSKURTH, KELLY	MEMBERSHIP DUES -IACMA	120.00
HARN R/O SYSTEMS3	500 LB DRUM	2,300.00
HOLIDAY OUTDOOR DECOR	OUTDOOR XMAS BULBS	135.39
ICMA MEMBERSHIP RENEWALS	GROSKURTH MEMBERSHIP	736.00

ION ENVIRONMENTAL SOLUTIONS	LABS	954.00
IOWA ONE CALL	LOCATES	22.50
IOWA STATE UNIVERSITY	TRAINING	240.00
IPERS	IPERS	4,684.83
JARROD TOMILNSON	EQUIP REPAIR TRUCK	36.18
JOHN DEERE FINANCIAL	ROADS - SNOW	17.33
KEN-WAY	WATER MAIN BREAK	4,971.93
LINN COOP	FUEL-FINANCE CHARGES	25.73
LITE INC	76 MAIN ST	30,778.33
M & D MINI STORAGE	DERECHO COSTS	65.00
MARTIN EQUIPMENT	ROADS-SNOW	37.48
MENARD'S	SHOP	741.67
MIDAMERICAN ENERGY	UTILITIES	964.04
MSA PROFESSIONAL SERVICES	TREE REMOVAL-DERECHO	5,348.60
NELSON ELECTRIC CO	76 MAIN ST	12,922.05
P & K MIDWEST	PARKS-MOWER PARTS	132.58
QUALITY FLOW SYSTEMS, INC	STATION PUMPS	16,850.00
QUILL	OFFICE SUPPLIES	272.39
SNYDER & ASSOCIATES	GENERAL ENGINEERING	2,696.16
STREFF ELECTRIC	PARKS REPAIR	120.00
TREASURER STATE OF IOWA	SALES/WATER EXECISE Tax	3,911.00
USA BLUEBOOK	LAB SUPPLIES	121.22
US Post Office	POSTAGE	254.36
VESSCO INC.	PUMPHEAD	942.74
WASTE MANAGEMENT	GARBAGE COLLECTION	25,629.68
WELLMARK BC/BS OF IOWA	FEBRUARY PREMIUM	569.70
XCESSORIES SQUARED	STREET SIGNS-ROADS	336.00
Accounts Payable Total		163,316.66
Payroll Checks		22,093.18
***** REPORT TOTAL *****		<u>185,409.84</u>
GENERAL		74,827.62
ROAD USE TAX		8,494.94
FEMA		6,132.39
76 Main Street		43,700.38
WATER		23,893.79
SEWER		28,360.72
TOTAL FUNDS		<u>185,409.84</u>

Greg Walston gave presentation regarding the Benton County Extension Youth Summer Science Camp. Petersen moved to approve Resolution 929 approving Benton County Extension Youth

Summer Science Camp in Atkins. Koehn Seconded. Ayes: Koehn, Stoltzfus, Bell, and Petersen. Nays: none. Motion Carried.

Public Hearing Public on the request for bidders document, form of contract, and estimate of cost of cost for the completion of Debris Removal – FEMA Disaster Recovery #157520 opened at 7:01 p.m. No written comments were received for or against were received. There being no comments the hearing closed at 7:03 p.m.

Petersen moved to approve Resolution 930 approving request for bidders document, form of contract, and estimate of cost for the completion of Debris Removal-FEMA Disaster Recovery #157520. Stoltzfus Seconded. Ayes: Stoltzfus, Petersen, Koehn. Nays: Bell. Motion carried.

Stoltzfus moved to approve Resolution 931 to Award of Debris Removal in the Right of Way and City Owned Properties to Boomerang Corporation in the amount of \$262,600. Petersen seconded. Engineer has reviewed bids. Discussion Occurred. Ayes: Petersen, Koehn, Stoltzfus. Nays: Bell. Motion carried.

Petersen moved to approve Resolution 932 A resolution approving the Copier/Printer Copier Lease and Maintenance Agreement with Access Systems for 60 months. Stoltzfus seconded. Ayes: Stoltzfus, Petersen, Koehn, Bell. Nays: none. Motion Carried.

Stoltzfus moved to approve Resolution 933 a resolution authorizing payment of contractor's pay request no 14 in the amount of \$11,048.78 to Garling Construction Inc., Belle Plaine, Iowa for the Storm Repair Site 1-6 Project 54140, Atkins, Iowa. Koehn seconded. Ayes: Petersen, Koehn, Bell, and Stoltzfus. Nays: Motion Carried.

Koehn moved to approve Resolution 934 a resolution approving Wellmark Blue Cross Blue Shield Health Insurance Renewal. Petersen Second. Ayes: Koehn, Stoltzfus, and Petersen. Nays: Bell. Motion Carried

Koehn moved to Resolution 935 a resolution approving Soccer Field usage for the Cougar Classic Tournament sponsored by the Lutheran School. Stoltzfus seconded. Ayes: Stoltzfus, Petersen, Koehn, and Bell. Nays: none. Motion Carried.

Stoltzfus moved to approve Resolution 936 a resolution approving Soccer Field usage by the Iowa Raptors. Koehn seconded. Petersen, Koehn, Bell, Petersen. Nays: none. Motioned carried.

Mayor's Update:

- Public Hearing Max Levy to be held February 22, 2022 at 6:30 p.m.
- **Street** trees Removal process: contractor will receive contracts to sign and return to City. Once signed contract and bonds received City will approve award of contract. Continue with fire station committee meetings.
- Public should keep in mind that information received on social media is not always accurate. Fire Department committee is considering fire dept., codes, regulations,

community's needs, and potential locations. When you hear official information, you will hear from the City through official notifications e.g. council meetings, public hearing notices, City Website. City Council members have opinions, but they are not the official statement of the City.

- Official information for the City originates at City Hall through official notifications e.g. council meetings, public hearing notices, City website, Mayor statements. City Council members may have opinions, but they are not the official statement of the City. City Council should be conscientious of making statements regarding dollar amounts – need to make sure City is not in violation of bonding agreements.

Public Works Update.

Water main break last weekend. Repaired next day. Public Works will be working with tree removal contractor due to the paperwork required by FEMA. Lift Station pump was rebuilt – due to item going through system.

Public input:

Concern regarding Soccer resolution – concerned the number of days requested and how it will impact the local soccer teams use of fields. Citizen asked why 3 of their utility bills (phones, water, electric) did not come to their residence last month. Citizen informed water pressure had changed. Communication regarding fire station -explain process.

Set next Regular Council Meeting to be held Tuesday, February 22, 2022, at 6:30 p.m., at City Hall Council Room, 480 3rd Avenue, Atkins, Iowa.

Stoltzfus moved to Adjournment. Koehn seconded. Ayes: Koehn, Bell, Petersen, Stoltzfus
Nays: none. Motion Carried.

Adjournment time was 7:37 p.m.

Kelly Groskurth, City Administrator/City Clerk

Bruce Visser, Mayor