

Atkins Planning and Zoning Commission Minutes

August 12, 2021, Atkins, Iowa

The Atkins Planning & Zoning Commission regular meeting

Meeting was conducted in person at City Hall –Members present were Gordy Jacobsen, Linda Clark and Alan Nebola.

Secretary for the meeting was Alan Nebola

Non-Members in attendance were Mayor Bruce Visser.

Jacobsen brought the meeting to order with a roll call of members at 6:35 PM. Members present Jacobsen, Clark and Nebola. The three members in attendance meet the quorum requirements.

Nebola made a motion to approve the agenda and Clark seconded the motion.

Aye: Jacobsen, Nebola, and Clark. Nay: None. Motion Carried.

Clark made a motion to approve the minutes from the 7/19/2021 meeting and Nebola seconded the motion.

Aye: Jacobsen, Nebola, and Clark. Nay: None. Motion Carried.

Jacobsen opened a public hearing concerning a minor boundary change for LOT 27 PARCEL A & PARCEL B, STONE RIDGE FIRST ADDITION IN THE CITY OF ATKINS, BENTON COUNTY, IOWA.

- Jacobsen called for written comments in favor or against the change.
 - There were no written comments
- Jacobsen called for oral comments in favor or against the change.
 - There were no oral comments
- Jacobsen closed the public hearing.
- Discussion by the Planning and Zoning members determined the minor boundary change was acceptable and in accordance with the City of Atkins Zoning Regulations.

Nebola made a motion to make recommendation to the City Council to approve the PLAT OF SURVEY LOT 27 PARCEL A & PARCEL B, STONE RIDGE FIRST ADDITION IN THE CITY OF ATKINS, BENTON COUNTY, IOWA. Clark seconded the motion

Aye: Jacobsen, Nebola, and Clark. Nay: None. Motion Carried.

Jacobsen opened a discussion concerning updates for the AC and BC Districts of the Atkins Zoning ordinance. The discussion summarized the signage requirements as well as light pollution concerns that were discussed in the July 19th meeting. This previous discussion determined that a separate subsection would be needed to address signage and a separate subsection would also be used to address light pollution concerns. The markup of the signage subsection will be submitted to the attorney for their review and then brought back to Planning and Zoning for final review and approval as a stand-alone ordinance.

Jacobsen opened a discussion concerning the light pollution concerns. A “Model for Outdoor Lighting Ordinance for Cities and Towns” was used as a template for the discussion. The model was then discussed and marked up to meet the needs of the City of Atkins. The markup of the model will be submitted to the attorney for their review and then brought back to Planning and Zoning for final review and approval as a stand-alone ordinance.

Discussion related to the 2021 Planning and Zoning Annual Report. The current draft of the 2021 report was reviewed and marked up. Nebola committed to having the final draft ready and brought back to Planning and Zoning for final review and approval in the next meeting scheduled for September 16th.

The next Planning and Zoning Commission meetings will be a regular session on September 16th, 2021, at 6:30 PM.

Jacobsen made a motion to adjourn. Nebola seconded the motion.

Aye: Jacobsen, Nebola, and Clark. Nay: None. Motion Carried.

Meeting was adjourned at 7:45 PM.

Attest: Alan Nebola Attest: