

**City of Atkins Iowa
City Council Meeting Minutes
Monday, November 1, 2021 at 7:00 p.m.
Council Room, City Hall, 480 Third Avenue, Atkins Iowa, 52206**

Mayor Pro-Tem Rinderknecht called the meeting to order at 7:00 p.m. Present were Demeulenaere, Svejda, Robison – online, and Spading – online. Absent was Mayor Visser. Also present were Groskurth, Fire Chief Rammelsberg, several members of fire department and public.

Robison moved to approve the agenda and the consent agenda. DeMeulenaere seconded. Ayes: DeMeulenaere, Rinderknecht, Robison, Spading, and Svejda. Motion carried. Consent agenda was as follows: Council Minutes of October 18, 2021, and the following list of bills:

BROWN SUPPLY CO	supplies	1,105.00
CHEM-SULT, INC.	chemicals	6,841.21
COLONY HEATING & AIR COND	library hvac	250.00
D P PROPERTIES &/OR	CLEANING	624.00
D P PROPERTIES &/OR	cleaning	574.00
DUBALL, PAMELA	office assistance	360.00
EFTPS	FED/FICA TAX	3,007.28
FUTURE LINE TRUCK EQUIPMT	snow plow	2,124.82
GAZETTE COMMUNICATIONS, Inc.	oct 4 minutes	92.03
IOWA ONE CALL	locates	37.10
IPERS	IPERS REGULAR	4,073.90
MARTIN EQUIPMENT	equipment maintenance	2,741.08
MENARD'S	operational supplies	249.03
MICROMARKETING	books	88.80
MIDAMERICA BOOKS	books	104.70
MIDWEST ELECTROIC RECOVERY	fall clean up	176.25
MOSER, BETH	refund 10/17 pavilion	55.00
QUILL	office supplies	103.91
STAR EQUIPMENT	excavator	3,285.00
	3rd quarter water excise	
TREASURER STATE OF IOWA	tax	4,783.00
TREASURER STATE OF IOWA	3rd quarter sales tax	100.00
USA BLUEBOOK	lab supplies	64.52
Accounts Payable Total		<u>30,840.85</u>
Payroll Checks		<u>8,487.80</u>
***** REPORT TOTAL *****		<u><u>39,328.65</u></u>
GENERAL		12,577.64
ROAD USE TAX		8,810.63
WATER		16,179.29
SEWER		<u>1,761.09</u>
TOTAL FUNDS		<u><u>39,328.65</u></u>

Fire Station Re-building update: Chief Rammelsberg informed Re-build Fire Station Committee is meeting with architect bi-weekly. Committee is developing concept of fire station and its floor plan. Once concept is decided the architect will show how it fits into the different site options. Groskurth informed the estimated cost of station re-build is \$1-2+ million dollars pre-supply chain issue. FEMA reimburses a percentage of costs, not full costs. City will need to finance project through borrowing and debt service levy. Rinderknecht commended Fire Department for their continued service through the difficulties of not having a fire station since August 10, 2020.

Robison moved to approve Resolution 905 Approving the Hire Salary and Benefits for Hire of the Deputy Clerk Position. Svejda seconded. Ayes: Rinderknecht, Robison, Spading, Svejda, and DeMeulenaere. Motion carried.

Robison moved to approve Resolution 906 Approving Authorized Signers for Bank Transactions. Svejda seconded. Ayes: Robison, Spading, Svejda, DeMeulenaere, and Rinderknecht. Motion carried.

Svejda moved to approve Resolution 907 Approving Contract with Garling Construction for Modifications to the temporary Fire Station to accommodate the Fire Truck. Robison seconded. Ayes: Spading, Svejda, DeMeulenaere, Rinderknecht, and Robison. Motion carried.

Spading moved to approve Resolution 908 Accepting the Fiscal Year Ending 2021 Street Finance Report. DeMeulenaere seconded. Ayes: Svejda, DeMeulenaere, Rinderknecht, Robison, and Spading. Motion Carried.

Svejda moved to table council Conduct Policy until next City Council Meeting. Spading seconded. Ayes: DeMeulenaere, Rinderknecht, Robison, Spading, and Svejda. Motion carried.

Mayor's Update: Fire Station update – continues to work with FEMA. Deputy Clerk candidate is moving through the due diligence process.

Public Works Update: Public Works is in process of winterizing outdoor facilities and preparing for snow removal.

Public Comment: Citizen asked if city vetted a pool of candidates for the deputy clerk position. Groskurth gave details of the process to hire, including the use of scoring to determine top 4 to interview, interview process, and scoring process used after interviews. Mayor, Mayor Pro-Tem, and staff were involved with interviews.

Goal Setting FYE 2023 Budget Work Session will be held Thursday, November 4, 2021, at 6 p.m.

The next Regular Council Meeting to be held Monday November 15 at 7:00 pm, at City Hall Council Room, 480 3rd Avenue, Atkins Iowa.

Svejda moved to Adjournment. Robison seconded. Ayes: Rinderknecht, Robison, Spading, Svejda, and DeMeulenaere. Motion carried.

Adjournment time was 8:05 p.m.

Kelly Groskurth, City Administrator/City Clerk

Bruce Visser, Mayor