

# Atkins Planning and Zoning Commission Minutes

October 7, 2021, Atkins, Iowa

The Atkins Planning & Zoning Commission regular meeting

Meeting was conducted in person at City Hall –Members present were Gordy Jacobsen, Linda Clark and Alan Nebola.

Secretary for the meeting was Alan Nebola

Non-Members in attendance were Mayor Bruce Visser.

Jacobsen brought the meeting to order with a roll call of members at 6:36 PM. Members present Jacobsen, Clark and Nebola. The three members in attendance meet the quorum requirements.

Nebola made a motion to approve the agenda and Clark seconded the motion.

Aye: Jacobsen, Nebola, and Clark. Nay: None. Motion Carried.

Clark made a motion to approve the minutes from the 8/12/2021 meeting and Nebola seconded the motion.

Aye: Jacobsen, Nebola, and Clark. Nay: None. Motion Carried.

Discussion related to the 2021 Planning and Zoning Annual Report. The current draft of the 2021 report was reviewed and determined acceptable to send to the City Council for approval.

Nebola made a motion to approve the 2021 Planning and Zoning Annual Report and send it to the City Council. Jacobsen seconded the motion.

Aye: Jacobsen, Nebola, and Clark. Nay: None. Motion Carried.

Zoning ordinance updates for BC and AC Districts was tabled for this meeting. The signage requirements as well as light pollution concerns will affect these updates. Therefore, it was tabled until the next meeting scheduled to be held on November 11, 2021.

Jacobsen opened a discussion concerning the signage requirements. He provided copies of the revised ordinance language based on the markup from the previous meeting held August 12, 2021. Discussion further revised this draft, and this markup of the signage subsection will be given a final review during the next scheduled meeting on November 11, 2021 before being submitted to the attorney for their review.

No action was required by Planning and Zoning for this discussion.

Jacobsen opened a discussion concerning the light pollution regulations. He provided copies of the revised ordinance language based on the markup from the previous meeting held August 12, 2021. Discussion further revised this draft, and this markup of the lighting

subsection and will be given a final review during the next scheduled meeting on November 11, 2021, before being submitted to the attorney for their review.

No action was required by Planning and Zoning for this discussion.

Jacobsen provided an example review for training purposes. The discussion focused on a property that was for sale and a potential buyer had a question on whether they would be allowed to build a garage on the property. The review determined that building a garage on the property would be allowed by the City of Atkins Zoning Regulations.

The next Planning and Zoning Commission meetings will be a regular session on November 11<sup>th</sup>, 2021, at 6:30 PM.

Nebola made a motion to adjourn. Jacobsen seconded the motion.

Aye: Jacobsen, Nebola, and Clark. Nay: None. Motion Carried.

Meeting was adjourned at 7:45 PM.

Attest: Alan Nebola Attest: