

**City of Atkins Iowa
City Council Regular Minutes
Monday, October 4, 2021**

Mayor Visser called the meeting to order at 7:10 p.m. Present were DeMeulenaere via online, Robison via online, Spading, Svejda, and Rinderknecht. Also present were Groskurth, and various members of the public.

Spading moved to approve the agenda. Svejda seconded. Ayes: DeMeulenaere, Robison, Spading, Svejda, and Rinderknecht. Motion carried.

Spading moved to approve the consent agenda. Svejda seconded. Ayes: Robison, Spading, Svejda, Rinderknecht, and DeMeulenaere. Motion carried. The consent agenda was as follows: The council minutes of September 20, 2021, approval of the Annual Financial Report FYE 2021, and the following bills:

ACCESS SYSTEMS LEASING	EQUIPMENT LEASES/COPIERS	980.60
ALLIANT ENERGY	Utilities	4,686.51
ATKINS AUTO REPAIR	Fire truck repairs	647.16
ATKINS LUMBER CO. INC.	parks supplies	145.55
BENTON CO. SOLID WASTE COMM	tipping fees	4,021.78
CEDAR VALLEY HUMANE SO	animal control	130.00
CHEM-SULT, INC.	chemicals	19,363.12
CJ COOPER & ASSOC., INC	admin drug/alcohol policies	275.00
D P PROPERTIES &/OR	cleaning	614.00
DUBALL, PAMELA	office assistance	336.75
EFTPS	FED/FICA TAX	3,560.57
FELD EQUIPMENT COMPANY INC	Fire equip replace	3,139.00
G & H ELECTRIC	well repair	75.00
GAZETTE COMMUNICATIONS, Inc.	publications	130.83
HAWKEYE FIRE SAFETY	fire extinguisher	150.37
IOWA DOT	signage	3,609.50
JOHN DEERE FINANCIAL	road supplies	651.04
KEN-WAY	inspect sewer lines	400.00
LYNCH DALLAS, P.C.	employment policies	363.00
MENARD'S	roads	380.45
QUALITY FLOW SYSTEMS, INC	lift station repair	1,250.00
QUILL	office supplies/cleaning supplies	400.78
SNYDER & ASSOCIATES	engineering	5,223.92
STAR EQUIPMENT	rental equipment	2,385.00
STREFF ELECTRIC	electric library/flag poles	1,252.27
THE DEPOT EXPRESS	fuel	706.85
THOMPSON TRUCK & TRAILER, INC.	repairs	4,114.80
TODD DAMON	mileage	177.00
USA BLUEBOOK	lab test supplies	438.83
VAN METER INC.	water treatment supplies	258.65
WASTE MANAGEMENT	labor clean up days	1,675.00

WELLMARK BC/BS OF IOWA	insurance	3,343.30
Accounts Payable Total		129,542.14
Payroll Checks		9,693.22
***** REPORT TOTAL *****		<u>139,235.36</u>
GENERAL		32,684.20
ROAD USE TAX		9,061.90
LOCAL OPTION SALES TAX		23.27
FEMA		867.22
76 Main Street		64,855.51
WATER		23,880.84
SEWER		7,862.42
TOTAL FUNDS		<u>139,235.36</u>

Public hearing was opened at 7:15p.m. regarding FYE 2022 budget Amendment No. 1. There being no written or oral comments for or against Mayor Visser closed hearing at 7:22 p.m. Svejda moved to approve resolution 897 approving proposed Budget Amendment No. 1 for FYE 2022. Spading seconded. Ayes: Spading, Svejda, Rinderknecht, DeMeulenaere, and Robison. Motion carried.

Robison moved to approve Resolution 898 Approving Alliant Staging Area Lease allowing Alliant Energy to use an area located at the Wastewater Treatment Plant. Spading seconded. Ayes: Svejda, Rinderknecht, DeMeulenaere, Robison, and Spading. Motion carried.

Ryan Tang City Attorney joined at 7:44 p.m.

Svejda moved to approve Resolution 899 approving proposed Commercial Incentive Agreement – Atkins Lumber. Robison seconded. Ayes: Rinderknecht, DeMeulenaere, Robison, Spading, and Svejda. Motion carried.

Robison moved to table Resolution 900 until the next regular city council meeting. DeMeulenaere seconded. Ayes: Robison, and DeMeulenaere. Nays: Spading, Svejda, and Rinderknecht. Motion failed. Demeulenaere moved to approve resolution by amending contract to be 12 months at \$70,000. Robison seconded. Ayes: DeMeulenaere, and Robison. Nays: Svejda, Spading, and Rinderknecht. Motion failed. Spading moved to approve Resolution 900 Approving City Administrator Employment Contract as it was presented. Svejda seconded. Ayes: Spading, Rinderknecht, and Svejda. Nays: Robison, and DeMeulenaere. Motion carried.

City Attorney Ryan Tang discussed the importance for a city to have guidelines regarding communications. Guidelines should include communications to vendors, professional service providers, social media, and media contacts. Tang discussed open records and open meetings.

Mayor's update: Beggar's Night will be observed October 31st. Fall Clean Up days will be October 23rd from 7 a.m. to 11 p.m. Deputy Clerk position is moving forward. Mayor gave update on storm recovery: Debris/Brush removal has reached insurance review stage with FEMA, Architect contract for Fire Station has been finalized, committee meetings will be bi-

weekly. Park fence has been rebuilt, working to finalize bid specifications for tree removal contracts, city has received insurance estimate to replace the Gazebo, a cost estimate has been received to upgrade temporary fire station door.

Mayor Visser gave public works update. Public works continues to remove dangerous limbs from right-of-way trees. Water Plant TTHM #s were within range for a 2nd quarter.

Public input: Various members of public spoke on various topics.

City Council workshop – Goal setting – budget FYE 2023 has been set for October 14, 2021, at 6 p.m.

The next Regular Council Meeting will be held Monday, October 18, 2021, at 7:00 p.m. at City Hall council room, 480 3rd Avenue, Atkins, Iowa.

DeMeulenaere left meeting.

Svejda moved to adjourn. Robison seconded. Ayes: Robison, Spading, Svejda, and Rinderknecht. Absent: DeMeulenaere. Motion carried.

Adjournment time was 9:05 p.m.

Kelly J. Groskurth, City Clerk

Bruce Visser, Mayor