

**City of Atkins Iowa
City Council Regular Meeting Minutes
Council Chambers located at 480 3rd Ave.
September 20, 2021**

Mayor Visser called the meeting to order at 7:00 p.m. Present were Svejda via online, Rinderknecht, Spading, DeMeulenaere, and Robison via online. Also present were Groskurth, and various members of the public.

Spading moved to approve the agenda. Robison seconded. Ayes: Svejda, Rinderknecht, Spading, DeMeulenaere, and Robison. Motion carried.

Spading moved to approve consent agenda. Svejda seconded. Ayes: Rinderknecht, Spading, DeMeulenaere, Robison, and Svejda. Motion Carried. The consent agenda was as follows: The Council Minutes of September 7, 2021, approval of FYE 2021 Financial Statements, Engineer Report to be filed, and the following bills:

ACCESS SYSTEMS	Managed Service	646.88
ACCESS SYSTEMS LEASING	Copier Lease	418.46
ALLIANT ENERGY	Utilities	16,449.32
ATKINS AUTO REPAIR	Repairs 2007	1,281.28
ATKINS AUTO REPAIR	mower tire repairs	138.23
ATKINS LUMBER CO. INC.	supplies	68.01
ATKINS TELEPHONE CO..INC.	telephone	606.74
BENTON COUNTY AUDITOR	law enforcement	5,850.00
BOOK SYSTEMS, INC.	books	1,210.00
CEDAR RIVER INK	bldg permit supplies	85.50
Cardmember Service	shop office supplies	2,877.49
CHEM-SULT, INC.	chemicals	9,432.62
COMPLETE CONSTRUCTION	76 Main Ave	33,715.11
CRAWFORD QUARRY	rock	111.54
D P PROPERTIES &/OR	cleaning	1,061.00
D P PROPERTIES &/OR	cleaning	634.00
DELTA DENTAL	insurance	119.36
DELTA DENTAL	insurance	238.72
DEMCO	library furniture	1,334.72
DUBALL, PAMELA	office assist	622.50
DUBALL, PAMELA	office assist	393.75
ECICOG	fema - fire station admin	787.50
EFTPS	FED/FICA TAX	3,526.57
EFTPS	FED/FICA TAX	4.58
EFTPS	FED/FICA TAX	3,267.09
GARLING CONSTRUCTION INC	DERECCHO	204,119.20
GARLING CONSTRUCTION INC	DERECCHO	12,798.86
GAZETTE COMMUNICATIONS, Inc.	publications	667.92
HARN R/O SYSTEMS3	chemicals	1,880.00
ION ENVIRONMENTAL SOLUTIO	labs	974.00
IOWA CODIFICATION, INC.	codifications	2,200.00
IOWA ONE CALL	locates	33.30
IPERS	IPERS	4,381.24

JOHN DEERE FINANCIAL	park supplies	253.66
KEN-WAY	Water Line Repair	2,482.25
KRIVACHEK JANITORIAL	shop supplies	365.05
L. B. ANDERSON AGENCY	Workman's comp	1,435.00
LINN COOP	fuel	1,164.07
LITE INC	76 MAIN ST - Windows	10,938.65
M & D MINI STORAGE	Derecho - costs	65.00
MENARD'S	steel fence posts	477.02
MENARD'S	Water Insurance	86.83
MICROMARKETING	CD's	50.95
MIDAMERICAN ENERGY	Utilities	13.88
NELSON ELECTRIC CO	76 MAIN AVE ELECTRIC	8,141.60
OLLINGER GARABE DOORS INC	city hall frnt desk repair	170.00
P & K MIDWEST	Reissue ck ddnt clear	166.93
P & K MIDWEST	mower repairs	69.78
PAUL KREMER	76 MAIN HVAC	19,729.97
PER MAR SECURITY SERVICES	security	153.00
POMP'S TIRE SERVICE, INC	tire repair	187.25
POSTMASTER - USPS	utility bills	245.62
POWESHIEK WATER		
ASSOCIATION	utilities	72.50
SCHIMBERG	water plant	49.31
SNYDER & ASSOCIATES	engineering	1,502.70
STAR EQUIPMENT	RENTAL EQUIP	4,660.00
STAR EQUIPMENT	trailer rental	900.00
STREFF ELECTRIC	Park Electrical	200.00
Ryan Tang	legal services	5,461.20
THE DEPOT EXPRESS	fuel	1,696.23
THE SLED SHED INC	Chain Saw	64.00
THOMPSON TRUCK & TRAILER, INC.	repair	463.16
TODD DAMON	mileage reimbursement	60.48
TODD DAMON	mileage reimbursement	224.56
TREASURER STATE OF IOWA	STATE TAXES	3,427.00
TREASURER STATE OF IOWA	STATE TAXES	3,427.00
U S CELLULAR	telephone	4.60
USA BLUEBOOK	water plant	384.58
USA BLUEBOOK	water supplies	45.53
VINTON LIVEWIRE	library director position	120.00
VINTON NEWSPAPERS	publish library director	65.00
WASTE MANAGEMENT	garbage contract	27,087.56
WELLMARK BC/BS OF IOWA	oct insurance	3,343.30
WRIGHT-WAY TRAILERS	HITCH	208.17
Accounts Payable Total		<u>408,171.88</u>
Payroll Checks		<u>18,677.95</u>
Total September Payables		<u><u>426,849.83</u></u>

September Payables by Fund:

General Fund	77,515.65
Road Use Fund	16,450.48
Employee Benefits Funds	1,314.70

Capital Improvement - Storm	217,494.34
76 Main Street	72,525.33
WATER	27,373.87
SEWER	14,175.46
TOTAL FUNDS	<u>426,849.83</u>

All Funds Beginning Balance 7/1/2020 768,738.80

FYE 2021 Revenues by Fund	
General Fund	1,162,138.16
Road Fund	249,935.93
Employees Benefits Fund	54,298.77
Local Option Sales Tax Fund	139,208.43
TIF Fund	388,233.06
Debt Service Levy	730,039.00
Capital Improvement -Storm	1,802,389.85
Water Fund	285,737.26
Sewer Fund	605,036.09
Total Revenues FYE 2021	<u>5,417,016.55</u>

FYE 2021 Expenditures by Fund	
General Fund	731,779.65
Road Fund	224,695.64
Employees Benefits Fund	62,812.09
Local Option Sales Tax Fund	4,404.53
TIF Fund	374,510.00
Debt Service Levy	625,987.93
Capital Improvement -Storm	1,725,497.10
Water Fund	409,705.00
Sewer Fund	507,641.62
Total Expenditures FYE 2021	<u>4,667,033.56</u>

All Funds Ending Balance 6/30/2021 1,518,721.79

Robison moved to approve Resolution 891 Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the same in the appropriate manner for FYE 2021 for the City of Atkins. DeMeulenaere seconded. Ayes: Rinderknecht, Spading, DeMeulenaere, Robison, and Svejda. Motion Carried.

DeMeulenaere moved to approve Resolution 892 setting Fall Clean up to be October 23, 2021, from 7 a.m. to 11 a.m. Spading seconded. Ayes: Spading, DeMeulenaere, Robison, Svejda, and Rinderknecht. Motion Carried.

Robison moved to approve Resolution 893 setting public hearing date FYE 2022 budget amendment to be October 4, 2021. Spading seconded. Ayes: DeMeulenaere, Robison, Svejda, Rinderknecht, and Spading. Motion carried.

Svejda moved to approve Resolution 894 approving street light design for Stone Ridge 3rd edition as proposed by Alliant Energy. DeMeulenaere seconded. Ayes: Robison, Svejda, Rinderknecht, Spading, and Svejda. Motion Carried.

Spading moved to approve Resolution 895 appointing Ryan Tang as acting City Attorney with same terms and conditions as existing City Attorney Contract until term expires. Robison seconded. Ayes: Svejda, Rinderknecht, Spading, Svejda, and Robison. Motion Carried.

Svejda moved to approve Resolution 896 authorizing payment of contractor's pay request no. 10 in the amount of \$12,798.386 to Garling Construction Inc., Belle Plaine, Iowa for the Storm Repair set 1-6 Project 54140, Atkins, Iowa. Spading seconded. Ayes: Rinderknecht, Spading, Svejda, Robison, and Svejda. Motion carried.

Mayor's Update: Iowa League of Cities Conference was last week. Mayor informed deputy clerk interviews will be held next week. Background check/credit check policy has been established and CJ Cooper is ready to complete. Admin/clerk contract being drafted will need to post position. Engineer is working on temporary fire station door and recommendation for old shop. Architect contract for fire station is nearly complete.

Public Works Department Report: Approval from DNR to change chemistry of plant due to supply chain issues. Flag Poles have been reinstalled after storm – hope to have dedication soon.

Public Input: Beggar's night is Sunday, October 31, 2021. Citizen issued concern regarding trash / recycle replacement cans and cans to new homes taking too long. Supply chain is impacting the garbage containers. Mayor and DeMeulenaere discussed Iowa League of Cities Conference. Mayor informed of Municipal Leadership Academy for Mayor's and Council's that will begin in November.

The next Regular Council Meeting will be held Monday, October 4, 2021, at 7:00 p.m. at City Hall Council room, 480 3rd Avenue, Atkins, Iowa.

DeMeulenaere moved to adjourn. Svejda seconded. 5-ayes, motion carried.

Adjournment time was 7:41 p.m.

Kelly Groskurth, City Clerk

Bruce Visser, Mayor