

**City of Atkins Iowa  
City Council Regular Meeting Minutes  
Council Chambers located at 480 3<sup>rd</sup> Ave.  
August 16, 2021,**

Mayor Visser called the meeting to order at 7:00 p.m. Present were Svejda, Rinderknecht, Spading, DeMeulenaere, and Robison. Also present were Groskurth, Nick Eisenbacher with Snyder and Associates, Fire Chief Rammelsburg, Assistant Fire Chief Kurka, and various members of the public were also present.

Spading moved to approve the agenda. Robison seconded. Ayes: Robison, Spading, Svejda, Rinderknecht, and DeMeulenaere. Motion Carried.

Spading moved to approve consent agenda. Svejda seconded. Ayes: Spading, Svejda, Rinderknecht, DeMeulenaere, and Robison. Motion Carried. The consent agenda was as follows: the Council Minutes of August 2, 2021, Engineer Report to be filed, Quarterly Law Enforcement report to be filed, Resolution 889 Approving Minor boundary Change Lot 27 Stone Ridge First Addition, Resolution 890 Approving soccer Field reservation for BYSA, and the list of bills as follows:

ACCESS SYSTEMS	managed services	717.44
ACCESS SYSTEMS LEASING	equipment lease copier	418.46
ACTION SERVICES, INC.	76 Main Ave	125.00
ALLIANT ENERGY	water plant	11,081.14
ATKINS LUMBER CO. INC.	cable ties	15.38
Cardmember Service	chase credit card	3,889.58
CHEM-SULT, INC.	chemicals	6,021.95
CRAWFORD QUARRY	rock	248.69
D P PROPERTIES &/OR	cleaning	574.00
DUBALL, PAMELA	office assistance	465.00
ECICOG	admin FS rebuild	150.00
EFTPS	payroll taxes	3,731.33
EFTPS	payroll taxes	2,726.45
GAZETTE COMMUNICATIONS, Inc.	library subscription	17.05
GIS BENEFITS	insurance	95.18
HARDLINE CONSTRUCTION	76 Main Ave	1,951.88
HI - VIZ SAFETY	barricades	1,668.50
ION ENVIRONMENTAL SOLUTIO	labs	974.00
IOWA DNR	wwtp permit	210.00
IPERS	retirement	4,258.45
IRT SERVICES	striping streets/city hall	2,760.00
KURKA, DAVID	mileage reimbursement	330.68
LYNCH DALLAS, P.C.	legal fees	99.00
MICROMARKETING	books	26.10
MIDAMERICAN ENERGY	utilities	215.16
MIDAMERICAN ENERGY	utility	299.63
MIDWEST ALARM	fire alarm system	410.28

PER MAR SECURITY SERVICES	security services	153.00
POMP'S TIRE SERVICE, INC	tire repairs	136.90
PRESTIGE MASONRY	76 Main Ave	4,294.94
RATHJE	Stone Ridge Development	190,755.00
RELIANT FIRE APPARATUS, C	Fire truck and extraction equip	328,745.00
SCHIMBERG	curb stops	292.47
SNYDER & ASSOCIATES	engineering	4,237.00
STAPLES Credit Plan	membership	49.00
STAR EQUIPMENT	rental equipment	4,374.15
U S CELLULAR	cell phones	463.60
USA BLUEBOOK	lab supplies	1,132.22
USA BLUEBOOK	label tape	176.19
WASTE MANAGEMENT	garbage collection	12,758.40
WILD'S CUSTOM MOWING	mowing	130.00
Accounts Payable Total		591,178.20
Payroll Checks		18,569.82
***** REPORT TOTAL *****		<u>609,748.02</u>
GENERAL		367,404.96
ROAD USE TAX		205,929.36
FEMA		1,209.89
76 Main Street		6,371.82
WATER		21,894.69
SEWER		6,937.30
TOTAL FUNDS		<u>609,748.02</u>

Law Enforcement: Spading moved to maintain continue Sheriff's contract of 18 hours a week at the current rate. DeMeulenaere seconded. Ayes: Svejda, Rinderknecht, DeMeulenaere, Robison, and Spading. Motion Carried.

Svejda moved to approve the renewal of Bobby T's LC0042870 license contingent on Dram Shop. Robison seconded. Ayes: Rinderknecht, DeMeulenaere, Robison, Spading, and Svejda. Motion Carried.

Stone Ridge Development 3<sup>rd</sup> Addition: Robison moved to approve Final Consideration of Ordinance No. 224, an ordinance Providing for the Division of Taxes Levied on Taxable Property in the Atkins Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa. Spading seconded. Ayes: DeMeulenaere, Robison, Spading, Svejda, and Rinderknecht. Motion Carried.

Robison moved to approve Resolution 891 Approving Pay Request No. 9 Garling Construction for Storm Damage Repairs \$7,817.06. Spading seconded. Ayes: Robison, Spading, Svejda, Rinderknecht, and DeMeulenaere. Motion Carried.

Svejda moved to approve Resolution 892 entering a Contract between the City of Atkins and Solum Lang Architects LLC, Cedar Rapids, Iowa for engineering services related to the design and construction of the Atkins Fire Station Reconstruction project which is necessary due to the

Storm Disaster of August 10, 2020, for a fixed cost of \$206,500.00. Spading seconded. Ayes: Spading, Svejda, Rinderknecht, DeMeulenaere, and Robison. Motion Carried.

Robison moved to enter into agreement with Snyder and Associates to create plans and specifications for the modifications to the Temporary Fire Station to increase the height of doors to house new fire truck. Spading seconded. Ayes: Svejda, Rinderknecht, DeMeulenaere, Robison, and Spading.

Mayor Visser discussed City Maintenance Shop Building and the upgrades needed. Mayor encouraged council to walk through building.

Staffing Update: Deputy Clerk position will be posted next week. Council discussed need for continuity within office, especially with number of elected officials on the ballot. Rinderknecht moved to direct Mayor to prepare extended contract for Groskurth by next council meeting. Spading seconded. Ayes: Rinderknecht, DeMeulenaere, Robison, Spading, and Svejda. Motion Carried.

Public Works Update: Mayor informed DNR will require a quarterly notification regarding TTHM's until a year of quarters average meets standards. The City's most current quarter test passed. Mayor informed Dollar General has submitted Building Permit and plans and specifications continue to be reviewed by building inspector and engineer.

Rinderknecht moved to set the date of the next Regular Council meeting to be Tuesday, September 7, 2021, due to the Labor Day holiday.

Robison moved to adjourn. Svejda seconded. 5-ayes, Motion Carried.

Adjournment time was 8:08 p.m.

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Kelly Groskurth, City Clerk

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Bruce Visser, Mayor