

**City of Atkins Iowa
City Council Minutes Regular Council Meeting
Council Chambers located at 480 3rd Ave.
June 21, 2021,**

Mayor Visser called the meeting to order at 7:19 p.m. Present were Robison, Spading, Svejda, Rinderknecht, and DeMeulenaere- online. Groskurth and City Attorney Tang – online, and various members of the public were also present.

Robison moved to approve the agenda with amendment to move item 20 “public input for items not on the agenda” to be after item 2. DeMeulenaere seconded. Ayes: Robison, Spading, Rinderknecht, and DeMeulenaere. Nays: Svejda. Motion carried.

Public Input for items not on the Agenda: Sammy Peterson presented information regarding the Industrial Solar project in Benton County. Citizen advised City of a Nuisance Abatement property. Mayor explained to request an item be placed on the agenda to contact City Hall (email, call, write a letter). The timing of when item is placed on the agenda will depend on how immediate the need is.

Svejda reminded public Golf Cart Drivers must be Licensed!

Robison moved to approve consent agenda. Spading seconded. Ayes: Spading, Rinderknecht, DeMeulenaere, Svejda, and Robison. Motion carried. The Consent agenda was approval of the June 7, 2021, Minutes, and list of bills. Bills were as follows:

ACCESS SYSTEMS	network support	559.38
ACME TOOLS	equipment replacement	4,919.75
ALLIANT ENERGY	park/trailers	576.57
ATKINS AUTO REPAIR	mower repairs	94.02
BOUND TREE Medical, LLC	medical supplies	281.60
BROAD REACH	Books	45.98
Cardmember Service	Books	1,620.91
CHEM-SULT, INC.	chemicals	15,537.00
COLONY HEATING & AIR COND	repair city hall vents	250.00
D & S SHEET METAL	Water plant dampers	8,643.00
D P PROPERTIES &/OR	cleaning	958.89
DELTA DENTAL	dental ins	205.16
DUBALL, PAMELA	office assistance	461.25
ECICOG	FEMA ADMIN Fire statin	2,212.50
EFTPS	FED/FICA TAX	3,793.28
GARLING CONSTRUCTION INC	Storm repairs	65,912.49
GAZETTE COMMUNICATIONS, Inc.	publications	29.86
HI - VIZ SAFETY	road signs materials	1,526.50
INFINITY ROOFING ION ENVIRONMENTAL SOLUTIO	refund bld permits o/s city limits labs	35.00 2,027.00

IOWA LEAGUE OF CITIES	dues	1,192.00
JOHN DEERE FINANCIAL	road supplies	96.43
LINN COOP	park supplies	409.65
LYNCH DALLAS, P.C.	legal	280.50
MENARD'S	supplies	151.77
MIDAMERICAN ENERGY	utilities	205.30
PENWORTHY COMPANY	Books	106.76
PFIFFNER, DEAN	reimb canceled rental	55.00
POSTMASTER - USPS	3 rolls of stamps	165.00
UMB BANK NA	admin fees bond	250.00
UMB BANK NA	admin fees bond	250.00
USA BLUEBOOK	lab equip / supplies	5,333.66
Accounts Payable Total		<u>118,186.21</u>
Payroll Checks		<u>10,975.26</u>
***** REPORT TOTAL *****		<u><u>129,161.47</u></u>

GENERAL		19,752.76
ROAD USE TAX		5,670.49
DEBT SERVICE		500.00
FEMA		68,124.99
WATER		32,657.48
SEWER		<u>2,455.75</u>
TOTAL FUNDS		<u><u>129,161.47</u></u>

Mayor Visser read the following statement of record:

Mayor Bruce Visser
June 21, 2021

For the City Council meeting of June 21, 2021

This statement is to provide correction to information that was shared through a social media private group in regard to Park and Recreation Boards. The information that was shared did not originate from the City of Atkins, but the information needs to be corrected. The information and corrections are outlined as follows:

- 1) The information stated the attorneys present at the City Council work session of June 14, 2021, supported the creation of a Park and Recreation Board. The attorneys present at the meeting, do not have an opinion for or against a Park and Recreation Board and that subject was not the purpose of the meeting.
- 2) The information stated the City Administrator position would make it impossible to have a Park and Recreation Board. This information is incorrect regarding the process for implementing Boards since boards are defined in the City Ordinances. Also, the city has a

budgeted item to create a park plan that will include many aspects of park land and park facilities improvements within the City of Atkins. To be funded and built out, the park plan will be accomplished by the City Staff and the City Council. The Mayor and City Administrator position would be key positions to see this plan implemented.

Library Director Cathy Becker announced she will be retiring at the end of the year. Library board is discussing hiring.

Benton county Sheriff's Office Contract Update. To date the City has not received new contract. Spading gave an update regarding added hours discussed during board of supervisors meeting.

Svejda moved to approve Resolution 870 to approve street closings and leasing of City Property to Atkins Community Club. Robison seconded. Ayes: Rinderknecht, DeMeulenaere, Svejda, Robison, and Spading. Motion carried.

Spading moved to approve Resolution No. 871 a resolution to approve a Fireworks Display Permit to be issued to the Atkins community Club. Robison Seconded. Ayes: DeMeulenaere, Svejda, Robison, Spading, and Rinderknecht. Motion Carried.

Robison moved to approve Ordinance No. 223 and finally adopt after legal publication by law, Ordinance No. 223 an Ordinance Adding a New Section City Administrator. Spading seconded.

Robison moved to amend Ordinance No. 223 to Remove section 23.03 Definitions. The City Administrator is the City Clerk and performs all functions required of the position of City Clerk.

DeMeulenaere seconded amendment of Ordinance No. 223. Ayes: DeMeulenaere and Robison.

Nays: Svejda, Spading, and Rinderknecht. Motion to amend fails.

Ayes: Rinderknecht, Spading, and Svejda. Nays: Robison and DeMeulenaere. Motion to finally adopt Ordinance No. 223 carries.

Robison moved to post position of Deputy City Clerk. DeMeulenaere seconded. Ayes: DeMeulenaere and Robison. Nays: Spading, Rinderknecht, and Svejda. Motion fails.

Item to post position of City Clerk dies due to lack of motion.

Spading moved to post position of City Administrator. Svejda seconded. Ayes: Rinderknecht, Svejda, and Spading. Nays: Robison and DeMeulenaere. Motion carried.

Svejda moved to engage consultant to hire key City positions. Rinderknecht seconded. Ayes: Svejda, Spading, Rinderknecht, DeMeulenaere, and Robison. Motion carried.

Svejda moved to approve Resolution No. 872 approving Policy No 2021-06-01 an administrative policy regarding collection procedures. Discussion: Robison stated for the record the city has been very gracious through Covid. Robison, DeMeulenaere, Rinderknecht, Spading, and Svejda. Motion Carried.

Spading moved to approve Resolution approving Policy No. 2021-06-02 an administrative policy regarding bad debt. Svejda seconded. Ayes: Rinderknecht, Spading, Svejda, DeMeulenaere, and Robison. Motion Carried.

Resolution No. 874 a resolution to approve pay request no. 7 to Garling Construction in the amount of \$65,912.49 for storm damage repairs. Robison seconded. Ayes: Spading, Svejda, DeMeulenaere, Robison, and Rinderknecht. Motion carried.

Resolution No. 875 a resolution setting date for the public hearing on the 2011 Addendum Urban Renewal Area and Tax Increment Financing District Amendment to by July 19, 2021, at 7:00 p.m. Spading seconded. Ayes: Svejda, DeMeulenaere, Robison, Rinderknecht, and Spading. Motion carried.

Spading moved to approve Resolution No. 876 a resolution extending Interim City Clerk Employment Agreement for 90 days. Robison seconded. Ayes: DeMeulenaere, Robison, Rinderknecht, Spading, and Svejda. Motion carried.

Parks and Recreation Discussion. Mayor requested Council input. Discussion regarding a Parks and Recreations Board was held. Per Attorney Iowa Code 392 governs. Formerly organizing under City would require legal and fiduciary requirements a volunteer group is not bound by. Becoming a formal board of the city does not bring anything to them other than burden. Money, Liabilities, Records, Budget, Government oversight, etc... Citizens gave council proposal informing what they want to see with a Parks and Recreation Board. Mayor and Council informed citizens the city provides the infrastructure, groups are welcomed and encouraged to use the parks. If a group wants to start an adult slow pitch program, they are welcome to do so. If a group wants to hold a corn toss tournament, they are welcome to use City facilities. Discussion regarding Atkins Community Club, AIM, and current youth baseball and softball group. Discussed City of Robin's Volunteer group. City provides infrastructure and community groups are welcome to use facilities. Mayor and Council encouraged group to work with Atkins Community Club and AIM and encouraged the use of facilities for the use of tournaments, etc... listed in proposal.

Public Works Department: Water sampling is ongoing. 2021 Street Maintenance Plan of Chip Sealing and lane marking began today.

Svejda moved to set the next regular Council Meeting to be held Tuesday, July 6, 2021, at 7:00 p.m. at City Hall Council Room, due to Independence Day. Robison seconded. All ayes, motion carried.

Svejda moved to adjourn. Robison seconded. All ayes, motion carried.
Adjournment at 9:38 p.m.

City Clerk Kelly Groskurth

Mayor Bruce Visser