

**City of Atkins Iowa**  
**City Council Minutes Regular Council Meeting**  
**Council Chambers located at 480 3<sup>rd</sup> Ave.**  
**June 7, 2021 Minutes**

Mayor Visser called the meeting to order at 7:00 p.m. Present were Robison, Spading, Svejda, Rinderknecht, and DeMeulenaere. Groskurth and City Attorney Tang and various members of the public were also present.

Robison moved to approve the agenda and to strike items 3.3 Engineer Report and 4.1 Resolution 862 Architect agreement. Demeulenaere seconded. Ayes: Robison, Spading, Svejda, DeMeulenaere, Rinderknecht. Motion carried.

Svejda moved to approve the Consent agenda. Robison seconded. Ayes: Robison, Spading, Svejda, Rinderknecht, and DeMeulenaere. Motion carried. Consent agenda included: The May 17, 2021 Minutes, List of bills for approval and Renew Cigarette Permit for The Depot Express. Bills were as follows:

ACCESS SYSTEMS LEASING	EQUIPMENT LEASES/COPIERS	571.70
ACME TOOLS	ROADS & WWTT	1,714.68
ALLIANT ENERGY	WWTP	14,980.33
APPARATUS TESTING SERVICES, LLC	ANNUAL MAILING FEES	611.50
ATKINS AUTO REPAIR	VEHICLE SUPPLIES	574.73
ATKINS LUMBER CO. INC.	SUPPLIES	130.90
ATKINS TELEPHONE CO.INC.	TELEPHONE	581.41
BANACOM SIGNS & MORE	INSURANCE - DOOR REPAIR	175.00
BENTON COUNTY AUDITOR	LAW ENFORCEMENT 2ND QUARTER	5,850.00
BENTON COUNTY SOLID WASTE COMM	TIPPING FEES	3,027.00
BOUND TREE Medical, LLC	MED SUPPLIES	2,538.02
Cardmember Service	BOOKS/PERIODICALS	3,720.80
D P PROPERTIES &/OR	CLEANING	961.00
DUBALL, PAMELA	OFFICE ASSISTANCE	780.00
ED'S AUTO BODY	INSURANCE - TRUCK REPAIRS	1,102.40
EFTPS	FED/FICA TAX	3,017.81
EVERGREEN LANDSCAPE NURSY	PLAYGROUND CHIPS	1,372.00
FIRE CATT, LLC	FIRE HOSE TESTING	1,968.65
FIRE SERVICE TRAINING BUREAU	training	150.00
FOX APPARATUS REPAIR	PUMP SERVICE	565.50
GARLING CONSTRUCTION INC	DERECCHO	142,609.03
GARLING CONSTRUCTION INC	DERECCHO	64,812.80
GARLING CONSTRUCTION INC	DERECCHO	35,977.51
GAZETTE COMMUNICATIONS, Inc.	PUBLICATIONS	215.80
ION ENVIRONMENTAL SOLUTIO	TESTING	1,334.00
IOWA FINANCE AUTHORITY	WWTP Loan \$6,503,000 C0773R	215,963.44
IOWA FINANCE AUTHORITY	Loan C0754G WWTP \$1,750,000	96,150.00
IOWA ONE CALL	LOCATES	55.00
IOWA WORKFORCE DEVELOPME	UNEMPLOYMENT BENEFITS	5,454.05
IPERS	IPERS REGULAR	4,044.61
IPERS	April late/interest	43.98
JOHN DEERE FINANCIAL	VEHICLE SUPPLIES	42.17
KIRKWOOD COMM CONTINUING ED	training	140.00
LINN COOP	FERTILIZER	337.32

M & D MINI STORAGE	DERECCHO	65.00
MENARD'S	SUPPLIES	1,190.00
MICROMARKETING	CD'S	40.00
MIDAMERICAN ENERGY	WWTP UTILITY	17.43
MIDWEST ALARM	ALARM SYSTEM	114.69
MOTOROLA SOLUTIONS, INC	RADIOS CITY SHARE	1,795.12
PENWORTHY COMPANY	BOOKS	134.52
POSTMASTER - USPS	POSTAGES	205.53
POSTMASTER - USPS	ANNUAL MAILING FEES	245.00
POWESHIEK WATER ASSOICATION	UTILITY	72.50
QUILL	OFFICE SUPPLIES	224.78
THE DEPOT EXPRESS	FUEL	717.94
THOMPSON TRUCK & TRAILER, INC.	TRUCK REPAIR - STORM	4,214.00
UMB BANK NA	SERIES 2015a WATER	144,813.75
USA BLUEBOOK	TESTING SUPPLIES	595.14
WASTE MANAGEMENT	GARBAGE CONTRACT	12,161.86
WELLMARK BC/BS OF IOWA	JUNE PREMIUM	3,479.30
WILD'S CUSTOM MOWING	PARK MAINTENANCE	195.00
Accounts Payable Total		781,854.70
Payroll Checks		8,526.87
***** REPORT TOTAL *****		790,381.57
GENERAL		54,822.21
ROAD USE TAX		7,853.25
DEBT SERVICE		456,927.19
FEMA		249,377.36
WATER		9,262.70
SEWER		12,138.86
TOTAL FUNDS		790,381.57

Svejda moved to approve Resolution No 869 approving Fire Station Planning Committee. Robison seconded. Ayes: Spading, Svejda, Rinderknecht, DeMeulenaere, and Robison. Motion carried.

Robison moved to approve Resolution No 863 approving Farmers Market to be held at the City Hall Lawn. DeMeulenaere seconded. Ayes: Svejda, Rinderknecht, DeMeulenaere, Robison, and Spading. Motion carried.

Robison moved to approve Resolution No 864 approving Crafts Connection to reserve City Council Room for a craft fair. DeMeulenaere seconded. Ayes: Rinderknecht, DeMeulenaere, Robison, Spading, and Svejda. Motion carried.

Robison moved to table Ordinance No. 223 City Administrator. DeMeulenaere seconded. Discussion occurred regarding the role of an administrator. Discussion regarding which order to hire positions occurred - should City hire from top down or bottom up. Svejda informed Mayor is acting as Administrator and asked number of hours Mayor spends. Mayor advised 40 -50+ hours a week. Mayor informed the ordinance is not hiring, it is to create the means to hire when/if the council decides to hire. Ordinance is not hiring an administrator. Ayes: Robison and DeMeulenaere. Nays: Rinderknecht, Spading, and Svejda. Motion did not carry. Spading moved to approve the 2<sup>nd</sup> reading of Ordinance No. 223 City Administrator. Svejda seconded. Ayes: Rinderknecht, Svejda, and Spading. Nays: DeMeulenaere and Robison. Motion carried.

Svejda motioned to table administrator position. Robison seconded. Ayes: Svejda, Spading, DeMeulenaere, Robison, and Rinderknecht. Motion carried.

Robison moved to approve Resolution No. 865 to hire Office of Auditor of State to perform the 2020 and 2021 annual exam. DeMeulenaere seconded. Ayes: Spading, DeMeulenaere, Robison, Rinderknecht, and Svejda. Motion carried.

Robison moved to approve Resolution No. 866 to hire Office of Auditor of State to perform agreed upon procedures for the City of Atkins. DeMeulenaere seconded. Ayes: DeMeulenaere, Robison, Rinderknecht, Svejda, and Spading. Motion carried.

Svejda moved to approve Resolution No. 867 to enter into agreement with Speer Financial as the City's Municipal Advisor with respect to the State Revolving Fund (SRF) Water Storage Project. Robison seconded. Ayes: Robison, Rinderknecht, Svejda, Spading, and DeMeulenaere. Motion carried.

Robison moved to approve Resolution No. 868 approving 2021 Street Maintenance Plan to \$80,000 and will include striping of downtown and maintenance of chip sealed streets. Svejda seconded. Ayes: Rinderknecht, Svejda, Spading, DeMeulenaere, and Robison. Motion carried.

Disaster Recovery: Mayor gave update regarding disaster recovery. Fire Station Committee interviewed 3 architect firms and city is working to create draft agreement to present to council for proposed firm.

Public Works Department Report: Mayor reported he and Public Works Director met with consultants regarding water plant and have discussed a plan to going forward. Street contracts for 2021 Street Maintenance Plan will be signed this week.

Council set June 21, 2021 at 6 p.m. as a work session to discuss hiring and positions.

The next Regular Council Meeting will be held Monday, June 21, 2021 at 7:00 p.m. at City Hall Council Room.

Svejda moved to adjourn. Robison seconded. All ayes. motion carried.

Adjournment time was 8:45 p.m.

---

Kelly J. Groskurth, City Clerk

---

Bruce Visser, Mayor