

**- City of Atkins Iowa -**  
City Council Meeting Agenda Regular Session  
Monday, June 7, 2021 at 7:00 pm  
Council Room, City Hall, 480 Third Avenue, Atkins Iowa, 52206

Due to Governors Declaration of Emergency - Meeting will be conducted via Teleconference - Limited public access is available.

Instructions to access the meeting using teleconference application Webex;  
Webex.com – Video is not needed but may be available.  
Meeting number is\_182 213 6849, **password** cvEA9hK4Fa6

Meeting opens 15 minutes prior to the start time.

(Click Here for [Meeting Link](#))

Without webex, Call the telephone number **1-510-338-9438**  
Enter access code # 182 984 0121 **password** 28329454# you will have access to hear and speak. \*6 will mute and unmute your device.  
Meeting opens 15 minutes prior to the start time.

Contact the City Clerk at 319-446-7870 or email [cityclerk@cityofatkins.org](mailto:cityclerk@cityofatkins.org) if you plan to speak before the Council. Optional – but preferred.

NOTICE AND CALL OF PUBLIC MEETING. The Mayor and Council welcome comments from the public during the public hearing and public input time. You are required to state your name and address for the record and to limit the time used to present your remarks in order that others may be given an opportunity to speak. The order of business is at the discretion of the Chair. The audio portion of this meeting may be recorded.

Opening guidance to conduct the meeting using teleconference application Webex. Users are requested to mute the video during times they are listening to preserve bandwidth in the system. With audio only device (cell phone or landline), \*6 will mute and unmute.

Agenda:

1. Call to Order and Roll Call by Mayor Bruce Visser
2. Approve the agenda.
3. Council comments concerning the Consent Agenda items and motion to approve.
  - 3.1. Approve the Council minutes of May 17, 2021
  - 3.2. List of bills for Approval
  - 3.3. Engineer Report to be filed
  - 3.4. Renew Cigarette Permit for The Depot Express
4. Re-construction of Fire Station:
  - 4.1. Resolution No. 862 Entering into agreement with architect to design the fire station.
  - 4.2. Resolution No. 869 approving Fire Station Planning Committee.
5. Resolution No. 863 Approving Farmers Market to be held at the City Hall Lawn.

6. Resolution No 864 Approving Crafts Connection to reserve City Council Room for a craft fair.
7. Ordinance No. 223 City Administrator
  - 7.1. 2<sup>nd</sup> Reading of Ordinance No. 223 an ordinance Adding a new Section City Administrator.
  - 7.2. Waive the statutory rule requiring the ordinance to be considered and voted on for passage at two council meetings prior to the meeting at which it is to be finally passed be suspended.
  - 7.3. Finally adopt after legal publication by law, Ordinance No. 223 an Ordinance Adding a New Section City Administrator
8. Administrator Position:
  - 8.1. Motion to proceed with hiring Administrator/City Clerk Position
9. Resolution No. 865 to hire Office of Auditor of State to preform the 2020 and 2021 Annual Exam.
10. Resolution No. 866 to hire Office of Auditor of State to perform agreed upon procedures for the City of Atkins.
11. Resolution No 867 to enter into agreement with Speer Financial as the City's Municipal Advisor with respect to the State Revolving Fund (SRF) Water Storage Project.
12. Resolution No 868 approving 2021 Street Maintenance Plan
13. Storm Disaster Recovery:
  - 13.1. Library – main location
  - 13.2. City Hall – main location
  - 13.3. City Hall Office Furniture – installed
  - 13.4. Tree and Branch Debris – FEMA/IaHMS requirements continue
  - 13.5. Old Water Tower Antenna has been removed
  - 13.6. Disaster recovery planning Fire Station – Architect recommended
  - 13.7. Gazebo
14. Public Works Department Report
15. Public input for items not on the Agenda. Comments are limited to 3 minutes.
16. Set work session date to discuss hiring and positions.
17. Set next Regular Council Meeting to be held Monday, June 21, 2021 at 7:00 pm, at City Hall Council Room, 480 3<sup>rd</sup> Avenue, Atkins Iowa. Due to the Governors Declared State of Emergency the Council meeting may be conducted using teleconference. Meeting agenda will include instructions to access the meeting.
18. Adjournment.

This Notice is given at the direction of the Mayor pursuant to Chapter 21, Code of Iowa, and the local rules of the City of Atkins, Iowa. Filed in the City Clerk Office