

**City of Atkins Iowa**  
**City Council Minutes Regular Council Meeting**  
**Council Chambers located at 480 3<sup>rd</sup> Ave.**  
**April 19, 2021 Minutes**

Mayor Visser called the meeting to order at 7:00 p.m. Present were Robison, Spading, Svejda, Rinderknecht, and De Meulenaere. Damon, Groskurth and City Attorney Tang, City Engineer Nick Eisenbacher with Snyder and Associates, and various members of the public were also present.

Spading moved to approve the agenda by removing item 8 resolution 852 – Procurement Policy. Svejda seconded. Ayes: Rinderknecht, Spading, Svejda, and De Meulenaere. Nays: Robison. Motion carried.

Svejda moved to approve the Consent Agenda items. Svejda seconded. Ayes: Spading, Svejda, DeMeulenaere, Robison, and Rinderknecht. Motion carried. Consent agenda approved the April 5<sup>th</sup> minutes with amendment regarding resolution 849 to included “Spading seconded,” the April 11<sup>th</sup> minutes, list of bills, and engineer report. Bills were as follows:

ACCESS SYSTEMS	Network Upgrade	8,356.95
ACME TOOLS	park supplies	449.00
AETNA Behavioral Health, LLC	insurance	16.80
ALLIANT ENERGY	utilities	742.86
BENTON COUNTY SOLID WASTE COMM	Tipping Fees	1,369.50
BUSINESS RADIO SALES	Siren Controller	533.50
Cardmember Service	Road	1,065.98
CRC TRENCHING CO	Water Curb Stop Repair	1,050.00
D P PROPERTIES &/OR	Cleaning	454.00
DUBALL, PAMELA	OFFICE ASSISTANCE	690.00
ECICOG	FS - Fema	787.50
EFTPS	Payroll Taxes	2,592.15
GAZETTE COMMUNICATIONS, Inc.	Legals	166.30
GIS BENEFITS	Disabilitiy Insurance	95.18
GROSKURTH, KELLY	OFFICE ASSISTANCE	7,937.50
HACH COMPANY	WWTP Supplies	304.59
ION ENVIRONMENTAL SOLUTIO	testing	1,722.50
RICHARD LANGE	office assistance	715.00
LINN COOP	seed	75.00
LYNCH DALLAS, P.C.	legal	792.00
MENARD'S	park supplies	189.29
MICROMARKETING	library	116.77
MIDAMERICAN ENERGY	utilities	570.29
P & K MIDWEST	parks operation supplies	241.89
PENWORTHY COMPANY	books	422.99

RACOM CORP.	FS Antenna - Storm	722.02
SNYDER & ASSOCIATES	engineering	2,719.60
USA BLUEBOOK	phone	231.60
VINTON LIVEWIRE	library ad	51.21
VINTON NEWSPAPERS	library ad	54.34
WELLMARK BC/BS OF IOWA	insurance	2,958.01
Accounts Payable Total		38,194.32
Payroll Checks		8,195.09
***** REPORT TOTAL *****		46,389.41
GENERAL		29,869.72
ROAD USE TAX		1,869.40
FEMA		3,295.88
WATER		7,869.60
SEWER		3,484.81
TOTAL FUNDS		46,389.41

Mayor Visser opened public hearing regarding Budget Amendment No. 1 for Fiscal Year ending 2021 at 7:16 p.m. There being no written or oral comments Mayor Visser closed public hearing at 7:18 p.m. Robison moved to approve Resolution 850 approving Fiscal Year Ending 2021 Budget Amendment No. 1 for the City of Atkins, Iowa. Spading seconded. Ayes: Svejda, DeMeulenaere, Robison, Rinderknecht, and Spading. Motion carried.

Kurt Karr with Monkeythis, Vinton, Iowa gave presentation to council sharing the marketing services Monkeythis can provide to the City.

Svejda moved to approve RFQ-Fire Station project and directing Clerk to distribute. Robison seconded. Ayes: DeMeulenaere, Robison, Rinderknecht, Spading, and Svejda. motion carried.

Spading moved to approve Resolution 853 approving Library Assistant Pam Duball at \$15.00 per hour. DeMeulenaere seconded. Ayes: Robison, Rinderknecht, Spading, Svejda, and DeMeulenaere. Motion Carried.

Robison and City Engineer Nick Eisenbacher reviewed the results of a Traffic Study for the 33<sup>rd</sup> Avenue/Park Ridge Rd. Radar Feed Back signs continue to collect raw data on speed for City and Engineer to review. Robison and Eisenbacher discussed the 3 options presented in Traffic Study. Option #1 to create cross walk with Rectangular Rapid Flashing Beacon (RRFB) installed to allow pedestrians to push button when needing to cross and to install a sidewalk on the North Side of 5<sup>th</sup> Street is the recommended option. City has received an Iowa Department of Transportation Grant to assist with the purchase of the RRFB. This will create a red light to stop traffic when pushed. Traffic Committee informed they had discussed an option to place stop sign at intersection. Engineer Eisenbacher discussed Study and data received does not warrant "stop." Committee informed Council of recommendation to create Engine Brake Ordinance. These items will be on the May 5<sup>th</sup> agenda for council decision.

Economic Development: Groskurth gave brief update on discussion she and Mayor had with bond attorney regarding 76 Main Avenue Catalyst Grant and Stonebrook Drive construction.

Audit RFP for FYE 2020 Audit: no RFP's were received. Groskurth will contact State Auditor's Office to discuss how to proceed.

Storm Disaster Recovery Update: Library and City Hall are operating at the main location. City hall furniture has arrived. Tree and Branch debris – FEMA /Ia HMS requirements continue. The Old Water Tower Antenna has been removed. ECICOG has completed RFP for Fire Station and will be publishing soon. Svejda requested City review grant opportunities to replace trees. City Engineer is assisting City with developing RFP for the tree removal process.

Public Works Department report: Department continues to work with engineer, vendor, and lab regarding the RO membranes. Progress is being made. Damon addressed chlorine odor in water -there was a lower PH level that caused chlorine odor to be more prevalent – Chlorine Levels did not change. Soccer Field is getting used. Public Works is aware soccer field (s) are experiences wet field conditions. There is a plugged tile. Please do not drive on wet areas. Restrooms are open. Sewer Plant is working well.

Public Input: Citizen requested council review Golf Cart Ordinance – sees many small children driving, no flags, need stronger enforcement of Golf Cart Ordinance.

The next Regular council Meeting will be held Monday May 3, 2021 at 7:00 p.m., at City Hall Council Room, 480 3<sup>rd</sup> Avenue, Atkins Iowa.

Spading move to adjourn. Robison seconded. All ayes. Motion carried.

Adjournment time was 9:15 p.m.

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Kelly Groskurth, City Clerk

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Bruce Visser, Mayor